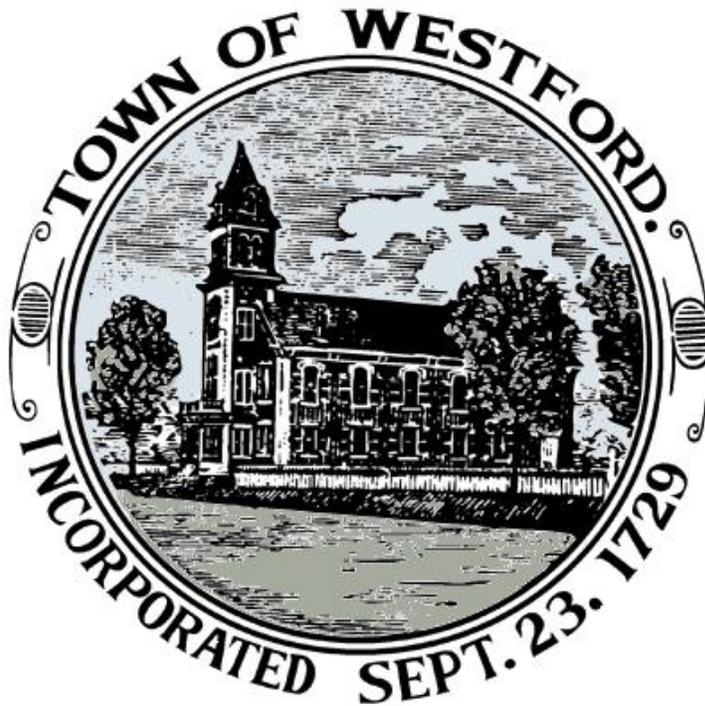


**2026
ANNUAL TOWN MEETING
MOTIONS**



**Saturday, March 28, 2026 9:00AM
Westford Academy, 30 Patten Road**

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The Town Moderator will be suggesting a consent agenda for the following Articles:

REPORTS

ARTICLE 1: Accept Town Reports *Town Manager*

Motion: *(Majority Vote Required)*

That the Town accept the Reports of Town Officers, Boards and Committees for the Fiscal Year 2025.

Select Board recommends 5-0 and Finance Committee recommends 7-0

If you have questions regarding the article above, please contact Town Manager Kristen Las at klas@westfordma.gov

FINANCIAL - FISCAL YEAR 2026

ARTICLE 2: Approve Fiscal Year 2026 Budget Supplemental Appropriations and Transfers *Town Manager*

First Motion: *(Majority Vote Required)*

That the Town appropriate from Free Cash the sum of \$1,165,000 (ONE MILLION ONE HUNDRED SIXTY FIVE THOUSAND DOLLARS) in order to supplement the following operating budgets in Fiscal Year 2026:

423 Snow & Ice	\$725,000
430 Waste Disposal Services Expenses	\$150,000
945 Risk Management	\$290,000

Second Motion: *(Majority Vote Required)*

That the Town appropriate from Recreation Retained Earnings the sum of \$90,000 (NINETY THOUSAND DOLLARS) in order to supplement the following operating budgets in Fiscal Year 2026:

630 Recreation Enterprise Expenses	\$90,000
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Third Motion: *(Majority Vote Required)*

That the Town appropriate the sum of \$180,000 (ONE HUNDRED EIGHTY THOUSAND DOLLARS with the sum of \$166,289.88 (ONE HUNDRED SIXTY SIX THOUSAND TWO HUNDRED EIGHTY NINE DOLLARS AND EIGHTY EIGHT CENTS) transferred from Free Cash, and the sum of \$13,710.12 (THIRTEEN THOUSAND SEVEN HUNDRED TEN DOLLARS AND TWELVE CENTS) transferred from the following prior year appropriations for projects that have been completed or for which funding is no longer needed:

<i>PROJECT</i>	<i>AMOUNT</i>	<i>TOWN MEETING VOTE</i>
Engineering Stormwater Master Plan	\$10,497.11	Article 16, March 23, 2013 ATM
Oak Hill Rd., Plain Rd. & Moore Rd. Infrastructure Improvements	\$3,213.01	Article 7, October 17, 2020 STM

To supplement the following prior year appropriations for the previously authorized capital projects shown below, including costs incidental and related thereto:

<i>PROJECT</i>	<i>TOWN MEETING VOTE</i>	<i>ORIGINAL DEBT AUTHORITY</i>	<i>FY2026 SUPPLEMENTAL AMOUNT</i>
310 Town Capital Projects Fund - Plain Road Sidewalk	Article 8, April 27, 2024 ATM	\$600,000	\$95,000
310 Town Capital Projects Fund - Carlisle Road Sidewalk	Article 6, October 17, 2020 STM	\$440,000	\$85,000

Fourth Motion: *(Majority Vote Required)*

That the Town appropriate and transfer from Stormwater Enterprise retained earnings the sum of \$248,276.01 (TWO HUNDRED FORTY EIGHT THOUSAND TWO HUNDRED SEVENTY SIX DOLLARS AND ONE

CENT) to supplement prior year appropriations for the previously authorized capital project shown below, including costs incidental and related thereto:

PROJECT	TOWN MEETING VOTE	ORIGINAL DEBT AUTHORIATION	FY2026 SUPPLEMENTAL AMOUNT
350 Stormwater Capital Project Fund – Pond Brook and Blue Brook Culvert Design	Article 4, June 12, 2021 ATM	\$500,000	\$248,276.01

Select Board _____ and Finance Committee recommends 8-0 with the exception of \$150,000 for the 430 Waste Disposal Services Expenses which is recommended 7-1

If you have questions regarding the article above, please contact Town Manager Kristen Las at klas@westfordma.gov

ARTICLE 3: Appropriate for Perchlorate Expenses Town Manager

Motion: (Majority Vote Required)

That the Town appropriate from Free Cash the sum of \$115,000 (ONE HUNDRED FIFTEEN THOUSAND DOLLARS) for the purpose of providing funds to address associated issues regarding perchlorate contamination.

Select Board recommends 5-0 and Finance Committee recommends 8-0

If you have questions regarding the article above, please contact Town Manager Kristen Las at klas@westfordma.gov

ARTICLE 4: Appropriate for Energy Efficiency Projects Town Manager

Motion: (Majority Vote Required)

That the Town appropriate from Free Cash the sum of \$30,000 (THIRTY THOUSAND DOLLARS) for the purpose of providing funds to perform capital improvement projects within town and school facilities for the purpose of improving energy efficiency, which projects may include, but not be limited to: lighting improvement projects, transformer upgrades, weatherization, and other energy efficiency projects and conservation measures; and to authorize the Town Manager to authorize the use of such funds for projects within town facilities and the School Superintendent to authorize the use of such funds for projects within school facilities.

