



**Town of Westford
Strategic Planning Retreat
June 21, 2018 5:30 PM
Kimball Farm, 400 Littleton Road, Westford, MA**

- 5:15 – 5:30 Registration**
- 5:30 – 5:35 Welcome, opening remarks, and overview of event**
Scott Hazelton, Board of Selectmen Chair and Jodi Ross, Town Manager
- 5:35 – 6:05 Session #1 Facilitated Discussion on School Safety:**
Introduced by Tom McEnaney, Police Chief and Bill Olsen, School Superintendent
Discussion on improvements to ensuring school safety within the Westford Public Schools. Questions and input will be sought from the public.
- 6:05 – 6:35 Session #2 Facilitated Discussion on New Town Center Building and Quick Update on Fire Station and Roudenbush Projects:**
Introduced by Tom Mahanna, Permanent Town Building Committee and Dan O'Donnell, Finance Director (Financials)
Update on the design of the new Town Center Building to be constructed on the site of the existing Center Fire Station.
- 6:35 – 7:10 Dinner & Ice Cream Break**
- 7:10 – 7:45 Poster Board Exhibits**
- 7:45 – 8:00 Summary of Event & Closing Remarks**

Poster Exhibits:

- 1. Senior Low Income Disabled Tax Relief Committee** – Update on committee's recommendations for an October Special Town Meeting Warrant Article
- 2. Split Tax Rate** – Present the mechanics of a proposed split tax rate and the potential impacts.
- 3. Recreation Survey/Feasibility Study** – Provide residents with the results of the randomized survey on recreation preferences which was completed in the fall of 2017 and explore long-term objectives for addressing our community's recreational wants.
- 4. Cultural Council** – Review of committee's goals, objectives and initiatives to promote awareness of cultural events and programs.
- 5. Healthy Westford Committee** – Review of committee's long-term goals and objectives. Share ideas to promote health and recreation through education and information campaigns.
- 6. Agricultural Commission Initiatives** – Provide information about the expansion of the community garden, including the installation of an artesian well, and other Agricultural Commission initiatives. There will also be some reserved tables for a group discussion regarding the future of the farmer's market in Westford.
- 7. Economic Development Committee** – Update on 2018 work plan and information about Westford Business Association.
- 8. New Building Code** – Provide information on the recently released 8th Edition Base Code.
- 9. New Plastic Bag Regulation Bylaw** – Provide information on the implementation and enforcement of the plastic bag regulation bylaw approved at Town Meeting, March 24, 2018.
- 10. Commission on Disability** – Update on commission's projects and initiatives.
- 11. Community Preservation Committee** – Detailed listing of past and upcoming Community Preservation Act funded projects, including a debt schedule for funding.
- 12. Stormwater Management** – Information regarding protecting our natural resources.
- 13. Board/Committee/Commission Vacancies** – Listing of vacancies in public bodies and information on procedures to volunteer.