

FIELD REPORT No. 01

ROUDENBUSH COMMUNITY CENTER REHABILITATION

DATE/TIME: Nov 1 – 8, 2017
PURPOSE: Construction Progress Summary
PRESENT: Don Mills, Architect / Mills Whitaker Architects LLC
Ron Marsden, Architect's Site Rep (Clerk) / Delmont Construction Service
Bill Kennison, Owner's Project Manager / Town of Westford
Jeanne Roberts, Permanent Town Building Committee / Town of Westford (on 11/1)
Steve Salemi, Project Manager / NELCO Worldwide
Stevan Gauthier, Project Superintendent / NELCO Worldwide
LOCATION: On Site

ITEMS REVIEWED:

- 01.1 The intent of the Architect's Field Reports will be to provide captioned photographs to illustrate that progress of construction. These will likely be issued on a monthly basis.
- 01.2 Temporary fencing and gates have been provided and the demolition phase has begun in earnest.
- 01.3 The demolition subcontractor is also the abatement subcontractor, which simplifies coordination during the removal of finishes and exposure of concealed asbestos containing materials (ACM). The Clerk is tracking quantities of ACM since the base bid will be adjusted based on credits or adds related to the final actual quantities. The Owner's Industrial Hygienist is monitoring the work progress on site.
- 01.4 Historic materials (trim, doors, frames, transoms, wainscoting) is being carefully removed and stored for re-installation in the gymnasium. Non-historic materials are being disposed of as intended.
- 01.5 Plaster and lath was intended to be removed from the walls of the east and west stairways as noted in the new floor plans, partition note P7: "Provide gypsum wallboard in the same plane as the previous plaster." However, there was no demolition note regarding the required removal from the walls. The walls in these two stairways should be treated in the same way as the ceilings per demo note C1. Some of the plaster surfaces were already being removed due to related work, so this will extend removal to include all adjacent wall surfaces in these stairways. GC shall provide a cost proposal for this change.
- 01.6 Existing painted homosote covering former chalkboards was indicated in the interior elevation drawings to be retained in most cases where walls were not being disturbed. After the tenant moved out and all former exhibits were removed from the homosote, it became clear that the materials are riddled with staples and holes and this material should be removed. The GC is requested to provide a proposal for removal and replacement of the painted homosote to match the design intent.
- 01.7 Project Meetings will continue to be held weekly on Wednesdays at 9:00 AM. The GC will organize for weekly subcontractor's meetings to review a three-week look-ahead schedule on Wednesdays prior to the project meeting with the Architect and Owner. In addition to the three-week details, an overall schedule update shall be provided at the beginning of each month for review with the project team.

Report By: Don Mills, Architect / Mills Whitaker Architects LLC (Issued on 11/13/2017)
Distribution to: All Those Noted as "Present" above
Greg Nowak, Structural / Structures North Consulting Engineers
Luis Fernandez, Fire Suppression / Fernandez & Associates
Steve Forte, Plumbing & HVAC / Forte Engineering
Mike Greco, Electrical / Johnson Engineering & Design
Craig Whitaker, Architect / Mills Whitaker Architects LLC
Eric Heideman, Assistant Town Manager / Town of Westford

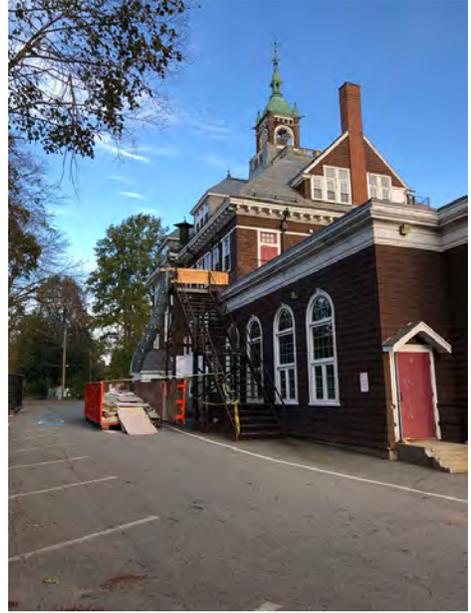
Attachments: Field Photos, Page B.01 to B.09

171101-IMG_7240.jpg



Front Entrance with Historic Plaques Removed For Storage and Protection During Construction

171101-IMG_7237.jpg



Entrance Driveway Side with Dumpster and Chute From Upper Level at Gym Roof for Demolition Debris

171108-IMG_6819.jpg



One of Two Portable Toilets at Front Driveway

171108-IMG_0640.jpg



Two of Two Portable Toilets at Rear Facade

171101-IMG_7242.jpg



Two Dumpsters at Entrance Drive for Separation and Sorting of Construction Waste

171108-IMG_6280.jpg



Metals Disposal in Separate Dumpster

171101-IMG_7241.jpg



Entrance Driveway Gates at Temporary Fencing

171101-IMG_7239.jpg



Exit Driveway Gates at Temporary Fencing

171108-IMG_1397.jpg



Asbestos Containment Adjacent to Men's Room at East Entrance Stair Landing of Ground Floor

171108-IMG_3218.jpg



Asbestos Containment Adjacent to Women's Room at West Entrance Stair Landing of Ground Floor

171108-IMG_3871.jpg



Salvaged Materials Stored in Gymnasium

171108-IMG_8419.jpg



Salvaged Materials Stored in Gymnasium

171101-IMG_7254.jpg



*Ventilation Shaft Removal in Process at Classroom 2
in Vicinity of Future Elevator Hoistway*

