

J. V. FLETCHER LIBRARY BOARD OF TRUSTEES MINUTES

MEETING DATE AND TIME: February 2, 2026; 7:00 PM
MEETING LOCATION: REMOTE PARTICIPATION

	Present	Absent
Diercks, Buffie (Elizabeth), Secretary	✓	
Fleckner, Marianne, Foundation Liaison	✓	
Roache, Caroline, Treasurer	✓	
Secor, Glen, Chair	✓	
Siegel, Mim (Mary) Trustee	✓	
Teal, Debbie, Friend's Liaison	✓	
Rainville, Ellen, Director	✓	
Leedberg, Kristina, Assistant Director	✓	

GUESTS/ATTENDEES: Dana Riegert, Friends' Advocacy Board

DOCUMENTS USED:
 Agenda for this meeting
 Director's Report

I. CALL TO ORDER and Identification of Members Present per OML:

This duly posted Trustee meeting for the month **February** was called to order by Glen at 7:44 PM.

TRUSTEE	PRESENT	ABSENT
Diercks, Buffie (Elizabeth)	✓	☐
Fleckner, Marianne	✓	☐
Roache, Caroline	✓	☐
Secor, Glen	✓	☐
Siegel, Mim (Mary)	✓	☐
Teal, Debbie	✓	☐

II. SIGNING OF WARRANTS:

VOTE

WARRANT #26-33 TE	WARRANT DATE: 2/19/2025
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LIBRARY TRUSTEES FUND, ACCT. # 672	\$556.94
ALL PURPOSE TRUST FUND, ACCT. # 673	\$202.85
LIBRARY BOOK FUND, ACCT. # 674	\$0.00
LECTURE TRUST FUND, ACCT. # 675	\$0.00
J. V. FLETCHER LIB. TRUST, ACCT. # 676	\$0.00
EDR CONT. EDUC. TRUST FUND, ACCT. # 677	\$320.00
BENEFACTORS TRUST FUND ACCT. #678	\$0.00
TOTAL EXPENDITURES UNDER WARRANT #26-33TE	\$1,079.79

A motion to approve **Warrant 26-33** was made by Caroline and seconded by Marianne; it passed 6/0/0.

TRUSTEE	AYE	NAY	ABSTAIN
Diercks, Buffie (Elizabeth)	✓		
Fleckner, Marianne	✓		
Roache, Caroline	✓		
Secor, Glen	✓		
Siegel, Mim (Mary)	✓		
Teal, Debbie	✓		

III. APPROVAL OF MINUTES:

A. January 5, 2025

A motion to approve the **Minutes from January 5** was made by Mim and seconded by Deb; it passed 5/0/1.

TRUSTEE	AYE	NAY	ABSTAIN
Diercks, Buffie (Elizabeth)	✓		
Fleckner, Marianne	✓		
Roache, Caroline	✓		
Secor, Glen			✓
Siegel, Mim (Mary)	✓		
Teal, Debbie	✓		

IV. TREASURER’S QUARTERLY REPORT:

A motion to accept the **Treasurer’s Quarterly Report** was made by Buffie and seconded by Mim; it passed 6/0/0.

TRUSTEE	AYE	NAY	ABSTAIN
Diercks, Buffie (Elizabeth)	✓		
Fleckner, Marianne	✓		
Roache, Caroline	✓		
Secor, Glen	✓		
Siegel, Mim (Mary)	✓		
Teal, Debbie	✓		

V. DIRECTOR’S REPORT:

A. Director’s Report

1. Staff: We are close to filling the Youth Services and Home Bound positions.
2. Library Commissioners: I will meet on Thurs. as they approve the MAR Waiver.
3. Grant: A Community Preservation Act Grant has been submitted for \$60,000 for the Skylight. I present it on February 4 to the Community Preservation Committee.
4. Friends’: Friends’ have raised just over \$1K toward the total amount needed for the project.
5. Management Staff: Next work begins on developing goals with Management Staff.
6. Trustees: Caroline will not be running again. We are seeking a new candidate to take out papers.
7. Assistant Director’s Report, Kristina Leedberg
 - a. MBLC Collection continues with purchases from Ingraham.
 - b. The Beam Signing and celebration at the Museum went great.