Select Board recommends 5-0, School Committee _____, Finance Committee recommends 8-0, and Clean Energy and Sustainability Committee

If you have questions regarding the article above, please contact Town Manager Kristen Las at klas@westfordma.gov

ARTICLE 5: Appropriate Funding for the Cameron Senior Center HVAC Project Town Manager

Motion: (2/3 Majority Vote Required)

That the Town appropriate the sum of \$900,000 (NINE HUNDRED THOUSAND DOLLARS) to supplement the \$1,100,000 (ONE MILLION ONE HUNDRED THOUSAND DOLLARS) authorized at the June 11, 2022 Annual Town Meeting for a total appropriation of \$2,000,000 (TWO MILLION DOLLARS), for HVAC energy conservation and related building improvements at the Cameron Senior Center, including all costs associated with designing the project, developing bid specifications, procurement, building renovation and installation and all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount under and pursuant to [MGL c. 44, Section 7](#), or any other enabling authority, and to issue bonds or notes of the Town therefor.

Select Board recommends 5-0, Finance Committee recommends 8-0, and Capital Planning Committee recommends 10-0, Permanent Town Building Committee _____, and Clean Energy and Sustainability Committee ___ COA Board

If you have questions regarding the article above, please contact Assistant Town Manager of Strategic Operations Mike Edwards at medwards@westfordma.gov.

ADMINISTRATIVE

ARTICLE 6: Payment in Lieu of Tax Agreement for the Blanchard School Solar Panels - Ameresco *Select Board*

Motion: *(Majority Vote Required)*

That the Town authorize the Select Board and the Board of Assessors to negotiate and execute a payment in lieu of taxes (PILOT) agreement pursuant to [MGL Chapter 59 Section 38H\(b\)](#) and the Department of Revenue guidelines promulgated thereunder, or any other enabling authority, with respect to annual payments in lieu of personal taxes for a term of years, including a term of twenty (20) years or more, relative to a parcel of land located at 9 West Street, Westford, MA as shown on Assessors map 029-0002-0000, with respect to a Solar Photovoltaic Electricity Generating Facility, with an expected capacity of approximately .582 Megawatts which has been installed, owned and operated by a third party upon said parcel on such terms and conditions as the Select Board deems to be in the best interest of the Town; and further to authorize the Select Board to enter into any and all agreements and execute any and all instruments as may be necessary on behalf of the Town to undertake the purpose of this article.

Select Board recommends 5-0, School Committee _____, Finance Committee recommends 8-0, and Clean Energy and Sustainability Committee _____

If you have questions regarding the article above, please contact Finance Director Dan O'Donnell at odonnell@westfordma.gov.

ARTICLE 7: Rescind Authorized and Unissued Debt *Town Manager*

Motion: *(Majority Vote Required)*

That the Town vote to rescind the following amount that has been authorized to be borrowed for the following purpose, pursuant to the vote and article as listed below, which amount has not been issued and/or is no longer needed;

<i>UNISSUED AMOUNT</i>	<i>DATE OF WARRANT APPROVAL</i>	<i>ARTICLE NUMBER</i>	<i>PURPOSE</i>
\$1,040,000	06/11/2022	5	Public Safety Digital Radios

Select Board recommends 5-0 and Finance Committee recommends 8-0

If you have questions regarding the article above, please contact Finance Director Dan O'Donnell at odonnell@westfordma.gov.

ARTICLE 8: Adopt the Prudent Investor Rule *Town Manager*

Motion: *(Majority Vote Required)*

That the Town vote to accept the provisions of G.L. c.44, §54(b) to allow Town trust funds to be invested in accordance with G.L. c.203C, the so-called "Prudent Investor Rule", which will offer the Town more flexibility for investing trust funds in higher yield investments than is currently allowed.

Select Board recommends 5-0 and Finance Committee recommends 8-0

If you have questions regarding the article above, please contact Finance Director Dan O'Donnell at odonnell@westfordma.gov.

CAPITAL APPROPRIATIONS - FISCAL YEAR 2026

ARTICLE 9: Approve Capital Appropriations *Capital Planning Committee*

First Motion: *(Majority Vote Required)*

That the Town appropriate from Free Cash the sum of \$2,457,104 (TWO MILLION FOUR HUNDRED FIFTY SEVEN THOUSAND ONE HUNDRED FOUR DOLLARS) to provide for the following capital requests, including

costs incidental and related thereto; and, further, to authorize the Select Board to enter into all agreements and take all related actions necessary or appropriate to effectuate the purposes of this vote:

DEPARTMENT	AMOUNT	PURPOSE	RECOMMENDATION
Town Manager	\$100,000	Townwide digitization project	
Technology	\$50,000	Town computer replacements	
Technology	\$383,689	School computer replacements	
Technology	\$200,000	Network upgrades	
Technology	\$230,000	Replace the Wi-Fi in the Middle Schools and Westford Academy	
Technology	\$200,000	Replace the telephone system servers	
Public Buildings	\$330,000	51 Main Street building stabilization and reuse project	Capital Planning Committee recommends 8-2
Public Buildings	\$22,000	Nabnasset Fire Station generator replacement	
Public Buildings	\$14,000	Replace the sprinkler system dry valve at the Cameron Senior Center	
Public Buildings	\$112,000	28 North Street Department of Public Works fire pump replacement	
Police	\$72,915	VHF/UFH dual band portable radios	
Fire	\$110,000	Vehicle replacement - officer vehicle, purchase and equip	
Fire	\$52,500	Thermal imaging cameras	
Schools	\$95,000	Replacement vehicle - plow truck, purchase and equip	
Schools	\$28,000	Fire alarm control panel replacement at the Miller School	
Schools	\$37,000	Fire alarm control panel replacement at the Nabnasset School	
Schools	\$90,000	Kubota tractor, purchase and equip	
DPW – Highway	\$330,000	Vehicle Replacement – front end loader, purchase and equip	

Select Board recommends 5-0, Finance Committee recommends 8-0, Capital Planning Committee recommends 10-0 unless otherwise stated above, and Permanent Town Building Committee

Second Motion: *(Majority Vote Required)*

That the Town transfer the sum of \$540,000 (FIVE HUNDRED FORTY THOUSAND DOLLARS) from the following capital project appropriation:

PROJECT	AMOUNT	TOWN MEETING VOTE
Expanded Town Hall Parking Lot	\$540,000	Article 5, March 25, 2023 ATM

To provide for the following capital requests and costs incidental and related thereto:

DEPARTMENT	AMOUNT	PURPOSE
DPW – Highway	\$300,000	Vehicle replacement – 6-wheel dump truck with plow, purchase and equip
DPW – Highway	\$240,000	Equipment replacement – wheeled excavator, purchase and equip

Select Board recommends 5-0, Finance Committee recommends 8-0, and
Capital Planning Committee recommends 10-0

