

2018 Board of Selectmen / Town Manager Goals

2018 Goals:

1. Adhere to the Board of Selectmen Fiscal Year 2019 Budget Policy Direction.
2. Discuss the creation of a long-range town building plan to maximize the utilization of town-owned properties.
3. Support town management staff in the streamlining and simplifying of town operations and functions to ensure the best use of staff, reduced costs, and efficiencies in allocation of town resources, while maintaining the quality of services to the public.
4. Identify ways to improve the health insurance renewal process, including holding regularly scheduled Insurance Advisory Committee (IAC) and Public Employee Committee (PEC) meetings, researching market basket communities for contribution levels, developing plan design change options, reviewing available carriers, reviewing utilization statistics, migration use/values, and investigating the state's Group Insurance Commission. This work shall commence in November 2017 and continue monthly throughout the year. Release a request for proposals for brokerage services for health and voluntary benefits.
5. Assist with the Dog Park Task Force to identify a suitable parcel for the construction of a public dog park that provides minimal impacts to abutters, School Department operations, and satisfies public safety requirements.
6. Work with the Permanent Town Building Committee (PTBC) and other town committees to coordinate the following large capital projects: new Boston Road fire station, Roudenbush rehabilitation project, and a new center replacement building.
7. Finalize the disposition of 12 North Main Street and 35 Town Farm Road
8. Analyze the Recreation Department to ensure efficient service delivery to residents and aim to reduce duplication of programming offered by private and public organizations.
9. Research municipal websites and recommend/implement new website with improvements. Continue efforts to improve community outreach efforts by utilizing social media, local news resources, WCAT, Town Manager's newsletter, Strategic Planning Retreat, and any other methods to provide our residents with up-to-date information.
10. Work collaboratively with the School Superintendent to establish recruitment plan, training, and create initial goals and objectives for the new Director of Facilities and Facilities Office Manager, if funded in FY19.

Multiple Year Goals:

1. Work with Pedestrian Safety Committee, Police, Fire, Engineering, Highway, Health, and other departments to investigate ways to promote Westford as a healthy community through policies, programs, and infrastructure planning.
2. Work with our Public Safety department heads to analyze delivery of service data, and make recommendations as needed to ensure we are providing a satisfactory level of public safety services for our residents.