

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF WESTFORD
WARRANT**

**Middlesex, ss.
To the Constable of the Town of Westford, in said County,**

GREETINGS:

You are required in the name of the Commonwealth aforesaid, to notify and warn all inhabitants of said Town qualified to vote in elections, and also in Town affairs, to meet at the Westford Academy Trustees Field at 30 Patten Road on the following date:

Saturday, June 12, 2021
(voter registration deadline, Friday, May 21, 2021 at 8:00 pm)

at 9:00 o'clock in the morning, then and there to act upon the following articles:

REPORTS

ARTICLE 1: Accept Town Reports	<i>Town Manager</i>
---------------------------------------	---------------------

To see if the town will vote to accept the Reports of Town Officers, Boards and Committees for the Fiscal Year 2020;

Or act in relation thereto.

FINANCIAL - FISCAL YEAR 2021

ARTICLE 2: Approve Fiscal Year 2021 Budget Supplemental Appropriations	<i>Town Manager</i>
---	---------------------

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds sums of money in order to adjust the Fiscal Year 2021 Operating Budgets;

Or act in relation thereto.

ARTICLE 3: Appropriate for Perchlorate Expenses	<i>Town Manager</i>
--	---------------------

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, or any combination thereof, a sum of money for the purpose of providing funds to address associated issues regarding perchlorate contamination;

Or act in relation thereto.

CAPITAL APPROPRIATIONS - FISCAL YEAR 2021

ARTICLE 4: Approve Capital Appropriations	<i>Capital Planning Committee</i>
--	-----------------------------------

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, or any combination thereof, the sum of \$2,924,017 (TWO MILLION NINE HUNDRED TWENTY FOUR THOUSAND SEVENTEEN DOLLARS) to provide for the following capital requests and all costs incidental and related thereto:

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>
Technology	\$35,500	Town computer replacements
Technology	\$208,558	School computer replacements
Technology	\$200,000	Town-wide VOIP phone system replacement, including costs incidental and related thereto
Technology	\$250,000	Network upgrades
Town Clerk	\$36,600	Electronic vote tabulators, including costs incidental and related thereto

Public Buildings	\$50,000	Town and School Safety Task Force (TSSTF) recommended safety upgrades
Fire Department	\$777,423	Fire engine, purchase and equip
Fire Department	\$17,436	Transmitter, including costs incidental and related thereto
Schools	\$14,500	Fire alarm panel replacement at Westford Academy, including costs incidental and related thereto
Schools	\$70,000	Student information system, including costs incidental and related thereto
Schools	\$35,000	Compressor replacement at Westford Academy, including costs incidental and related thereto
Schools	\$35,000	Public address system at the Norman E. Day school, including costs incidental and related thereto
Schools	\$50,000	Heat pump replacement at the Norman E. Day school, including costs incidental and related thereto
Wastewater Management	\$170,000	Westford Academy wastewater treatment plant rehabilitation, including costs incidental and related thereto
Water Enterprise	\$45,000	Vehicle, purchase and equip
Ambulance Enterprise	\$389,000	Ambulance, purchase and equip
Stormwater Enterprise	\$500,000	Replacement of the Pond Brook Culvert located on Old Lowell Road and replacement of the Blue Brook Culvert located on Groton Road, including costs incidental and related thereto
Stabilization	\$40,000	Transfer to Capital Stabilization

Or act in relation thereto.

ARTICLE 5: Appropriate from Sale of Cemetery Lots Receipts Reserved for Cemetery Improvements	<i>Board of Cemetery Commissioners</i>
--	--

To see if the Town will vote to appropriate from sale of cemetery lots receipts reserved in accordance with [Massachusetts General Law Chapter 114, Section 15](#) or borrow a sum of money for improvements and embellishments, or the enlargement of the Pine Grove Cemetery;

Or act in relation thereto.