Third Motion: (Majority Vote Required)

That the Town appropriate from Ambulance Enterprise retained earnings the sum of \$22,500 (TWENTY TWO THOUSAND FIVE HUNDRED DOLLARS) to provide for the following capital request and costs incidental and related thereto:

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>
Ambulance Enterprise	\$22,500	Thermal imaging cameras

Select Board recommends 5-0, Finance Committee recommends 8-0, and
Capital Planning Committee recommends 10-0

Fourth Motion: (Majority Vote Required)

That the Town appropriate the sum of \$1,313,237 (ONE MILLION THREE HUNDRED THIRTEEN TWO HUNDRED THIRTY SEVEN THOUSAND DOLLARS) with the sum of \$973,752.96 (NINE HUNDRED SEVENTY THREE THOUSAND SEVEN HUNDRED FIFTY TWO DOLLARS and NINETY SIX CENTS) from Water Enterprise retained earnings, and reauthorize and transfer the sum of \$339,484.04 (THREE HUNDRED THIRTY NINE THOUSAND FOUR HUNDRED EIGHTY FOUR DOLLARS AND FOUR CENTS) from the following capital project appropriations:

<i>PROJECT</i>	<i>AMOUNT</i>	<i>TOWN MEETING VOTE</i>
Kirsi Circle, Douglas Road, and Anderson Lane Water Main Project	\$37,166.44	Article 3, June 20, 2020 ATM
Prospect Hill Water Tank Replacement Project	\$274,383.48	Article 7, March 25, 2017 ATM
Town Farm Road Water Tank Rehabilitation Project	\$25,908.53	Article 3, March 23, 2019 ATM
Oak Hill Road, Plain Road, and Moore Road Infrastructure Project	\$2,025.59	Article 6, October 17, 2020 STM

To provide for the following capital requests and costs incidental and related thereto:

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>
Water Enterprise	\$151,000	Equipment replacement – backhoe, purchase and equip
Water Enterprise	\$1,000,000	Repair or replacement of high head and backwash pumps at the Forge Village Road and Nutting Road Water Treatment Plants
Water Enterprise	\$125,000	Replacement of the Nutting Road Treatment Plant dehumidifiers
Water Enterprise	\$37,237	Installation of a third remote meter reading collector

Select Board recommends 5-0, Finance Committee recommends 8-0, and
Capital Planning Committee recommends 10-0

Fifth Motion: (Majority Vote Required)

That the Town appropriate from Stormwater Enterprise retained earnings the sum of \$360,000 (THREE HUNDRED SIXTY THOUSAND DOLLARS) to provide for the following capital request and costs incidental and related thereto:

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>
Stormwater Enterprise	\$330,000	Design: Culvert replacements located on Old Homestead Road and Long Meadow Road
Stormwater Enterprise	\$30,000	Robotic total station survey equipment

Select Board recommends 5-0, Finance Committee recommends 8-0, and
Capital Planning Committee recommends 10-0

Sixth Motion: (2/3 Majority Vote Required)

That the Town appropriate the sum of \$600,000 (SIX HUNDRED THOUSAND DOLLARS) to replace the roof and stabilize the school facilities building located at 30 Beacon Street, including costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount under and pursuant to [MGL c. 44, Section 7](#), or any other enabling authority, and to issue bonds or notes of the Town therefor.

*Select Board recommends 5-0, Finance Committee recommends 8-0, and
Capital Planning Committee recommends 10-0*

Seventh Motion: (2/3 Majority Vote Required)

That the Town appropriate the sum of \$650,000 (SIX HUNDRED FIFTY THOUSAND DOLLARS) for the engineering and design of the Littleton Road (Route 110) widening project, including costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount under and pursuant to [MGL c. 44, Section 7](#), or any other enabling authority, and to issue bonds or notes of the Town therefor.

Note: The Town was awarded an MBTA Communities Catalyst Fund grant in the amount of \$500,000, reducing this request from \$1,150,000 to \$650,000.

*Select Board recommends 5-0, Finance Committee recommends 6-2, and
Capital Planning Committee recommends 10-0*

Eighth Motion: (2/3 Majority Vote Required)

That the Town appropriate the sum of \$1,000,000 (ONE MILLION DOLLARS) for the engineering, design, and construction of pedestrian safety improvements located along Pleasant Street and Patten Road, including costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount under and pursuant to [MGL c. 44, Section 7](#), or any other enabling authority, and to issue bonds or notes of the Town therefor.

Select Board recommends dismissal 5-0 and Finance Committee recommends dismissal 8-0

Ninth Motion: (2/3 Majority Vote Required)

That the Town appropriate the sum of \$1,500,000 (ONE MILLION FIVE HUNDRED THOUSAND DOLLARS) for the construction costs for the replacement of the Boutwell Brook culvert located on Forge Village Road, and the Boutwell Brook Culvert located on Cold Spring Road, including costs incidental and related thereto, and to meet this appropriation, the Town Treasurer, with the approval of the Select Board, is hereby authorized to borrow said amount under and pursuant to [MGL c. 44, Section 7](#), or any other enabling authority, and to issue bonds or notes of the Town therefor. While said borrowing will be issued as a general obligation of the Town payable from any and all revenue sources, it is the Town’s intent that the debt service for this borrowing be paid for in the first instance from the Stormwater Enterprise Fund.

*Select Board recommends 5-0, Finance Committee recommends 8-0, and
Capital Planning Committee recommends 10-0*

If you have questions regarding the article above, please contact Finance Director Dan O’Donnell at odonnell@westfordma.gov.

COMMUNITY PRESERVATION FUNDS

ARTICLE 10: Approve Community Preservation Committee Recommendations

Community Preservation Committee

Motion: (Majority Vote Required)

That the Town hear and act on the recommendations of the Westford Community Preservation Committee in accordance with [MGL c. 44B](#), and appropriate from Community Preservation Funds the sum of \$3,991,096 (THREE MILLION NINE HUNDRED NINETY ONE THOUSAND NINETY SIX DOLLARS) for the purposes set forth below; and further to authorize the Select Board to enter into grant agreements with any private entities receiving funding pursuant to this vote, and further to authorize the Select Board to acquire appropriate deed restrictions as may be required or appropriate pursuant to the Community Preservation Act:

