

**TOWN OF WESTFORD
STONY BROOK CONSERVATION LAND – EAST BOSTON CAMPS
LICENSE APPLICATION INFORMATION SHEET**

All licenses are made subject to the East Boston Camps Licensing Policies, & Rules and Regulations.

Have you stayed or held an event on the property in the past? Yes No

For Individuals

Name: _____

Address: _____

Telephone: _____ Email: _____

Contact Phone # while onsite: _____

For Organizations:

Name and Address: _____

Contact for Organization: _____ Phone: _____ Email _____

Name and Contact Number of Person who will be onsite during the event _____

Telephone of Onsite Contact _____ Email: _____

Facility (s) Requested

- Entire tent campground
- Individual tent campsite
- Kitchen and Dining Hall (#18)
- Nashoba Lodge (#31)
- Nurse's Cabin (#20)
- Cook's Cabin (#21)
- Cottages (#22-27)
 - White Cloud (#22)
 - Dawn Doe (#23)
 - White Eagle (#24)
 - Broken Arrow (#25)
 - Morning Star (#26)
 - Sioux Lodge (#27)
- Duplex – both sides (#30)
- Duplex (one side only)
- Director's Cabin (#15)
- Cielo Recreation Building (#8)

Other requested activity:

- Camp fire (fire pit)
- Alcohol Use (requires special permit process for sale, and insurance)

**TOWN OF WESTFORD STONY BROOK CONSERVATION LAND – EAST BOSTON CAMPS
LICENSE APPLICATION INFORMATION SHEET, continued**

Date(s) and time of facility request: _____

Number of Participants: _____

Description and location of activity on site:

Fee: _____ Method of payment: () Cash () Check # _____

Checks should be made payable to the: Town of Westford and mailed to Westford Parks & Recreation PO Box 2444 Westford, MA. 01886

Date: _____ Applicant: (print name) _____

Signature: _____

Address: _____

*Please note: Applicants must receive permission for a campfire from the Westford Fire Chief. An email will be sent on behalf of the applicant indicating they have permission from the Conservation Commission for use of the fire pit. The applicant will be copied on the email. On the day(s) the applicant or onsite contact wish to have a fire they must contact the Westford Fire Department (978)692-5542 to assure conditions are acceptable and permission has been granted. The permit may be denied due to weather conditions.

Applicants must provide their own life guard services.

Catered events, or events open to the public at which food will be served will require permitting/registration with the Board of Health at least two weeks in advance of the event.

License requests are processed through the Westford Parks, Recreation, & Cemetery Department

Contact psavage@westfordma.gov

OR OFFICE USE ONLY

Action Taken: Approved _____ Not Approved _____

Additional Conditions of Approval _____

Payment: Amount \$ _____ Cash _____ Check Amount & # _____

Name & Address on Check _____