COMMUNITY PRESERVATION FUNDS

ARTICLE 6: Approve Community Preservation Committee Recommendations	<i>Community Preservation Committee</i>
--	---

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2021 Community Preservation budget and to appropriate from the Community Preservation Fund a sum of money not exceeding 5% of the FY2021 estimated annual revenues to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2021; and further to reserve for future appropriation a sum of money from the Community Preservation Fund for open space, historic resources, community housing purposes, and outdoor recreation, and further to appropriate from the Community Preservation Fund or borrow pursuant to [Massachusetts General Laws Chapter 44B, Section 11](#), or any other enabling authority, a sum or sums of money for Community Preservation projects or purposes, including acquisition of interests in land, all as recommended by the Community Preservation Committee;

Or act in relation thereto.

FINANCIAL-FISCAL YEAR 2022

ARTICLE 7: Amend the Wage and Classification Plan *Town Manager*

To see if the Town will vote to amend the Fiscal Year 2022 Pay Classification Plan for non-unionized municipal employees, effective July 1, 2021;

Or act in relation thereto.

ARTICLE 8: Authorize Revolving Funds *Town Manager*

To see if the Town will vote, pursuant to [Massachusetts General Laws Chapter 44, Section 53E ½](#) as most recently amended by Section 86 of Chapter 218 of the Acts of 2016, to establish limitations on expenditures from the revolving funds established by Chapter 138 of the General Bylaws, entitled, "Revolving Funds" as follows:

Revolving Account	FY 2022 Expenditure Limit
Lease of Town Buildings: 65 & 73 Main St & 170 Plain Rd	\$150,000
Recycling Revolving	\$20,000
Recreation Field Maintenance	\$150,000
Senior Center Fitness Room	\$25,000
Senior Center Programs	\$50,000
School Parking	\$80,000
School Bus/Transportation	\$800,000
East Boston Camps Maintenance	\$80,000
Immunizations and Clinical Services	\$60,000
Community Gardens	\$10,000
Town Forest Management	\$25,000
Farmer's Market	\$10,000

Or act in relation thereto.

ARTICLE 9: Approve Fiscal Year 2022 Operating Budget *Town Manager*

To see if the Town will vote to appropriate a sum of money by taxation, by transfer from available funds, by borrowing, or any combination thereof, for the operation and maintenance of Town Departments for the Fiscal Year July 1, 2021 through June 30, 2022, and that such sums be expended for such purposes under the direction of the respective Town Officers, Boards and Committees;

Or act in relation thereto.

CAPITAL APPROPRIATIONS - FISCAL YEAR 2022

ARTICLE 10: Approve Capital Appropriations *Capital Planning Committee*

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, or any combination thereof, the sum of \$45,000 (FORTY FIVE THOUSAND DOLLARS) to provide for the following capital requests and all costs incidental and related thereto:

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>
Stormwater Enterprise	\$45,000	Vehicle, purchase and equip

Or act in relation thereto.

ARTICLE 11: Appropriate Chapter 90 Local Transportation Funds for Roadway Maintenance *Town Manager*

To see if the Town will vote to appropriate a sum of money from the proceeds due to the Town under the provisions of [Massachusetts General Laws Chapter 90](#) for the purposes set forth in said Chapter;

Or act in relation thereto.

ARTICLE 12: Appropriate Funds from Water Enterprise Other Post Employment Benefits Stabilization Fund to the Water Enterprise Budget *Water Commissioners*

To see if the Town will vote to transfer a sum of money from the Water Enterprise [Other Post Employment Benefits](#) Stabilization Fund to Water Enterprise expenses to pay for the FY22 retiree benefits;

Or act in relation thereto.

ADMINISTRATIVE

ARTICLE 13: Authorize the Select Board to Accept Easements *Select Board*

To see if the Town will vote to authorize the Select Board, during Fiscal Year 2022, to accept any and all easements for sidewalk, drainage, or other utility purposes, as they may deem in the Town's best interests;

Or act in relation thereto.

ARTICLE 14: Increase the Membership of the Affordable Housing Trust Committee to Include Three Alternate Members *Select Board*

To see if the Town will vote to amend its vote under Article 16 of the June 20, 2020 Annual Town Meeting by adding three alternate members to the Affordable Housing Trust, in addition to the 11 regular members. The three alternate members and the 11 regular members shall be appointed for staggered terms of not more than two years;

Or act in relation thereto.

