



WESTFORD ELECTRIC VEHICLE (EV) CHARGING STATIONS WORKING GROUP Meeting of February 10, 2022

Approved on 3/8/2022

A meeting of the Westford Electric Vehicle (EV) Charging Station Working Group (EVWG) was held at 7:00 PM on February 10, 2022, via Zoom.

The following WG members were present: Chauncey Chu, Jerimy Arnold, Gerry DiBello, and Tom Teller.

Absent: Bob Shaffer

Town Staff present: Sierra Pelletier, Assistant Planner

1. Call to Order
 - The meeting was called to order at 7:04 PM
2. Finalize Group objective – Chauncey Chu
 - Get on the agenda for the next Planning Board meeting to request approval of the updated EVWG charter
 - Tom's attempts to project Westford specific EV registrations or potential growth met an impasse as the town is unable to easily supply the data. Other data sources also did not have data available.
 - Tom to compile a list of current publicly available EVSE stations in Westford.
3. Discuss Electric Grid Capacity for Projected Growth
 - Tom stated that ISO New England forecast growth of the electric grid capacity includes EV charging
 - Part of the capacity concerns could potentially be offset by time-of-use charging for residential EVSE and remote control of in-home EVSE equipment by National Grid
4. Outreach to business community – Chauncey
 - No progress to report
5. Review charging station zoning bylaws from other municipalities
 - Franklin, NJ supported make-ready requirements for condos, parking facilities, and businesses, yet excluded a requirement for single family homes
 - Chauncey provided a guidance document for best practices in EV ordinances for the Group to review.
6. Discuss potential sections and wording for Westford Zoning Bylaw revisions
 - Still need to identify specific sections in Westford bylaws that will need modification or additional language to support EVSE charging. Parking zoning and standards identified as the most likely sections, but other sections will need updates as well. Add to the agenda for the next meeting
 - Need to see if there are state and/or federal guidelines pertaining to EVSE charging spaces, similar to how there are ADA and AAB for accessible spaces.

7. Old/New business
 - MassEVIP DC Fast Charging Program complete/expired. Wait to see if this program will be renewed with more funds or replaced with another system. Level 2 Program is still going
8. Approve minutes: January 18, 2022
 - Tom motioned to approve the January 18th minutes. Gerry seconded. Motion passed 4-0-0
9. Set date, time and scribe for next meeting
 - March 8th, 2022 at 7 PM via Zoom
 - Tom to be the scribe
10. Adjournment 8:36 PM
 - Gerry motioned, Tom seconded, passed 4-0-0

Respectfully submitted,
Jerimy Arnold
2/25/2022