



TOWN OF WESTFORD
SELECT BOARD

TOWN HALL
55 Main Street
WESTFORD, MA 01886

Telephone (978) 692-5501 Fax (978) 399-2557

REVISED
MEETING AGENDA

November 28, 2022 at 11:03 AM

Tuesday, November 29, 2022

6:45 PM

Meeting will be held virtually, link to access the meeting is below

1. 6:45 PM **Call to Order**
2. 6:45 PM **Executive Session**
To consider approval of a tentative agreement with the Communication Workers of America (CWA) for FY23 to FY25, as an open session may have a detrimental effect on the town's bargaining position
3. 7:00 PM **Return to Open Session**
4. 7:00 PM **Pledge of Allegiance**
5. 7:02 PM **Open Forum/FAQ/Announcements**
6. 7:05 PM **Consent Agenda – Request to approve the following:**
 - i. Town Common Permit:
 - a. Event: Christmas Season Nativity Scene
Applicant: Kelly Olson
Date: Tuesday, November 29, 2022 to Saturday, December 31, 2022
 - b. Event: Chanukah Menorah Display
Applicant: Chabad of Nashoba Valley
Date: Friday, December 16, 2022 to Tuesday, December 27, 2022
 - c. Event: Community Chanukah Celebration
Applicant: Chabad of Nashoba Valley
Date: Sunday, December 18, 2022
Time: 4:00 PM to 5:00 PM
 - ii. Banner:
Event: Westford Fire Department Santa Firetruck Tour
Applicant: Jeffrey Douchinette on behalf of Westford Firefighters Association
Date: Saturday, December 3, 2022 to Tuesday, December 13, 2022
Location: First Parish Church
7. 7:10 PM **Old/New Business**
 - i. Request to approve the revised Monuments and Memorials on Town Property Policy – *Terry Stader, Chair, Monuments and Memorials Committee*
 - ii. Request from the Town Clerk's Office to renew annual licenses:
 - a. M.G.L. c.138 §12 – All Alcohol Club
 - b. M.G.L. c.138 §12 – All Alcohol Restaurant

- c. M.G.L. c.138 §12 – Wine & Malt Restaurant
 - d. M.G.L. c.138 §15 – All Alcohol Package Store
 - e. M.G.L. c.138 §15 – Wine & Malt Package Store
 - f. M.G.L. c.140 §2 – Common Victualler
 - g. M.G.L. c.140 §2 – Inn Holder
 - h. M.G.L. c.140 §54 – Junk Dealer
 - i. M.G.L. c.140 §57-59 – Class I, II, and III Vehicles
 - j. M.G.L. c.140 §177A – Automatic Amusements
 - k. M.G.L. c.140 §183A – Entertainment
- iii. Request from the Agricultural Commission to appoint Joana Liu Donaher as a full member for a term expiring on June 30, ~~2024~~, 2025
 - iv. Request from the Clean Energy and Sustainability to approve Gerald DiBello’s annual reappointment for a term expiring on June 30, 2025

8. 7:20 PM **Board Reports/Updates**

- 9. 7:30 PM **Request from the Parks and Recreation Commission to consider building a dog park located on Carlisle Road, Parcel ID 007 0009 0000, behind the Jack Walsh Recreation Area – Lauren Coffey, Chair, Dog Park Task Force**

8:00 PM **Public Hearing continued to December 13, 2022 at 8:35 PM**

Public Hearing – Potential Nuisance/Dangerous Dog

~~Examine complaints received by Amy Powers, 47 Vine Brook Road, regarding a potential nuisance/dangerous dog located at 25 Vine Brook Road and consider enforcement action in accordance with M.G.L. c.140 §157 – Kirsten Hirschler, Animal Control Officer and Gregg Corbo, Esq., K.P. Law, P.C.~~

10. 9:00 PM **Town Manager’s Report**

- i. Request to approve the following:
 - a. Contracts:
 - 1. Westford Police Association (WPA) Collective Bargaining Agreement for FYs 23-25, as requested by the Town Manager’s Office
 - 2. Northeast Homeland Security Regional Advisory Council (NERAC) for a Memorandum of Understanding relative to radio consoles and related equipment, as requested by the Fire Department
 - 3. Unibank Fiscal Advisory Services, Inc. for fiscal advisory services for FYs 23-26, as requested by the Tax Collector-Treasurer’s Office
 - 4. Natural Systems Utilities for professional wastewater contract operation services in the amount of \$198,560.74, as requested by the Water Department
 - 5. Maher Services, Inc., for repairs for the Stepinski Well Pump in the amount of \$15,150, as requested by the Water Department
 - 6. Massachusetts Cultural Council for FY23 allocation in the amount of \$10,600, as requested by the Cultural Council
 - b. Purchase Orders:
 - 1. Green Mountain Communications for installation of an antenna, cabling and related equipment at Nashoba Valley Technical High School in the amount of \$18,800, as requested by the Fire Department
 - c. Grants:

1. Department of Environmental Protection for the Sustainable Materials Recovery Program in the amount of \$373,450, as requested by the Town Manager's Office
2. Executive Office of Housing & Economic Development for the FY23 Community One Stop for Growth Program in the amount of \$75,000, as requested by the Land Use Management Department
3. MIIA for safety equipment in the amount of \$8,000, as requested by the Town Manager's Office

11. 9:05 PM **Correspondence**

12. 9:10 PM **Adjournment**

Options available to access the Select Board meeting virtually:

1. Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet: https://westfordma.gov.zoom.us/webinar/register/WN_i5myfZfhT-K9KoiAKnyqrA. Registration requires only that you provide a name and e-mail address. After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.
2. WCAT will be broadcasting the meeting live on channels 9 (Comcast) and 34 (Verizon). They also will be streaming the video online. Please see their website for more details: www.westfordcat.org.

Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.

**Select Board
Correspondence
November 29, 2022**

Incoming Correspondence:

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| IC 01 | 11/14/2022 | Beth Perkins request for continued support of Inflation Reduction Act (IRA) |
| IC 02 | 11/15/2022 | Department of Public Utilities letter regarding Municipal Aggregation Programs |
| IC 03 | 11/16/2022 | Department of Housing and Community Development Approves the Westford Housing Production Plan |
| IC 04 | 11/18/2022 | Department of Public Utilities Notice of Filing and Request for Comments |
| IC 05 | 11/22/2022 | Verizon Fios TV Programming Change |
| IC 06 | 11/22/2022 | Northern Middlesex Metropolitan Planning Organization (NMMPO) Meeting Announcement |