171108-IMG_1009.jpg



*Removal of Finishes in Process at Avis Lounge
at Future Central Lobby Area*

171108-IMG_7629.jpg



*Plaster and Lath Removed at Avis Lounge Entrance;
Stair Lobby and Front Vestibule Beyond*

171108-IMG_1139.jpg



*Finishes Removed at Front Vestibule Adjacent
to Director's Office at Right*

171108-IMG_7835.jpg



Avis Lounge Bookcase Salvaged for Relocation

171108-IMG_1371.jpg



Accessible Toilet Room Demolition in Avis Lounge

171108-IMG_4228.jpg



Plaster and Lath Removal at West Stair Ceiling

171108-IMG_6774.jpg



Demolition in Process at Stair Hall Area

171108-IMG_8824.jpg



Janitor's Sink Removed from East Stair at Second Floor

171108-IMG_4347.jpg



Kitchenette Removed from West Stair at Second Floor

171108-IMG_0889.jpg



*Cubbies Removed from South Wall of Classroom 4
Revealing Formerly Concealed Chalkboard*

171108-IMG_0865.jpg



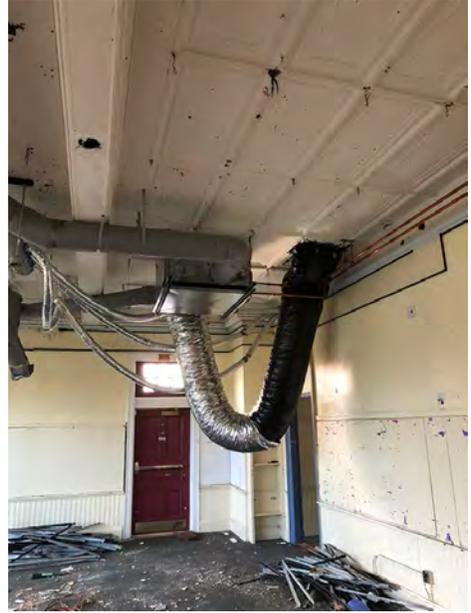
Typical Painted Homosote over Concealed Chalkboard

171101-IMG_7245.jpg



Second Floor Classroom 3 Following Removal of Acoustical Ceiling to Reveal High Velocity HVAC Ducts Penetrating Ceiling to Third Floor Above

171101-IMG_7246.jpg



Second Floor Classroom 3 Following Removal of Acoustical Ceiling; Return Duct from Third Floor Above

171101-IMG_7247.jpg



Looking West in Classroom 5 to Kitchen

171101-IMG_7249.jpg



South Wall of Classroom 5

171108-IMG_1956.jpg



*Third Floor at SE Corner of Original Gym Area;
Fire Escape Exit Door Beyond to be Removed*

171108-IMG_0443.jpg



Removal of Ventilation Shaft at Third Floor

171108-IMG_6366.jpg



Original School Bell at Third Floor of West Stair

171108-IMG_1561.jpg



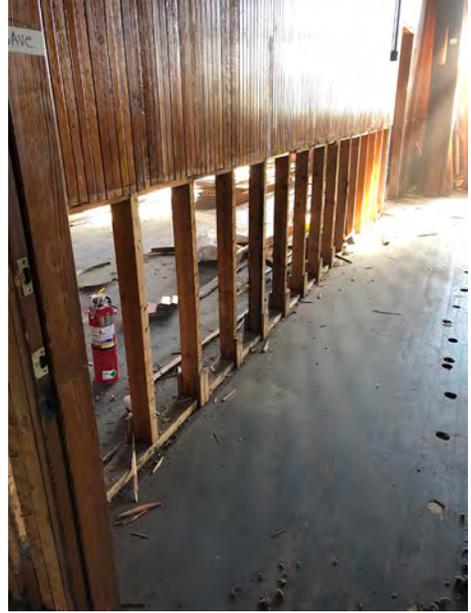
*Salvaged Inscribed Wainscoting Temporarily
Stacked in Closet Shelves for Reinstallation*

171108-IMG_4987 3.jpg



Former Plumbing and Ventilation Ducts in Shaft

171108-IMG_5562.jpg



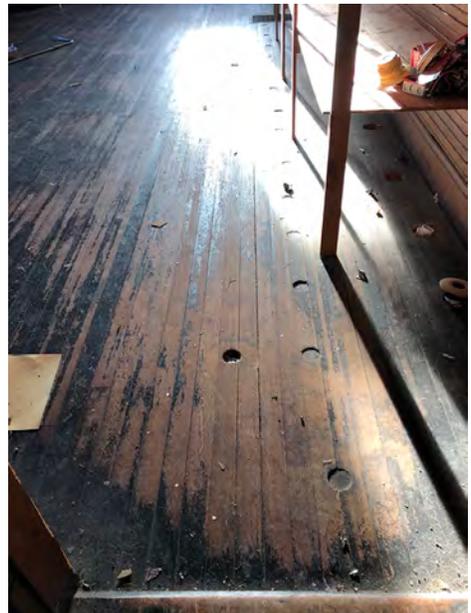
Lower Wainscoting Removed at 1929 Wall Between Rooms at Third Floor Former 1897 Gym

171101-IMG_7252.jpg



Return Air Grille in Third Floor

171101-IMG_7251.jpg



Drilled Holes in Third Floor Boards