

MEETING AGENDA
of the
SCHOOL COMMITTEE FINANCE SUBCOMMITTEE

Tuesday, September 22, 2020, 8:00am

MEETING WILL BE HELD REMOTELY ONLY

Please register to watch the meeting through the Zoom website at:

https://us02web.zoom.us/webinar/register/WN__4KseS9cTSm1SK6f0xYIPg

After registering, you will receive a confirmation email with a link to join the meeting on your device. Alternatively, the confirmation email will contain a phone number and meeting code to call in and listen from any phone (landline or cellphone).

- **Public Forum**
- **Subcommittee Meeting Format**
- **Election of Subcommittee Chair**
- **Consider Functions and Duties of New Subcommittee:** To advise and assist the full School Committee in fulfilling its responsibilities with regard to school finance and the budget process, including but not limited to the following:
 - Determine its role and responsibilities with the intent of becoming a standing subcommittee that would advise and assist the Committee on a regular basis
 - Propose new policies as needed to create such a permanent subcommittee and determine its functions and duties
 - Examine the budget and finance practices of other school committees, especially those that utilize finance subcommittees
 - Explore possible methods to enhance School Committee processes as related to authorizing expense and payroll warrants, the budget process, and related matters
 - Evaluate the Committee's budget process and make recommendations for possible improvements (for example, setting forth a budget directive at the start of the process)
 - Enhance communication between the School Committee and other town boards, including the Select Board and Finance Committee
 - Discuss how to better educate the community about the school budget and its development, and how to provide financial information to the community
- **Discussion of Q4 FY20 Fiscal Report & FY21 Fiscal Update**
- **Schedule Next Meeting(s)**
- **Adjourn**