<i>AMOUNT</i>	<i>PURPOSE</i>	<i>APPLICANT</i>
\$365,779	From Undesignated Fund Balance to the Community Housing Reserve. This allocation more than covers the required 10% for Community Housing.	Community Housing Reserve
\$57,566	From Undesignated Fund Balance to the Open Space Reserve. This allocation more than covers the 10% required for Open Space.	Open Space Reserve
\$34,000	From Undesignated Fund Balance for the Graniteville Ball Field Safety Improvements Design and any other related costs.	Parks & Recreation Commission
\$40,000	From Undesignated Fund Balance for the Jack Walsh Parking Improvement Project and any other related costs.	Parks & Recreation Commission
\$603,000	From Undesignated Fund Balance for the Roudenbush Tennis Courts Project and any other related costs.	Parks & Recreation Commission
\$150,000	From Undesignated Fund Balance for the 4-H Horse Arena Accessibility Project and any other related costs.	Middlesex County 4-H Fair Board of Directors
\$60,000	From Undesignated Fund Balance for the J.V. Fletcher Library Skylight Restoration Project and any other related costs.	Board of Library Trustees & PTBC
\$400,000	Transfer From the Community Housing Fund Balance to the Affordable Housing Trust Fund in order to establish an Affordable Housing Development Fund and any other related costs.	Affordable Housing Trust
\$50,000	Transfer From the Community Housing Fund Balance to the Affordable Housing Trust Fund for the Westford Rental Assistance Program (WERAP) and any other related costs.	Affordable Housing Trust
\$15,000	From Community Housing Fund Balance for the Housing Production Plan Update Project and any other related costs.	Land Use Dept.
\$100,000	From Undesignated Fund Balance for the Historical Records Preservation Project and any other related costs.	Land Use & Town Clerk Dept.
\$23,751	From Undesignated Fund Balance for the Westford Community Gardens Sun Shelter Project and any other related costs.	Westford Community Gardens
\$20,000	From Open Space Fund Balance for the Forge Pond Drawdown Improvement Study Project and any other related costs.	Westford Healthy Lakes & Ponds Collaborative
\$20,000	From Open Space Fund Balance for the Forge Pond Herbicide Treatment Project (with none of the funds to be used for Diquat herbicide treatment) and any other related costs.	Westford Healthy Lakes & Ponds Collaborative
\$100,000	From Undesignated Fund Balance for the Freedom Park Improvements Project and any other related costs.	Conservation Commission
\$15,000	From Open Space Fund Balance for the Vine Brook Footbridge Design & Engineering Study and any other related costs.	Conservation Commission
\$290,000	From Undesignated Fund Balance for the Westford Museum Accessibility Upgrades & Exterior Restoration Design and any other related costs.	Historic Commission
\$1,056,000	From Undesignated Fund Balance for the Town Hall Slate Roof Replacement & Cupola Restoration Project and any other related costs.	Historic Commission & PTBC
\$591,000	From Undesignated Fund Balance for Phase 1 of the First Parish Church United Meetinghouse Historic Preservation Project and any other related costs.	FPCU Prudential Committee

Select Board _____, Finance Committee recommends 8-0 with the exception of the Phase 1 of the First Parish Church United Meetinghouse which they recommended 6-2, Community Preservation Committee recommends 8-0, and Capital Planning Committee recommends the Graniteville Ball Field Safety Improvements Design, Jack Walsh Parking Improvement Project, Roudenbush Tennis Courts Project, Westford Museum Accessibility Upgrades & Exterior Restoration Design, and Town Hall Slate Roof Replacement & Cupola Restoration Project 10-0

If you have questions regarding the article above, please contact Town Accountant Jesse Beyer at jbeyer@westfordma.gov.

FINANCIAL - FISCAL YEAR 2027

ARTICLE 11: Amend the Wage and Classification Plan *Town Manager*

Motion: *(Majority Vote Required)*

That the Town vote to amend the Fiscal Year 2027 Pay Classification Plan for non-unionized municipal employees, effective July 1, 2026 as follows:

<i>POSITION</i>	<i>CURRENT BAND</i>	<i>MIN</i>	<i>MID</i>	<i>MAX</i>	<i>NEW BAND</i>	<i>MIN</i>	<i>MID</i>	<i>MAX</i>
Operations Analyst	New				Band 3	70,084	84,029	97,974

Select Board recommends 5-0, Finance Committee recommends 8-0, and Personnel Advisory Committee recommends 3-0

If you have questions regarding the article above, please contact Town Manager Kristen Las at klas@westfordma.gov.

ARTICLE 12: Authorize Revolving Funds *Town Manager*

Motion: *(Majority Vote Required)*

That the Town vote, pursuant to [MGL c. 44, Section 53E½](#) as most recently amended by Section 86 of Chapter 218 of the Acts of 2016, to establish limitations on expenditures from the revolving funds established by Chapter 138.1 of the General Bylaws, entitled, “Revolving Funds”, with changes emphasized in ~~strike through~~ and **bold**, as follows:

<i>REVOLVING ACCOUNT</i>	<i>FY27 EXPENDITURE LIMIT</i>
Lease of Town Buildings: 65 & 73 Main St & 170 Plain Rd	\$200,000 \$150,000
Electric Vehicle Charging Station Revolving	\$10,000
Recycling Revolving	\$40,000
Recreation Field Maintenance	\$150,000
Senior Center Fitness Room	\$25,000
Senior Center Programs	\$90,000 \$65,000
School Parking	\$80,000
School Bus/Transportation	\$950,000
East Boston Camps Maintenance	\$80,000
Immunizations and Clinical Services	\$100,000
Community Gardens	\$15,000
Town Forest Management	\$25,000

Select Board recommends 5-0 and Finance Committee recommends 8-0

If you have questions regarding the article above, please contact Finance Director Dan O’Donnell at odonnell@westfordma.gov.

Motion: *(Majority Vote Required)*

That the Town vote to raise and appropriate the sum of \$143,869,234 (ONE HUNDRED FORTY THREE MILLION EIGHT HUNDRED SIXTY NINE THOUSAND TWO HUNDRED THIRTY FOUR DOLLARS) for the operation and maintenance of Town Departments for the Fiscal Year July 1, 2026 through June 30, 2027, such sums to be expended for such purposes under the direction of the respective town officers, boards and committees and further that all items be raised and appropriated except for the following:

Fund 100 General Fund: \$133,600 shall be appropriated from Overlay Surplus;

Fund 240 Community Preservation Fund: \$1,204,626 shall be appropriated from Community Preservation Fund Fiscal 2027 Revenue;

Fund 280 Town Revolving Funds: \$3,000 shall be appropriated from Senior Center Fitness Room Revolving 53 E ½;

Fund 280 Town Revolving Funds: \$20,931.80 shall be appropriated from Immunization and Clinical Revolving 53 E ½;

Fund 280 Town Revolving Funds: \$7,350 shall be appropriated from East Boston Camps Maintenance Revolving 53 E ½;

Fund 280 Town Revolving Funds: \$13,000 shall be appropriated from Lease of Town Buildings: 65 & 73 Main St & 170 Plain Rd Revolving 53 E ½;

Fund 290 Opioid Settlement Proceeds: \$25,000 shall be appropriated from the Opioid Settlement Funds

Fund 600 Water Enterprise Fund: \$5,228,347 shall be appropriated from Water Enterprise Revenue, and \$800,000 shall be appropriated from Water Enterprise Retained Earnings;

Fund 630 Recreation Enterprise Fund: \$1,151,000 shall be appropriated from Recreation Enterprise Revenue, and \$190,526 shall be appropriated from Recreation Enterprise Retained Earnings

Fund 640 Ambulance Enterprise Fund: \$925,000 shall be appropriated from Ambulance Enterprise Revenue, \$120,000 shall be appropriated from Ambulance Enterprise Retained Earnings, and \$406,966 shall be raised and appropriated;

Fund 650 Stormwater Enterprise Fund: \$1,001,110 shall be appropriated from Stormwater Enterprise Revenue and \$600,000 shall be raised and appropriated;

Fund 820 Expendable Trust: \$10,000 shall be appropriated from the Cemetery Perpetual Care Expendable Trust.

