



WESTFORD HEALTH DEPARTMENT POLICY
ON
MOBILE FOOD TRUCKS BASED OUT OF WESTFORD

The following is a requirement of anyone who wishes to operate a mobile food operation or “food truck” in Westford.

- All mobile food operations will need a base of operations and a license from the Municipality where the operation is based out of and that complies with 105 CMR 590.000. A copy of contract with your base of operations is required.
- All mobile food operations will need an Annual Mobile, or Temporary Food Permit. Events that are private will not need a permit. However, the general public cannot be invited to the event and it cannot be advertised to the public.
- At least one person working on the food truck needs to be a Certified Food Protection Manager.
- A copy of a valid Hawkers and Peddlers license is on file.
- A copy of a current commissary license, most recent inspection report(s), a commissary contract, current truck inspection sticker and vehicle registration.
- A current copy of the menu.
- A sign off from the Fire Department if there is a hood and/or a propane tank on the ground.
- A catered private function needs to notify the Health Department of the event. A food permit may not be necessary.

All operators must comply with all local and state regulations and the 2017 FDA Food Code. All applications and permit fees must be paid for two weeks prior to any event. Any Temporary Food Permit Application that is not submitted to the Health Department Office 14 days prior to the event may be charged a double permit fee. Please be aware that in-person inspections of the temporary site will be inspected by our Health Department.