

Council on Aging
MINUTES
Cameron Senior Center
January 21, 2026 – 4:00 P.M.

Present: Nancy Cook, Kathryn Wilson, Patricia Dubey, Joseph Lapiana, Patricia Holmes, Barbara Upperman and Jennifer Claro, Director

Excused: Terry Stader

I. CALLED TO ORDER

Nancy Cook, Chair, called the meeting to order at 4:02 PM

II. SECRETARY'S REPORT

MOTION made to PASS the November 19, 2025, minutes by Patricia Holmes, and SECONDED by Joseph Lapiana. – So Voted. Motion PASSED unanimously.

III. CHAIRPERSON'S REPORT

- A. Town Farm – Funding approved, waiting for official notice
- B. 37 Power Road – Moving along
- C. Regency, Littleton Road – First meeting scheduled for February 2nd

IV. DIRECTOR'S REPORT

- A. Programs Update – Due to parking issues and space, Jennifer reported that they have moved some programs offsite. She asked the board how they felt about sending a letter to the Town Manager/Selectboard requesting priority consideration for the Robinson School as a new location for the Cameron Senior Center with a petition signed by staff and Cameron participants.

MOTION made by Joseph Lapiana that the Board send a letter to Town Manager/Selectboard with signed petitions from staff and Cameron participants requesting that Cameron be considered

first when Robinson School becomes available.

SECONDED by Patricia Dubey. So Voted. PASSED unanimously.

B. WRAP Update

The program has increased from five (5) to eight (8) families.
Financial literacy information will be available with the application packet.

MOTION made by Joseph Lapiana to include utilities as part of the 3% housing expenses. SECONDED by Patricia Dubey. So Voted. PASSED unanimously

V. NEW BUSINESS

A. Board picture – Next meeting

B. Animal Request – Applicant would like to bring her emotional support dog in for support for others as needed.

MOTION MADE BY Patricia Dubey to not allow the dog to visit for emotional support for other people. SECONDED by Patricia Holmes. So Voted. PASSED unanimously.

C. Programs – A former Westford resident would like to be considered grandfathered and have resident priority for program sign-ups.

MOTION made by Barbara Upperman that first signups are for Westford Residents and give priority on the wait list for grandfathered people. SECONDED by Joseph Lapiana. So Voted. PASSED unanimously.

VI. OLD BUSINESS

Received, Discussed and Reviewed:

- A. Social Worker/Outreach Report
- B. Transportation Report
- C. Westford Food Pantry Report

MOTION made by Kathryn Wilson to accept the reports as submitted and SECONDED by Barbara Upperman. So Voted. PASSED unanimously.

VII. ADJOURNMENT

**MOTION made by Joseph Lapiana to adjourn the meeting at 4:50 PM and
SECONDED by Patricia Holmes. So Voted. PASSED unanimously.**

**Next Scheduled Meeting: Wednesday, February 18, 2026
4:00 PM at the Cameron Senior Center**