Select Board recommends 5-0 and Finance Committee recommends 8-0

If you have questions regarding the article above, please contact Finance Director Dan O'Donnell at odonnell@westfordma.gov.

	FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 %
GENERAL GOVERNMENT					
122 SELECT BOARD					
Personal Services	0	0	0	0	N/A
Expenses	23,232	22,675	24,136	1,461	6.4%
TOTAL	23,232	22,675	24,136	1,461	6.4%
123 TOWN MANAGER					
Personal Services	520,903	571,123	595,369	24,246	4.2%
Expenses	33,637	42,550	97,750	55,200	129.7%
TOTAL	554,540	613,673	693,119	79,446	12.9%

	FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 %	
131	FINANCE COMMITTEE					
	Personal Services	0	0	0	N/A	
	Expenses	2,154	2,533	2,543	10	0.4%
	Reserve Fund	0	100,000	100,000	0	0.0%
	(Transfers out)	0	0	0	0	N/A
	TOTAL	2,154	102,533	102,543	10	0.0%
132	FINANCE DEPARTMENT					
	Personal Services	158,780	165,627	169,721	4,094	2.5%
	Expenses	1,232	1,735	1,650	(85)	-4.9%
	TOTAL	160,012	167,362	171,371	4,009	2.4%
135	TOWN ACCOUNTANT					
	Personal Services	335,397	358,979	369,382	10,403	2.9%
	Expenses	44,799	52,385	55,660	3,275	6.3%
	TOTAL	380,196	411,364	425,042	13,678	3.3%
141	BOARD OF ASSESSORS					
	Personal Services	334,766	356,324	372,111	15,787	4.4%
	Expenses	12,479	23,300	12,725	(10,575)	-45.4%
	TOTAL	347,245	379,624	384,836	5,212	1.4%
145	TREASURER/COLLECTOR					
	Personal Services	283,788	300,376	300,831	455	0.2%
	Expenses	45,249	58,050	56,805	(1,245)	-2.1%
	TOTAL	329,038	358,426	357,636	(790)	-0.2%
151	LEGAL SERVICES					
	Personal Services	0	0	0	0	N/A
	Expenses	158,080	183,000	160,000	(23,000)	-12.6%
	TOTAL	158,080	183,000	160,000	(23,000)	-12.6%
152	HUMAN RESOURCES					
	Personal Services	294,667	310,433	318,929	8,496	2.7%
	Expenses	22,026	19,600	19,275	(325)	-1.7%
	Compensation Reserve	0	700,000	520,000	(180,000)	-25.7%
	(Transfers out)	0	(226,939)	0	226,939	-100.0%
	TOTAL	316,693	803,094	858,204	55,110	6.9%
155	TECHNOLOGY					
	Personal Services	372,014	392,225	402,247	10,022	2.6%
	Expenses	614,760	717,528	798,438	80,910	11.3%
	TOTAL	986,774	1,109,753	1,200,685	90,932	8.2%
161	TOWN CLERK					
	Personal Services	266,252	292,089	324,968	32,879	11.3%
	Expenses	38,483	46,400	83,340	36,940	79.6%
	TOTAL	304,735	338,489	408,308	69,819	20.6%
170	PERMITTING DEPARTMENT					
	Personal Services	318,369	326,757	341,777	15,020	4.6%
	Expenses	45,295	48,963	82,565	33,602	68.6%
	TOTAL	363,665	375,720	424,342	48,622	12.9%
171	CONSERVATION COMMISSION					
	Personal Services	94,696	111,818	117,023	5,205	4.7%
	Expenses	6,592	7,800	7,940	140	1.8%
	TOTAL	101,288	119,618	124,963	5,345	4.5%

	FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 %	
175	PLANNING BOARD					
	Personal Services	100,260	103,637	108,064	4,427	4.3%
	Expenses	8,506	15,759	17,696	1,937	12.3%
	TOTAL	108,766	119,396	125,760	6,364	5.3%
176	ZONING BOARD OF APPEALS					
	Personal Services	0	0	0	0	N/A
	Expenses	2,035	2,700	2,700	0	0.0%
	TOTAL	2,035	2,700	2,700	0	0.0%
192	TOWN HALL MAINTENANCE					
	Personal Services	49,726	52,455	53,946	1,491	2.8%
	Expenses	57,352	65,099	65,099	0	0.0%
	TOTAL	107,078	117,554	119,045	1,491	1.3%
199	PUBLIC BUILDINGS & PROPERTIES MAINTENANCE					
	Personal Services	96,297	100,351	102,887	2,536	2.5%
	Expenses	187,871	199,760	213,240	13,480	6.7%
	TOTAL	284,168	300,111	316,127	16,016	5.3%
TOTAL GENERAL GOVERNMENT		4,529,697	5,525,092	5,898,817	373,725	6.8%
		FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 %
						-
	PUBLIC SAFETY					
210	POLICE DEPARTMENT					
	Personal Services	5,480,092	5,821,132	5,877,530	56,398	1.0%
	Expenses	554,773	605,364	588,646	(16,718)	-2.8%
	TOTAL	6,034,865	6,426,496	6,466,176	39,680	0.6%
215	PUBLIC SAFETY COMMUNICATIONS					
	Personal Services	762,374	886,304	930,563	44,259	5.0%
	Expenses	42,898	54,560	66,522	11,962	21.9%
	TOTAL	805,272	940,864	997,085	56,221	6.0%
220	FIRE DEPARTMENT					
	Personal Services	3,893,115	4,021,578	4,025,739	4,161	0.1%
	Expenses	448,400	408,500	432,217	23,717	5.8%
	TOTAL	4,341,516	4,430,078	4,457,956	27,878	0.6%
241	BUILDING DEPARTMENT					
	Personal Services	406,889	429,303	495,141	65,838	15.3%
	Expenses	6,468	14,595	16,150	1,555	10.7%
	TOTAL	413,357	443,898	511,291	67,393	15.2%
244	SEALER WEIGHTS/MEASURES					
	Personal Services	0	0	0	0	N/A
	Expenses	14,500	25,000	25,000	0	0.0%
	TOTAL	14,500	25,000	25,000	0	0.0%
291	EMERGENCY MANAGEMENT					
	Personal Services	9,894	10,092	10,294	202	2.0%
	Expenses	2,450	2,450	2,450	0	0.0%
	TOTAL	12,344	12,542	12,744	202	1.6%
292	ANIMAL CONTROL					
	Personal Services	51,532	56,541	61,572	5,031	8.9%
	Expenses	7,967	7,808	9,620	1,812	23.2%
	TOTAL	59,499	64,349	71,192	6,843	10.6%
TOTAL PUBLIC SAFETY		11,681,353	12,343,227	12,541,444	198,217	1.6%

		FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 % -
EDUCATION						
300	WESTFORD PUBLIC SCHOOLS	67,985,355	69,388,572	71,491,045	2,102,473	3.0%
310	NASHOBA TECH	1,484,842	1,792,307	1,924,615	132,308	7.4%
TOTAL EDUCATION		69,470,197	71,180,879	73,415,660	2,234,781	3.1%

		FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 %
PUBLIC WORKS						
405	DEPARTMENT OF PUBLIC WORKS					
	Personal Services	2,586,602	2,685,276	2,786,919	101,643	3.8%
	Expenses	1,243,924	1,155,165	1,171,630	16,465	1.4%
	TOTAL	3,830,526	3,840,441	3,958,549	118,108	3.1%
430	WASTE DISPOSAL SERVICES					
	Personal Services	0	0	80,000	80,000	N/A
	Expenses	2,372,272	2,612,442	2,753,267	140,825	5.4%
	TOTAL	2,372,272	2,612,442	2,833,267	220,825	8.5%
442	WASTEWATER TREATMENT MANAGEMENT					
	Personal Services	0	0	0	0	N/A
	Expenses	245,307	311,845	393,568	81,723	26.2%
	TOTAL	245,307	311,845	393,568	81,723	26.2%
TOTAL PUBLIC WORKS		6,448,105	6,764,728	7,185,384	420,656	6.2%

		FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 %
HEALTH & HUMAN SERVICES						
510	BOARD OF HEALTH					
	Personal Services	476,054	512,726	531,131	18,405	3.6%
	Expenses	19,654	23,200	23,000	(200)	-0.9%
	TOTAL	495,707	535,926	554,131	18,205	3.4%
541	COUNCIL ON AGING					
	Personal Services	516,919	539,321	553,688	14,367	2.7%
	Expenses	84,009	100,250	101,650	1,400	1.4%
	TOTAL	600,927	639,571	655,338	15,767	2.5%
543	VETERANS SERVICES					
	Personal Services	48,313	87,132	91,849	4,717	5.4%
	Expenses	34,966	46,050	45,265	(785)	-1.7%
	TOTAL	83,279	133,182	137,114	3,932	3.0%
TOTAL HEALTH & HUMAN SERVICES		1,179,914	1,308,679	1,346,583	37,904	2.9%

		FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 %
CULTURE & RECREATION						
610	LIBRARY					
	Personal Services	1,340,075	1,474,421	1,595,860	121,439	8.2%
	Expenses	336,464	352,200	324,567	(27,633)	-7.8%
	TOTAL	1,676,539	1,826,621	1,920,427	93,806	5.1%

	FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 %	
660	LAND MANAGEMENT					
	0	0	0	0	N/A	
	Expenses	51,723	54,800	53,000	(1,800)	-3.3%
	TOTAL	51,723	54,800	53,000	(1,800)	-3.3%
670	HISTORICAL COMMISSION					
	0	0	0	0	N/A	
	Expenses	12,085	15,950	16,000	50	0.3%
	TOTAL	12,085	15,950	16,000	50	0.3%
TOTAL CULTURE & RECREATION		1,740,347	1,897,371	1,989,427	92,056	4.9%

	FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 %	
DEBT SERVICE						
710	Debt Service					
	3,127,588	3,988,916	4,436,862	447,946	11.2%	
	Principal & Interest					
	TOTAL	3,127,588	3,988,916	4,436,862	447,946	11.2%
TOTAL DEBT SERVICE		3,127,588	3,988,916	4,436,862	447,946	11.2%

	FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 %	
UNCLASSIFIED						
940	OTHERWISE UNCLASSIFIED					
	(1,870,301)	(1,712,890)	(1,694,845)	18,045	-1.1%	
	Expenses					
	TOTAL	(1,870,301)	(1,712,890)	18,045	-1.1%	
945	EMPLOYEE BENEFITS & MISCELLANEOUS					
	11,021,672	11,613,148	12,583,327	970,179	8.4%	
	Expenses					
	TOTAL	11,021,672	11,613,148	12,583,327	970,179	8.4%
990	TRANSFERS TO/FROM TRUSTS					
	13,280,173	14,187,292	14,539,000	351,708	2.5%	
	Expenses					
	TOTAL	13,280,173	14,187,292	14,539,000	351,708	2.5%
TOTAL UNCLASSIFIED		22,431,544	24,087,550	25,427,482	1,339,932	5.6%
TOTAL GENERAL FUND		120,608,745	127,096,442	132,241,659	5,145,217	4.0%

	FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 %	
COMMUNITY PRESERVATION FUND						
240	COMMUNITY PRESERVATION FUND					
	3,692	9,000	9,000	0	0.0%	
	Expenses	4,511	15,000	20,000	5,000	33.3%
	Principal & Interest	975,027	1,065,168	1,175,626	110,458	10.4%
	TOTAL	983,230	1,089,168	1,204,626	115,458	10.6%
WATER ENTERPRISE FUND						
600	WATER ENTERPRISE					
	1,305,836	1,516,547	1,575,724	59,177	3.9%	
	Expenses	1,989,678	2,043,221	2,138,318	95,097	4.7%
	Reserve Fund	0	250,000	250,000	0	0.0%
	Principal & Interest	960,417	1,404,897	2,064,305	659,408	46.9%
	TOTAL	4,255,931	5,214,665	6,028,347	813,682	15.6%

	FISCAL 2025 ACTUAL	FISCAL 2026 BUDGET	FISCAL 2027 TMR	FY26/FY27 VARIANCE	FY26/FY27 %	
RECREATION ENTERPRISE FUND						
630	RECREATION ENTERPRISE					
	Personal Services	859,698	917,136	967,705	50,569	5.5%
	Expenses	344,045	306,145	373,821	67,676	22.1%
	TOTAL	1,203,743	1,223,281	1,341,526	118,245	9.7%
AMBULANCE ENTERPRISE FUND						
640	AMBULANCE ENTERPRISE					
	Personal Services	988,357	947,179	945,371	(1,808)	-0.2%
	Expenses	696,654	642,758	506,595	(136,163)	-21.2%
	TOTAL	1,685,011	1,589,937	1,451,966	(137,971)	-8.7%
STORMWATER ENTERPRISE FUND						
650	STORMWATER MANAGEMENT					
	Personal Services	97,380	119,201	126,115	6,914	5.8%
	Expenses	843,442	1,007,039	1,134,933	127,894	12.7%
	Principal & Interest	195,692	453,011	340,062	(112,949)	-24.9%
	TOTAL	1,136,514	1,579,251	1,601,110	21,859	1.4%
TOTAL OPERATING BUDGET		129,873,174	137,792,744	143,869,234	6,076,490	4.4%

ARTICLE 14: Appropriate Chapter 90 Local Transportation Funds for Roadway Maintenance and Other Eligible Expenses *Town Manager*

Motion: *(Majority Vote Required)*

That the Town appropriate the proceeds due to the Town under the provisions of [MGL c.90](#) for the purposes set forth in said Chapter.