ARTICLE 15: Amendment to the Constitution of the United States *Citizens' Petition*

The Town of Westford calls upon the United States Congress to pass and send to the States for ratification an amendment to the Constitution of the United States that would firmly establish two principles: 1) Only human beings, not artificial entities such as corporations, are entitled to the rights and privileges guaranteed by the Constitution of the United States, and 2) election spending is not free speech guaranteed by the First Amendment, and is therefore subject to regulation by federal and state governments. Should the resolution pass, the Westford Town Clerk shall be directed to send a copy of this resolution to Governor Charles Baker, Attorney General Maura Healy, State Senator Edward Kennedy, State Representative James Arciero, U.S. Senator Edward Markey, U.S. Senator Elizabeth Warren, Senate Majority Leader Charles Schumar, U.S. Representative Lori Trahan and Speaker of the House Nancy Pelosi.

ARTICLE 16: Authorization for the Select Board to Petition the General Court for one (1) Additional Chapter 138 Section 15 All Alcohol Package Store License to be Exercised by Feng You, Inc. Located at 175 Littleton Road, Westford *Citizens' Petition*

To see if the town will vote to authorize the Board of Selectman to petition the General Court for one (1) additional Alcohol Beverages Retail License to be exercised by **Feng You, Inc.** or a related entity or its successor and/or assign, located at **175 Littleton Road, Westford (Parcel ID: 017 0013 000)**, said license not to be transferred to any other location, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves

amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, or take any action in relation thereto.

The petition for special legislation shall take the following form, or a form substantially similar thereto: AN ACT AUTHORIZING THE TOWN OF WESTFORD TO ISSUE ONE ADDITIONAL LICENSE. Be it enacted by the Senate and House of Representatives in General Court assembled, and by authority of the same as follows:

Section 1.

- (a) Notwithstanding section 17 of chapter 138 of the General Laws or any other general or special, rule or regulation to the contrary, the licensing authority of the Town of Westford may grant one (1) additional license for the retail of alcohol beverages under section 15 of said chapter 138 to **Feng You, Inc.** or a related entity, or its successor and/or assign, to be exercised at and located at **175 Littleton Road, Westford (Parcel ID: 017 0013 000)**. A license granted under this section shall be subject to all of said chapter 138 except said section 17.
- (b) Once issued, the licensing authority shall not approve the transfer of the license issued under this section to any other location, but it may grant the license to a new applicant at the same location if the applicant files with the authority a letter from the department of revenue indicating the license is in good standing with the department and that all applicable taxes have been paid.
- (c) If the license granted under this section is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority, which may then grant the license to a new applicant at the same or a different location; or act in relation thereto.

ARTICLE 17: Restrict Motorboats on Keyes Pond

Citizens' Petition

Motorboating on Keyes Pond in Westford, MA will be regulated as follows: In accordance with M.G.L. c. 1312, s. 45, it shall be unlawful for any person to introduce, operate, or permit and suffer to be operated on Keyes Pond a motorboat powered by an internal combustion engine. For purposes of this section, the use of any craft designed and utilized solely for the control or removal of aquatic plants or use of any craft in an emergency to protect life and/or property are specifically excepted.

GENERAL BYLAW AMENDMENTS

ARTICLE 18: Amend the Town's General and Zoning Bylaws to Reflect Inclusive Language

Select Board

To see if the Town will vote to amend the Town's General and Zoning Bylaws to reflect recent amendments to the Town Charter that will change the name of the Board of Selectmen to the "Select Board," by striking out, in every instance in which they appear in reference to that body, the words "Board of Selectmen" or "Selectmen" and inserting in place thereof the words "Select Board"; and by striking out, in every instance in which they appear in reference to Board members individually, the word "Selectman" and "Selectmen" and inserting in place thereof the words "Select Board Member" or "Select Board Members"; and further to authorize the Town Clerk to make non-substantive, ministerial revisions to ensure that gender and numerical issues in related text is revised to properly reflect such change in title, and to make other non-substantive, ministerial revisions to ensure consistency as to formatting of the bylaws' text.

A complete copy of the revised General and Zoning Bylaws with said ministerial revisions implemented and expressed through redlining is on file with the Town Clerk.

