

Council on Aging
MINUTES
CAMERON SENIOR CENTER
January 13, 2016

Present: Helena Crocker, Patricia Holmes, Robert Tierney, Nancy Cook, Kathryn Wilson, George Rogers, Dorothy Hall and Jennifer Claro, Director.

Excused:

I. *CALLED TO ORDER*

Helena Crocker called the meeting to order at 4:00 PM.

II. *PREVIOUS MINUTES*

MOTION made to PASS the November 18, 2015 minutes by Patricia Holmes and SECONDED by Robert Tierney PASSED unanimously.

III. *CHAIRPERSON'S REPORT*

No December 2015 meeting, nothing to report.

IV. *DIRECTOR'S REPORT*

- A. Director, Jennifer Claro spoke about the Breakfast provided by Elder Services; it will be discontinued as of March 1, 2016. Should an elderly person appear needing a breakfast, one will be provided. Motion to accept her decision made by Nancy Cook; seconded by Pat Holmes, so voted.
- B. Congregate meals will not be provided if COA is having a special event or lunch.
- C. Regarding people who cancel a reservation; it must be made two working days prior to function, or we become responsible for payment.
- D. Jennifer also reported on the success of the Holiday Baskets: 145 children received toys and 140 families received food baskets. Thanks to so many who volunteered to assemble them. Food pantry has served 297 families this past year. Jennifer's report attached.

V. *OLD BUSINESS*

- A. Annette Cerullo, Elder Outreach/Coordinator reported the DeClutter Program has continued to progress and she will continue to co-lead this group for the remaining sessions.
- B. TREAD Program: there were 29 awards granted by the TREAD Committee last month.

VI. NEW BUSINESS

- A. Due to cancellation of the luncheon at Bixbite, Nancy Cook suggested we have an appreciation luncheon for the staff and Council sometime in February or March, all agreed. To be announced
- B. Plan is in the works to have Westford Academy students “Adopt” elderly who live alone and may need help with snow removal during the winter. Annette will coordinate this if possible.

VII. ADJOURNMENT

MOTION made by Bob Tierney to adjourn the meeting at 4:30 PM SECONDED by George Rogers PASSED unanimously.

Next Meeting: Wednesday, February 17, 2016 at 4:00 PM