Select Board recommends 5-0 and Finance Committee recommends 8-0

If you have questions regarding the article above, please contact Finance Director Dan O'Donnell at odonnell@westfordma.gov.

ARTICLE 15: Appropriate Funds from Water Enterprise Other Post Employment Benefits Stabilization Fund to the Water Enterprise Budget *Water Commissioners*

Motion: *(2/3 Majority Vote Required)*

That the Town transfer the sum of \$44,806 (FORTY FOUR THOUSAND EIGHT HUNDRED SIX DOLLARS) from the Water Enterprise Other Post Employment Stabilization Fund to the Water Enterprise Expenses to pay for the FY27 retiree benefits.

Select Board recommends 5-0 and Finance Committee recommends 8-0

If you have questions regarding the article above, please contact Finance Director Dan O'Donnell at odonnell@westfordma.gov.

ADMINISTRATIVE

ARTICLE 16: Authorize the Select Board to Accept Easements *Select Board*

Motion: *(Majority Vote Required)*

That the Town authorize the Select Board, during Fiscal Year 2027, to accept any and all easements for sidewalk, drainage, utility purposes, public access to trails, or other public purposes as they may deem in the Town's best interests.

Select Board recommends 5-0

If you have questions regarding the article above, please contact Town Engineer Paul Starratt at pstarratt@westfordma.gov.

ARTICLE 17: Authorize the Select Board to Accept Easements along and/or near Forge Village Road *Select Board*

Motion: *(Majority Vote Required)*

That the Town vote to authorize the Select Board to acquire by purchase, gift, eminent domain or otherwise, on such terms and conditions as the Select Board shall determine, permanent and/or temporary easements on the parcels of land shown on plans entitled “TOWN OF WESTFORD, MASSACHUSETTS, FORGE VILLAGE ROAD OVER BOUTWELL BROOK CULVERT REPLACEMENT” revised through February 3, 2026, as said plans may be amended, said plans on file with the Town Clerk, for public way purposes, including, but not limited to, the construction, alteration, maintenance, improvement, repair and/or replacement of a culvert system, sidewalk(s), and for drainage, utility and slope work, traffic improvements, driveway reconstruction and grading, tree protection and landscaping; and, further, to authorize the Select Board to enter into all agreements and take all related actions necessary or appropriate to carry out said acquisitions and other acts authorized herein.

Select Board recommends 5-0

If you have questions regarding the article above, please contact Town Engineer Paul Starratt at pstarratt@westfordma.gov.

ARTICLE 18: Authorize the Select Board to Accept Easements for the Pleasant Street & Patten Road Sidewalk Project *Select Board*

Motion: *(Majority Vote Required)*

That the Town vote to authorize the Select Board to acquire by purchase, gift, eminent domain or otherwise, on such terms and conditions as the Select Board shall determine, permanent and/ or temporary easements on the parcels of land shown on the plans entitled "PEDESTRIAN SAFETY IMPROVEMENTS PROJECT AT PLEASANT STREET & PATTEN ROAD," revised through February 3, 2026 as said plans may be amended, said plans on file with the Town Clerk, for public way purposes, including, but not limited to, the construction, alteration, maintenance, improvement, repair and/ or replacement of sidewalks, and for drainage, utility and slope work, traffic improvements, driveway reconstruction and grading, tree protection and landscaping; and, further, to authorize the Select Board to enter into all agreements and take all related actions necessary or appropriate to carry out said acquisitions and other acts authorized herein.

Select Board recommends dismissal 5-0

If you have questions regarding the article above, please contact Town Engineer Paul Starratt at pstarratt@westfordma.gov.

ARTICLE 19: Authorize the Select Board to Grant Easements to National Grid at the J.V. Fletcher Library located at 50 Main Street *Select Board*

Motion: *(2/3 Majority Vote Required)*

That the Town vote to transfer a portion of the Town-owned property located at 50 Main Street, being the J.V. Fletcher Library, which property is identified as Assessors’ Parcel 59-18, and as described in a deed recorded with the Middlesex North District Registry of Deeds in Book 259, Page 535, and as approximately shown on the plan entitled “Sketch to Accompany Easement – National Grid,” dated August 28, 2025, prepared by National Grid, a copy of which is on file with the Town Clerk, from the board or commission having custody thereof for library purposes, to the board or commission having custody thereof for library purposes and to the Select Board for the purpose of conveyance of an easement thereon for an electric distribution system and related appurtenances, and to authorize the Select Board to convey an easement on such terms and conditions and for such consideration, which may be nominal consideration, as the Select Board deems to be in the best interests of the Town; and, further, to authorize the Select Board to enter into any and all agreements and take such actions as may be necessary or appropriate to carry out said conveyance and other acts authorized herein.

Select Board recommends 5-0, Board of Library Trustees _____, and Permanent Town Building Committee _____

If you have questions regarding the article above, please contact Town Manager Kristen Las at klas@westfordma.gov.

GENERAL BYLAW AMENDMENTS

ARTICLE 20: Authorize Digital-Only Legal Notices

Select Board

Motion: *(Majority Vote Required)*

That the Town vote to authorize the Select Board, on behalf of the Town, to petition the General Court for passage of a special law as shown below; for the purpose of allowing the Town to publish legal notices in on-line only publications; provided, however, that the Legislature may make clerical or editorial changes in form only to the bill, unless the Select Board approves amendments to the bill before enactment by the Legislature. The Select Board is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition, or act in relation thereto.

AN ACT ALLOWING “PRINT-FREE” DIGITAL LEGAL NOTICES FOR THE TOWN OF WESTFORD

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding subsection (b) of section 13 of chapter 4 of the General Laws, wherever the Town of Westford or Westford public schools or their subdivisions, committees, boards, commissions or offices are required by statute, ordinance, by-law or judicial order to publish a legal notice in a newspaper or newspaper of general circulation, such requirement may be met through 1 or more of the following means:

- (i) a print newspaper of local or general circulation;
- (ii) a newspaper’s website;
- (iii) websites reporting local news and opinion which satisfy all criteria for digital publication as set forth in said subsection (b) of said section 13 of said chapter 4;
- (iv) a statewide website that may be maintained as a repository for such notices; or
- (v) a town-wide website that may be maintained as a repository for such notices.

