



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

REVISED 11-26-18 at 3:00 PM

MEETING AGENDA

Tuesday, November 27, 2018 at 7:30PM
Town Hall, Meeting Room, 55 Main Street

1. 7:30 PM **Call to Order**
2. 7:30 PM **Pledge of Allegiance**
3. 7:32 PM **Open Forum/FAQ/Announcements**
4. 7:40 PM **Request for comments on the Boston Road Reconstruction Project**
Paul Starratt, Town Engineer
5. 7:50 PM **Update on the proposed creation of a stormwater utility, including fees and fee structure**
Paul Starratt, Town Engineer
Keith Readling, Raftilis
6. 8:15 PM **Report on the pilot program for snow clearing services on Plain Road sidewalks and recommendation to expand sidewalk snow clearing practices**
Chris Barrett, Chair, Pedestrian Safety Committee
7. 8:30 PM **Presentation of Fiscal Year 2020 Budget Message**
Jodi Ross, Town Manager
8. 9:00 PM **Review Town and School Safety Task Force's draft request for proposals (RFP) for qualified consultants to conduct a town and school wellness and behavioral health gap analysis**
9. 9:10 PM **Old/New Business**
 1. Request to [approve regulatory agreement for 2 Robbins Road](#) authorize the Town Manager to execute the Local Regulatory and Use Agreement between the Town of Westford and North WM Owner LLC (Two Robbins Apartment Homes)
 2. Request to establish 2019 Board of Selectmen meeting schedule

3. Request to appoint Joseph Commare to the Cable Advisory Committee for a term expiring on June 30, 2019
4. Vote to renew annual Board of Selectmen licenses
5. Request from Kathy Auth, School Business Manager, to sign MSBA closeout documents for Abbot School roof replacement project, and Day and Robinson School window replacement projects
6. Request from Joan Bennett, Chair, Personnel Advisory Committee, to appoint Denise Vuilleumier to the Personnel Advisory Committee for a term expiring on June 30, 2021

10. 9:20 PM **Consent Agenda**

11. 9:25 PM **Minutes for approval**

For Release

- 9-25-18 Regular session meeting minutes
- 10-9-18 Regular session meeting minutes
- 10-23-18 Regular session meeting minutes

12. 9:30 PM **Board Reports/Updates**

13. 9:35 PM **Town Manager's Report**

1. Reconsider vote of November 13, 2018 to waive building permit fees on the reconnection of poles on Route 40 at Oak Hill Road

A. Contracts:

1. Community Preservation Act grant agreement with the Westford Housing Authority for the preservation of the Sargent School windows and provision of an ADA-complaint compliant ramp in the amount of \$147,141.00
2. Waterline Industries Corp. for the Forge Village Water Treatment Plant Media Replacement in the amount of \$548,677.00
3. F.G. Sullivan Drilling Co., Inc. for the cleaning and redevelopment of the Depot Road well in the amount of \$13,097.00

B. Purchase Orders:

1. Motorola, Inc. for dispatch communications upgrades in the amount of \$19,514.02
2. Colonial Ford Inc. for one police department 2019 Ford Explorer and two 2018 Ford Interceptors in the amount of \$108,978.70
3. Graybar Services Inc. for LED post top decorative street light fixtures in the amount of \$63,835.20

14. 9:40 PM **Correspondence**

15. 9:45 PM **Adjournment**

**Board of Selectmen
Correspondence
November 27, 2018**

Outgoing Correspondence:

C – 01 Selectmen’s comments on second further notice of proposed FCC ruling

Incoming Correspondence:

C – 02 Real property exemption for disabled persons legislation
C – 03 Clean Soils RE MassDEP RTN 3-35167
C – 04 Bankruptcy hearing notice, PGHC Holdings. Inc.
C – 05 DPU notice of filing and public hearing
C – 06 DPU notice of filing and public hearing
C – 07 Comcast notice of price changes

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact 978-692-5501 extension 1 or email tmaa@westfordma.gov.