



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, April 10, 2018

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM **Call to Order**
2. 7:00PM **Executive Session**
Pursuant to Massachusetts General Law (MGL) chapter 30A, section 21(a)(4) to discuss the deployment of security personnel or devices, or strategies with respect thereto, as an open meeting may have a detrimental effect on the strategic positioning of the town
- Return to Open Session**
3. 7:30PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
Recognize members and managers on the Destination Imagination team for their participation in the Global Competition
-Charudatta "Charu" Khamitkar, coordinator
5. 7:35PM **Public Hearing**
National Grid and Verizon New England Inc. petition for the relocation of a pole at 2 Patriot Lane
-Michelle Stacey, National Grid
6. 7:40PM **Request to approve amendment application for a change of manager and for a change of beneficial interest of a Massachusetts General Law (MGL) Chapter 138 Section 12 All Alcohol Common Victualler for the Summer Village Lodge, LLC, 6 Summer Village Road**
-Brian Akashian, attorney
7. 7:45PM **Receive an update on the compliance with the Agricultural Preservation Restrictions at 66 Boston Road** *-Ebi Masalehdan, property owner*
8. 7:55PM **Consider proposed amendments to the "Carry-In Carry-Out" policy**
-Charles Stark, Chair, Recycling Commission
-Jim Duane, Director, Parks, Grounds and Recreation Department

9. 8:10PM **Receive presentation of results from the recreation services community survey and seek permission to proceed with feasibility study**
-Kacy Caviston, Chair, Parks and Recreation Commission
-Chris Barrett, Parks and Recreation Commission
-Jim Duane, Director, Parks, Grounds and Recreation Department
-Robin Haley, Matrix Consulting

10. 8:30PM **Old/New Business**

1. Request to consider forming a new community building study group to gather more public input regarding the proposed Center Building to replace the town center fire station at 51 Main Street
-Ellen Harde, 39 Main Street
2. Request approval from the Community Center/Mill Works/Recreation Department Task Force to appoint Stephanie Lanzillo, as a representative from The Roudenbush Community Center Inc., with a term to expire June 30, 2020
3. Request to discharge the Plastic Bag Regulation Working Group as they have completed their charge
4. Request to approve 2018 Town Election Warrant to be held May 1, 2018

11. 8:50PM **Consent Agenda- Request to approve the following**

Special License Request

Event: 2nd Annual Westford Youth Lacrosse Beer & Wine Tasting Fundraiser
Applicant: Richard Harris, 8 Indigo Lane
Location: First Parish Church, 48 Main Street
Date: April 28, 2018
Times: 6:00PM to 10:00PM

Special License Request

Event: Graduation Party
Applicant: Robert A. Fitton
Location: Stonybrook Fish & Game, 128 Lowell Road
Date: June 3, 2018
Times: 1:00PM to 7:00PM

Special License Request

Event: Birthday Party
Applicant: Robert Simard Jr.
Location: Stonybrook Fish & Game, 128 Lowell Road
Date: May 27, 2018
Times: 1:00PM to 6:00PM

Banner Request

Event: Westford Junior Ghosts Final Registration, June 16, 2018
Applicant: Thomas Kane
Banner Location: J.V. Fletcher Library
Banner Dates: June 9-19, 2018

12. 8:55PM **Board Reports/Updates**

13. 9:00PM **Town Manager's Report**

1. Determine date for Strategic Planning Retreat
2. Request to expend \$2,475 from the Lease of Town Buildings (Roudenbush Buildings) Revolving Account for the repair of leaking sewage lines at the Frost School
3. Request approval of the following:
 - a. Contracts:
 - i. Tighe & Bond for Professional Engineering Services for the Vine Brook Water System Replacement Project in the amount of \$97,200
 - ii. Baystate Regional Contractors for the Westford Academy Wastewater Treatment Facility Upgrade Project in the amount of \$499,361
 - b. Purchase Orders:
 - i. Motorola Solutions for a radio repeater system for the Fire Department in the amount of \$22,821.30
 - ii. Colonial Municipal Group for a Captain's vehicle for the Fire Department in the amount of \$28,600
 - iii. Duggan Vehicle Equipment, Inc. for the outfitting of the new Captain's vehicle in the amount of \$15,200

14. 9:05PM **Correspondence**

15. 9:10PM **Adjournment**

**Board of Selectmen
Correspondence
April 10, 2018**

Outgoing Correspondence:

C 01 03/28/18 Notice of public hearing to abutters for a proposal to relocate the pole located on Patriot Lane

Incoming Correspondence:

C 02 03/26/18 Landfill gas monitoring report for 1st quarter 2018 from John E. Murphy, Stantec Consulting Services Inc.

C 03 03/27/18 Verizon news release for unveiling “public safety private core”

C 04 03/27/18 Remedial Monitoring Reports for Perchlorate Disposal Sites for February 2018 from Woodward & Curran

C 05 03/30/18 Northern Middlesex Council of Governments (NMCOG) notice of second Request for Proposals (RFP) for District Local Technical Assistance (DLTA) funds

C 06 03/30/18 Comcast Xfinity TV changes notice

C 07 03/30/18 Westford Council on Aging Newsletter April 2018

C 08 04/02/18 Federal Energy Regulatory Commission (FERC) order approving extension of time to install upstream eel passage related to Pepperell Hydro Company LLC

C 09 04/02/18 Notice of Insurance Commissioner’s verified complaint requesting appointment of liquidator for Minuteman Health, Inc. (MHI)

C 10 04/03/18 *The Beacon*, April 2018, Massachusetts Municipal Association

C 11 04/04/18 Citizens’ Housing and Planning Association (CHAPA) report of refinancing requests and resales coordination for monitored affordable homes in 2017

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact
Greg Johnson 978-692-5501 extension 1 or email to gregjohnson@westfordma.gov.*