SECTION 2. Nothing set forth in this act shall be construed to alter or amend the time or timing of publication of legal notices set forth in the General Laws.

SECTION 3. This act shall take effect upon its passage.

Select Board recommends 5-0 and Finance Committee recommends 8-0

If you have questions regarding the article above, please contact Town Manager Kristen Las at klas@westfordma.gov.

ARTICLE 21: Adopt General Bylaw Prohibiting Virtual Currency Kiosks

Town Manager

Motion: *(Majority Vote Required)*

That the Town vote to amend the Town’s General Bylaws to add a new provision prohibiting the installation and use of virtual currency kiosks, also known as Bitcoin ATMs, Cryptocurrency Machines, and other similar names, as shown below, and to authorize the Town Clerk to assign such numbering and to make non-substantive changes to the format of this bylaw in order that it be in compliance with the numbering format of the Town’s General Bylaws,

§ XX-1 Purpose and intent

This bylaw prohibits the installation and use of cryptocurrency machines (also known as Bitcoin ATMs, Bitcoin Teller Machines (BTMs), or Virtual Currency Kiosks)(“Virtual Currency Kiosks”), in the Town of Westford.

Virtual Currency Kiosks allow users to buy or sell virtual or cryptocurrencies using cash or debit/credit cards. They have become a significant instrument in financial fraud and scams nationwide.

Criminals use Virtual Currency Kiosks because of anonymity, the avoidance of third-party financial intermediaries validating the transaction, and the fact that the transactions are irrevocable.

The Westford Police Department has limited resources to investigate, pursue and prosecute these types of criminal activities. In addition, these virtual transactions allow transfers of funds overseas, impeding the ability of any U.S. law enforcement agency to recover such funds. This bylaw is one step in attempting to limit the impact of illicit Virtual Currency Kiosk use on Westford residents. The purpose of this bylaw is to prohibit the use of Virtual Currency Kiosks within the Town as necessary and appropriate to prevent crime, protect personal property, and promote the health, safety, and welfare of the residents of Westford.

§ XX-2 Definitions

“Person” means any individual, partnership, corporation, firm, association or group owning, operating, or hosting a Virtual Currency Kiosk.

“Host” means any Person who owns or has lawful control of real property in the Town of Westford who allows any other person to place or operate a Virtual Currency Kiosk.

“Virtual Currency” or “Cryptocurrency” means any type of digital representation of value that is not government issued legal tender that: (1) is used as a medium of exchange, unit of account, or store of value; and (2) is not money, whether or not denominated in money, and thus does not have legal tender status. Virtual Currency includes brand names such as Bitcoin, Ethereum, Dash, Monero, Litecoin, and any other digital representation of value meeting the definition in this bylaw, regardless of the name given by the Virtual Currency Kiosk Operator. Virtual currency does not include transactions where a merchant grants, as part of a rewards program, value that cannot be exchanged with the merchant for money, bank credit, or virtual currency. It also does not include digital representation of value issued by or on behalf of a publisher used solely within an online game.

"Virtual Currency Kiosk" means a physical electronic terminal located in an area accessible to the general public acting as a mechanical agent of the virtual currency kiosk operator to enable the virtual currency kiosk operator to facilitate the exchange of virtual currency for money, bank credit or other virtual currency, including, but not limited to, by: (i) connecting directly to a separate virtual currency exchange that performs the actual virtual currency transmission; or (ii) drawing upon the virtual currency in the possession of the electronic terminal's operator.

“Virtual Currency Kiosk Operator.” A person that engages in virtual currency business activity through a Virtual Currency Kiosk.

§ XX-3 Virtual Currency Kiosks prohibited

No person shall host, allow, operate, permit, locate or place a Virtual Currency Kiosk within any location in the Town of Westford that is open to and accessible by members of the public.

All publicly accessible Virtual Currency Kiosks existing in the Town as of the Effective Date of this bylaw shall be removed within (60) sixty days after the Effective Date. This section does not apply to any virtual currency transfers that are conducted without the use of a Virtual Currency Kiosk and does not intend to interfere with other types and methods of virtual currency transfers.

The prohibition in this bylaw applies to the Virtual Currency Kiosk Operator and any person acting as a Host for a Virtual Currency Kiosk.

§ XX-4 Administration and enforcement.

A. This bylaw may be enforced by, any Police Officer of the Town of Westford, or any agent duly appointed by the Select Board (the “Enforcement Authority”).

B. This bylaw may be enforced through non-criminal disposition pursuant to Massachusetts General Law c. 40, § 21D and Chapter One, § 1.3 of the Town of Westford General bylaws. In the event of such disposition, and subject to the safeguards of § 21D, any person that violates any provision of this bylaw shall be subject to the following penalties:

(1) Upon the first violation, the Enforcement Authority shall provide the violator with written notice of the violation. The written notice shall also state that the violator has (30) thirty days after receiving such notice to cure the violation before the imposition of a fine.

(2) After the 30-day cure period, if the violation has not been cured, the Enforcement Authority shall impose the following fines:

- (a) A fine of \$100 for the first violation following receipt of the written notice referred to in Subsection B (1) above;
- (b) A fine of \$200 for the second violation; and
- (c) A fine of \$300 for any further violation.

(3) Each day that the violator continues to operate the Virtual Currency Kiosk shall constitute a separate violation of this bylaw. Fines are cumulative and each day or portion thereof shall constitute a separate offense.

C. This bylaw may be enforced by indictment or on complaint brought in a court of competent jurisdiction. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

D. The Town may enforce this bylaw or enjoin violations thereof through any lawful process, and the election of one remedy by the Town shall not preclude enforcement through any other lawful means.

§ XX-5 Severability

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

Select Board recommends 5-0

If you have questions regarding the article above, please contact Police Chief Mark Chambers at mchambers@westfordma.gov.

CITIZENS' PETITION

ARTICLE 22: Petition to Rescind the Select Board Decision to Implement a Pay-As-You-Throw Solid Waste Collection System	<i>Citizens' Petition</i>
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Motion: *(Majority Vote Required)*

That the Town vote to rescind the decision of the Select Board to implement a Pay-As-You-Throw (PAYT) solid waste collection system, and to direct that the Town continue to provide curbside household trash collection under the same conditions and user fee structure in effect prior to the implementation of PAYT.

Select Board takes no action

If you have questions regarding the article above, please contact Meghan O'Connell at MeghanOConnellforWSB@gmail.com.