Or act in relation thereto.

ARTICLE 19: Establish a Municipal Charges Lien Pursuant to General Laws Chapter 40, Section 58 for Unpaid Stormwater Utility Fees *Select Board*

To see if the Town will vote to establish a municipal charges lien pursuant to General Laws Chapter 40, Section 58 for unpaid stormwater utility fees assessed by the Town pursuant to Chapter 94 of the Town of Westford General Bylaws;

Or act in relation thereto.

ZONING BYLAW AMENDMENTS

ARTICLE 20: Amend the Zoning Bylaw to Allow for Home Occupations By Right *Planning Board*

To see if the Town will vote to amend Section 3.4 of the Zoning Bylaw – Home Occupations – to permit Home Occupations By Right in the Residence A and Residence B Zoning Districts provided that the Home Occupation complies with established performance standards. The full text of the proposed amendment is on file with the Town Clerk;

Or act in relation thereto.

ARTICLE 21: Amend Zoning Bylaw Sections 2.1.1: Establishment, 5.3: Signs, 8: Special Districts, 10.2: General Definitions, Appendix A: Table of Principal Use Regulations, and Appendix B: Table of Accessory Uses Regulations to define and regulate Restaurant Drive-Through Facilities *Planning Board*

To see if the Town will vote to amend Sections 2.1.1, 5.3, 8, 10.2, Appendix A, and Appendix B of the Westford Zoning Bylaw to allow Restaurant Drive-Through Facilities in certain zoning or zoning overlay districts by Special Permit from the Planning Board, and related changes. The full text of the proposed amendment is on file with the Town Clerk;

Or act in relation thereto.

ARTICLE 22: Amend Section 9.5.1 of the Zoning Bylaw to Not Allow a Proposed Zoning Bylaw Change to Return to Town Meeting for Two Years After an Unfavorable Vote *Citizens' Petition*

That the Town vote to amend the Zoning Bylaws, Section 9.5.1, of the town of Westford to insure the town honors the vote of the Town Meeting for at least two years as shown in the red-lined original text below: "Section 9.5.1 Amendments. No proposed change to this Zoning Bylaw which has been unfavorably acted upon by the Annual Town Meeting shall be considered by the Town Meeting within two (2) years after the date of such unfavorable action. ~~unless adoption of the proposed change has been recommended in the final report of the Planning Board to the Town Meeting.~~"


ARTICLE 23: Amend the Zoning Bylaw to Expand the Zoning Overlay District Map for Senior Residential Multifamily Overlay Districts *Citizens' Petition*

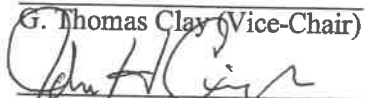
To see if the Town will vote to amend the Zoning By-Law amending the Westford Board of Assessors' Zoning Overlay District Map for Senior Residential Multifamily Overlay Districts, by adding the following maps and parcels to be included in said Senior Residential Multifamily Overlay District (SRMOD)MAP: Map 047 Parcel 0023 Lot 0000 & Map 047 Parcel 0044 Lot 0002 or an act in relation thereto.

And you, Constable, are directed to serve this warrant by posting a true and attested copy thereof at the Town Hall, Library and at each Post Office in said Town of Westford at least fourteen (14) days prior to the time of holding said meeting.

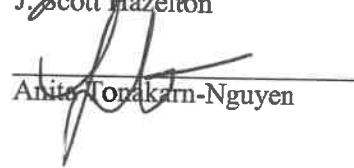
THEREOF FAIL NOT and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the meeting aforesaid.

Given under our hands this 11 day of May in the Year of our Lord 2021.


Andrea Peraner-Sweet (Chair)

G. Thomas Clay (Vice-Chair)

John H. Cunningham


J. Scott Hazelton


Anita Tonakam-Nguyen

A TRUE COPY
ATTEST: 
Constable of Westford

DATE: May 20, 2021

I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF AT THE TOWN HALL, LIBRARY AND AT EACH POST OFFICE IN THE SAID TOWN OF WESTFORD AT LEAST FOURTEEN DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.