

**FY 2018 Budget Questions & Answers**  
**Finance Committee**

Dept. Number, Name + Account	Questioner's Name/Question	Response
#442 Waste Water Mgmt.	Note-All questions are related to FY18TMR vs FY17Budget.	
General	Dennis/Ingrid---Please give us an update on the state of the equipment and whether any major investments are anticipated over the next few years.	To date, we have addressed the all of the High priority repairs that were identified in the January 2013 Onsite Engineering Wastewater Treatment Facilities Evaluation Report. An additional \$100,000 investment will be required over the next 2-3 years to complete the Medium and Low priority items that were identified in the report. Please note that this investment only relates the wastewater treatment components of the facilities and not the building, emergency power, auxiliary pump stations, and HVAC systems, as those are maintained by the School Department
525025-Central Sewer System Maintenance	Dennis-Please explain the decrease of \$2,940 (-32.9%).	We have spent significantly less than the requested amount over the past three years. We do anticipate an increase in spending this year due to expected pump rehabilitations, sewer system inspection and infiltration testing, and the installation of telemetry equipment for connection to the Water Department SCADA system.
All-Sludge Pumping & Removal	Dennis - Are the increases in all four facilities due to rate increases, volume increases or both?	The increases are due to an anticipated increase in the Wastewater Contract Operations contract. The current contract fee is guaranteed for one year and allows for a maximum two-year extension a fee adjustment based on the consumer price index. The increase can have a

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		ceiling of 5% per year and floor of 0%. We have experienced a minor volume increase at Stony Brook due to the additional housing units added in 2016. This increased flow has not resulted in an additional operating expense, as the increased flow and quality of wastewater has improved overall plant efficiency. Please note that the electrical and heating fuel costs for the facilities are still paid by the School Department.
Other	Ingrid - Are there any other current or anticipated wastewater challenges in Westford?	Tighe & Bond, in conjunction with the development of the Stormwater Master Plan, performed an evaluation of all Town wastewater assets. The Town is currently in the process of evaluating and implementing the recommendations cited in the final report, primarily the recommendation to consolidate oversight of all wastewater assets. In addition, the Abbot School Wastewater Facility (treats the Town Center Sewer System) is close to capacity. Facility capacity and current discharge permit will need to be evaluated as they relate to the proposed Library Expansion, Roudenbush Rehabilitation, and Center Fire Station Replacement projects.

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| TOWN OF WESTFORD  
| YEAR TO-DATE BUDGET REPORT  
FY17 YTD BUDGET

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0100 GENERAL FUND							
01442200 CENTER SEWER SYSTEM							
01442200 525025 SEWER SYSTEM MAINT	8,940	0	8,940	1,356.25	.00	7,583.75	15.2%
TOTAL CENTER SEWER SYSTEM	8,940	0	8,940	1,356.25	.00	7,583.75	15.2%
01442226 ABBOT WASTE TREATMENT PLANT							
01442226 524085 REPAIRS & SERVICES	10,000	0	10,000	5,945.02	3,556.00	498.98	95.0%
01442226 524101 BLDG MAINT SVCS-SE	3,736	0	3,736	1,758.96	1,508.16	468.88	87.4%
01442226 529060 SLUDGE PUMPING & R	2,599	0	2,599	1,378.89	1,980.00	-759.89	129.2%*
01442226 529080 MONITORING/TESTING	4,097	0	4,097	2,180.64	1,814.34	102.02	97.5%
01442226 530920 CONTRACTED SERVICE	25,062	0	25,062	12,156.50	12,253.80	651.70	97.4%
01442226 543195 SEPTIC SUPPLIES	565	0	565	273.88	274.98	16.14	97.1%
TOTAL ABBOT WASTE TREATMENT PLANT	46,059	0	46,059	23,693.89	21,387.28	977.83	97.9%
01442227 BLANCHARD WASTE TREATMNT PLANT							
01442227 524085 REPAIRS & SERVICES	15,000	0	15,000	1,138.33	.00	13,861.67	7.6%
01442227 524101 BLDG MAINT SVCS-SE	3,736	0	3,736	1,758.96	1,508.16	468.88	87.4%
01442227 529060 SLUDGE PUMPING & R	3,390	0	3,390	1,698.20	1,980.00	-288.20	108.5%*
01442227 529080 MONITORING/TESTING	5,265	0	5,265	2,478.11	2,120.16	666.73	87.3%
01442227 530920 CONTRACTED SERVICE	25,062	0	25,062	12,156.50	12,253.80	651.70	97.4%
01442227 543195 SEPTIC SUPPLIES	565	0	565	273.88	274.98	16.14	97.1%
TOTAL BLANCHARD WASTE TREATMNT PLANT	53,018	0	53,018	19,503.98	18,137.10	15,376.92	71.0%
01442228 STONY BRK WASTE TREATMNT PLANT							
01442228 524085 REPAIRS & SERVICES	10,000	0	10,000	3,157.95	.00	6,842.05	31.6%
01442228 524101 BLDG MAINT SVCS-SE	3,736	0	3,736	1,758.96	1,508.16	468.88	87.4%
01442228 529060 SLUDGE PUMPING & D	2,599	0	2,599	1,378.95	1,980.00	-759.95	129.2%*

