

Westford Cemetery Commission

Public Meeting Agenda

November 27, 2018

8:30 a.m.

Town Hall Conference Room, 2nd Floor

- I. Call to Order.
- II. Approval of minutes from the October 16 and October 23, 2018 meetings.
- III. Open Forum.
- IV. Christine Collins, Town Treasurer, will speak about budgets and investment options.
- V. Discussion of Pine Grove Cemetery expansion and possibly retaining Dave Crispin as landscape architect.
- VI. Review of Board of Selectmen/Town Manager goals for 2019.
- VII. Update from Administrative Assistant: draft hold letters; report on Pine Grove rate of burials; update on outstanding balances owed to Cemetery Department.
- VIII. Discuss obtaining a bid for the well at Pine Grove Cemetery.
- IX. Update from Cemetery Supervisor on purchases, roads, pruning.
- X. Discuss expanding the Cemetery Commission.
- XI. Discussion on the future exploration of green burials.
- XII. Discuss installing larger road sign at Pine Grove Cemetery.
- XIII. Discussion of night security at cemeteries.
- XIV. Commissioners sign deeds for sale of lots.
- XV. Schedule next meeting.
- XVI. Meeting adjournment.