- c. Work with the Wellness Committee includes publicizing library card access for all Town Employees.

A motion to accept the **Director’s Report** was made by Caroline and seconded by Deb; it passed 6/0/0.

TRUSTEE	AYE	NAY	ABSTAIN
Diercks, Buffie (Elizabeth)	✓		
Fleckner, Marianne	✓		
Roache, Caroline	✓		
Secor, Glen	✓		
Siegel, Mim (Mary)	✓		
Teal, Debbie	✓		

B. Warrant Review and Approval:

- 1. **Warrants Numbered: 26-26 through 26-29**

A motion to approve the **Warrants 26-26 – 26-29** was made by Buffie and seconded by Marianne; it passed 6/0/0.

TRUSTEE	AYE	NAY	ABSTAIN
Diercks, Buffie (Elizabeth)	✓		
Fleckner, Marianne	✓		
Roache, Caroline	✓		
Secor, Glen	✓		
Siegel, Mim (Mary)	✓		
Teal, Debbie	✓		

VI. COMMITTEE REPORTS:

A. Trustee Information Exchange:

- 1. Valentine Arrangement for Staff from Trustees will be ordered from Floral Arts; it will be about \$25 for each Trustee. Buffie and Marianne will take care of this. (Buffie)
- 2. *Thank You* for the beautiful arrangement from you to me post-surgery. (Buffie)
- 3. Funds are coming from the Recycling Commission to make a *Library of Things* collection available in the new building; it will be \$5,000 annually. (Deb)

B. Friends’ Foundation Committee Report:

- 1. They are just at the \$1M fund-raising amount.

VII. COMMUNICATIONS:

- A. CORRESPONDENCE, TOWN MANAGER: MAR and Materials Requirement
- B. MBLC Legislative Agenda FY27

VIII. UNFINISHED BUSINESS:

- A. Massachusetts Public Library Construction Project (MPLCP) Grant Update

IX. NEW BUSINESS:

- A. Approve \$9,500 expenditure under Hoopla

A motion to approve **Hoopla \$9,500**, as presented was made by Deb and seconded by Mim; it passed 6/0/0.

TRUSTEE	AYE	NAY	ABSTAIN
Diercks, Buffie (Elizabeth)	✓		
Fleckner, Marianne	✓		
Roache, Caroline	✓		

MEETING MINUTES APPROVED 3.2.2026

Secor, Glen	✓		
Siegel, Mim (Mary)	✓		
Teal, Debbie	✓		

- B. Annual Town Meeting, March 28, 2026:
 - 1. Discuss Warrant Article 21 – nationalgrid easement
- C. Mid-Year Review Trustee Goals

X. ANNOUNCEMENTS

- A. Friends’ Liaison Report [Rainville]
- B. Upcoming Meeting Schedule:

February 5, 2026	10:00 AM	MBLC Meeting to approve Waiver Request of Municipal Appropriation Requirement
February 17, 2026	6:30 PM	Joint Meeting w/Permanent Town Building Committee REMOTE PARTICIPATION MEETING: Furniture Bid
February 24, 2026	7:00 PM	Select Board Agenda: Furniture Bid
March 2, 2026	6:30 PM	Joint Meeting w/Permanent Town Building Committee REMOTE PARTICIPATION MEETING
March 2, 2026	7:00 PM	Full Trustee Board REMOTE PARTICIPATION MEETING
March 28, 2026	9:00 AM	Annual Town Meeting

- C. COI [Conflict of Interest]; Mandatory Email from State

XI. ADJOURNMENT:

A motion was made by Deb and seconded by Caroline that, there being no further business to transact, the meeting adjourn. The motion passed 6/0/0 and the meeting adjourned at 8:28 PM.

TRUSTEE	AYE	NAY	ABSTAIN
Diercks, Buffie (Elizabeth)	✓		
Fleckner, Marianne	✓		
Roache, Caroline	✓		
Secor, Glen	✓		
Siegel, Mary	✓		
Teal, Debbie	✓		

Respectfully submitted,
Buffie Diercks, Secretary

Articles/Attachments:

- *Program Fliers*