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FY17 YTD BUDGET

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01442228 529080 MONITORING/TESTING	12,155	0	12,155	5,899.46	5,964.96	290.58	97.6%
01442228 530920 CONTRACTED SERVICE	25,062	0	25,062	12,156.50	12,253.80	651.70	97.4%
01442228 543195 SEPTIC SUPPLIES	565	0	565	273.88	274.98	16.14	97.1%
TOTAL STONY BRK WASTE TREATMNT PLANT	54,117	0	54,117	24,625.70	21,981.90	7,509.40	86.1%
01442229 ACADEMY WASTE TREATMENT PLANT							
01442229 524085 REPAIRS & SERVICES	15,450	0	15,450	3,474.62	.00	11,975.38	22.5%
01442229 524101 BLDG MAINT SVCS-SE	3,736	0	3,736	1,758.96	1,508.16	468.88	87.4%
01442229 529060 SLUDGE PUMPING & R	3,390	0	3,390	1,698.20	1,980.00	-288.20	108.5%*
01442229 529080 MONITORING/TESTING	18,551	0	18,551	9,115.06	9,769.56	-333.62	101.8%*
01442229 530920 CONTRACTED SERVICE	25,062	0	25,062	12,156.46	12,253.80	651.74	97.4%
01442229 543195 SEPTIC SUPPLIES	565	0	565	237.83	274.98	52.19	90.8%
TOTAL ACADEMY WASTE TREATMENT PLANT	66,754	0	66,754	28,441.13	25,786.50	12,526.37	81.2%
01442414 FY14 ART#9 3/14 \$100K CAPITAL							
01442414 580000 PLANT UPGRADE 100K	23,793	0	23,793	3,888.85	.00	19,903.90	16.3%
TOTAL FY14 ART#9 3/14 \$100K CAPITAL	23,793	0	23,793	3,888.85	.00	19,903.90	16.3%
01442416 FY16 ART#7 4/16 \$30K CAPITAL							
01442416 580000 LEACH FIELD \$30K	30,000	-30,000	0	.00	.00	.00	.0%
TOTAL FY16 ART#7 4/16 \$30K CAPITAL	30,000	-30,000	0	.00	.00	.00	.0%
01442417 FY17 ART#4 10/16 \$30K CAPITAL							
01442417 580000 WA WASTEWATER COMP	0	30,000	30,000	.00	.00	30,000.00	.0%
TOTAL FY17 ART#4 10/16 \$30K CAPITAL	0	30,000	30,000	.00	.00	30,000.00	.0%
01442800 WASTEWATER - ENCUMBRANCE							
01442800 570000 OTHER CHARGES AND	1,344	0	1,344	1,344.46	.00	.00	100.0%

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TOTAL WASTEWATER - ENCUMBRANCE	1,344	0	1,344	1,344.46	.00	.00	100.0%
TOTAL GENERAL FUND	284,025	0	284,025	102,854.26	87,292.78	93,878.17	66.9%
TOTAL EXPENSES	284,025	0	284,025	102,854.26	87,292.78	93,878.17	
GRAND TOTAL	284,025	0	284,025	102,854.26	87,292.78	93,878.17	66.9%

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