

TOWN OF WESTFORD

Monday, February 6, 2017* Special Town Meeting Timeline

*Snow Date: February 7, 2017

Event	Notes	DATE
Warrant opens	BOS may announce warrant opening and closing date at same meeting.	Thurs., Jan. 12
<ul style="list-style-type: none"> • Warrant closes at 12:00pm • Petition article submission deadline 	Vote at prior meeting	Wed., Jan 18, noon
<ul style="list-style-type: none"> • Selectmen sign warrant and finalize motions, if available 		Thurs., Jan. 19
<ul style="list-style-type: none"> • Town meeting-related reports & records are available online and at Town Clerk's office 	Town Bylaw requirement: report available and warrant posted 2 weeks prior.	Mon., Jan. 23
<ul style="list-style-type: none"> • Selectmen & Finance Committee finalize positions on Warrant articles 		Tue., Jan. 24
<ul style="list-style-type: none"> • Motions meeting • Town Manager finalizes wording of warrant summary for postcard mailing 	Typically a morning meeting	Wed., Jan. 25
<ul style="list-style-type: none"> • Voter registration deadline, 8:00pm • Post card is mailed to residents 	At least 10 days prior to STM	Fri., Jan 27
Special Town Meeting		Mon., Feb. 6, 7:30pm

Holidays in 2017

Martin Luther King Day: Monday, January 16