



**TOWN OF WESTFORD
FINANCE DEPARTMENT**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 399-2573

MEMORANDUM

To: Board of Selectmen
Jodi Ross, Town Manager

From: Dan O'Donnell, Finance Director

Subject: Article 1, Unpaid Bills of Prior Year
October 16, 2017 Special Town Meeting

Date: September 21, 2017

Members of the Board of Selectmen:

Since June of 2015, we have had net metering billing issues with DG Solar and the Hubbardston Plant. The previous contractors that produced the invoices were never able to update the rate per kWh (1.75% / year) as stated on page 26 of the approved contract. We had contacted the previous contractors several times to alert them about the billing error, but they were unable to fix the problem. Sun Edison recently contract with TerraForm to manage their billing. They have since corrected the error and we owe the following amounts:

Schools:	\$5,407.82
Police:	\$414.77
Technology	\$319.07
Water Enterprise:	\$925.23

In Fiscal Year 2017, the town and schools saved a combined \$383,000 in electricity costs by participating in the net metering program.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Dan O'Donnell
Finance Director



**TOWN OF WESTFORD
GIS DEPARTMENT**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5527 Fax (978) 399-2558

DATE: September 25, 2017
TO: Eric Heideman, Dan O'Donnell
FROM: Christopher Coutu, GIS Coordinator, Technology Department
RE: Unpaid Invoice – GIS Online Viewer

On September 22, 2017, we received an invoice from PeopleGIS, Inc. for our Annual MapsOnline GIS Map Viewer Service. It includes Westford's Annual subscription service form November 1, 2016 thru October 31, 2017. Vendor Invoice Number 2407, in the Amount of \$3,500.00. The vendor overlooked billing us for this service until September of this fiscal year. The PeopleGIS Online GIS Map Viewer Service hosts Westford GIS assessor's parcel data on their servers and makes it accessible to the public. The service can be viewed at (www.mapsonline.net/westfordma).



**TOWN OF WESTFORD
FINANCE DEPARTMENT**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 399-2573

MEMORANDUM

To: Board of Selectmen
Jodi Ross, Town Manager

From: Dan O'Donnell, Finance Director

Subject: Article 3, Fiscal Year 2018 Budget Transfers
October 16, 2017 Special Town Meeting

Date: September 21, 2017

Members of the Board of Selectmen:

Due to fiscal constraints during the Fiscal Year 2018 budget process, the Town did not fund the \$2,000 line item in the Board of Selectmen budget for the Annual Strategic Planning Retreat. Due to the success of past retreats, and the Board of Selectmen's desire for residents' input into public policy decisions, the town is proposing to transfer \$2,000 from the Town Clerk Personal Services budget to the Board of Selectmen Expense budget. The surplus in the Town Clerk budget is due to the resignation of the Town Clerk in May of 2017.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Dan O'Donnell
Finance Director



Message

Tue, Sep 19, 2017 4:43 PM

From: Don Costley
"Carol Gumbart" <cgumbart@westfordma.gov>
To: **Greg Johnson**

Subject: Fwd: Re: Fwd: TPSC parcel on Chelmsform town line

Attachments: Attach0.html / Uploaded File (13K)

----- Original Message -----

Hi Bill,

Last night the Conservation Commission voted to accept the transfer of the Acton Road parcel 013 0038 0000 and shown below, for Conservation purposes. Please let me know if this will be going on a fall Town Meeting warrant.

Carol

Carol A. Gumbart
Conservation/Resource Planner
55 Main Street
Westford, MA 01886
(978)692-5524

Bill Harman <harmanwh@verizon.net> on Sunday, April 30, 2017 at 9:55 PM -0400 wrote:

Carol,
Correction: the Acton Road parcel is 0.8 acre (bigger than I thought).
Bill

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From: WILLIAM HARMAN <harmanwh@verizon.net>
Subject: TPSC parcel on Chelmsform town line

Date: April 30, 2017 at 4:28:12 PM EDT

To: Eric Fahle <Eric.Fahle@state.ma.us>, Peter Mahler <petmah@verizon.net>, Carol

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