



TOWN OF WESTFORD ENGINEERING DEPARTMENT



STORMWATER UTILITY FEE ADJUSTMENT APPLICATION

Date Received:
Application #:

1. Applicant Contact Information

Owner Name:	
Mailing Address:	
Phone Number:	
Email Address:	

2. Property Information*

Stormwater Bill #:	
Parcel ID:	
Property Address:	

**Above property information can be found on your Stormwater Utility Bill*

3. Reason for Adjustment

- Impervious Area is not within legal property boundaries
- Impervious Area is not accurate
- Impervious Area measured is made of pervious material
- Property Owner is incorrect or has changed
- Property Classification is not correct
- Approved Credit not applied
- Other

Please provide details supporting the adjustment request:

Attach any additional documents you feel may be relevant to the adjustment request.

**Engineering Department
28 North Street • Westford, MA 01886-2597
Tel. (978) 399-2716 • Fax (978) 399-2739**

Approved by the Board of Selectmen on 9/22/2020

4. Certification & Review Authorization

I certify that to the best of my knowledge the information provided in this application is true, accurate, and complete. As the property owner, I authorize the Westford Engineering Department to enter my property to confirm the accuracy of the information provided herein and to determine if an adjustment to my Stormwater Utility Bill is warranted.

Signature: _____ **Date:** _____

Name (Please Print): _____

A minimum 48 hours' notice will be given prior to a property visit.

5. Application Submission

Go to: www.westfordma.gov/stormwater to access the Adjustment Application form online.

Applications may also be submitted by mail to:

Westford Engineering Department
Stormwater Adjustment Processing
28 North Street
Westford, MA 01886

Additional Information & Questions

The Town of Westford's Stormwater Management Utility Fee and Credit Policy as well as other stormwater related information can be found at www.westfordma.gov/stormwater.

Questions regarding the adjustment process or general stormwater management related questions should be directed to the Engineering Department at (978) 399-2716 or via email at stormwater@westfordma.gov.

Below for Official Use Only

Adjustment Request: Approved Denied

Engineering Department Determination:

Signature: _____ **Date:** _____

Town Engineer

Engineering Department
28 North Street • Westford, MA 01886-2597
Tel. (978) 399-2716 • (978) 692-5517 • Fax (978) 399-2739