



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL

55 Main Street

WESTFORD, MA 01886

Telephone (978) 692-5501 Fax (978) 399-2557

Action Taken

MEETING AGENDA

Tuesday, November 26, 2019

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM **Call to Order**
2. 7:00PM **Joint Executive Session with the Planning Board**

To consider approval of the settlement agreement between the Town of Westford Planning Board and SMurph LLC regarding the appeal of the Town of Westford Zoning Board of Appeals decision for 0 and 37 Carlisle Road as an open meeting may have a detrimental effect on the town's litigation position
3. 7:30PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
 - i. Recognition of Barbara Theriault for 18 years of service to Westford as a member of the Recycling Commission
 - ii. Thank you to Frank Winters for his generous donation of framed photographs he took throughout Westford to be displayed at the Town Hall
 - **Selectman Hazelton commented that the Westford Police Department has reviewed security plans with all houses of worship in town. He mentioned that the board received notes of thanks from parishioners, and thanked the Police Department for being proactive**
 - **Selectman Almeida wished all town and school employees, all volunteers serving on our 80 committees, and our first responders who have been quite busy lately, a very happy Thanksgiving. She recognized it has been a difficult year for many in our community, and she is grateful for the way our community has pulled together to help these individuals, through volunteering and donations. These are some of the reasons Westford is such a special place to live**
5. 7:35PM **Public Hearing**

Examine complaints received regarding a potential nuisance/dangerous dog located at 9 Dana Drive and consider enforcement action in accordance with Massachusetts General Law Chapter 140 Section 157

– Dan Hurd, Animal Control Officer

Voted 5-0 effectively immediately to require the owners of the dog Hazel Haley to:

 - 1. Keep Hazel leashed at all times when legally required (town bylaw),**
 - 2. Whenever the dog is required to be legally leashed, she must also wear a basket muzzle, and**
 - 3. Hazel must be walked by an adult capable of safely controlling the animal.**

All parties agreed to enter into a mutual written agreement with the above listed requirements

6. 8:05PM **Town Manager's Preliminary Fiscal Year 2021 Budget Message**
– Jodi Ross, Town Manager

7. 8:20PM **Old/New Business**
 - i. Request to disband the Road Safety Zones Committee
Approved 5-0
 - ii. Request to renew annual Board of Selectmen licenses – *Andrew Sherman, Assistant Town Clerk*
Approved 5-0 to renew all annual licenses with exception of the The Willows' M.G.L. c. 138 §12, Wine & Malt Restaurant License and Busa Wine & Spirits' M.G.L. c. 138 §15, All Alcohol Package Store License

8. 8:25PM **Consent Agenda- Request to approve the following**
 - i. **Banner Request:**
Event: Boy Scout Troop 195 and 919 Christmas Tree Sale
Applicant: Amy Freyman
Dates: Wednesday, November 27, 2019 – Sunday, December 7, 2019
Location: Abbot School

 - Town Common Request:**
 - ii. Event: Chanukah Menorah Display
Applicant: Rabbi Zalman of Chabad of Nashoba Valley
Date: Friday, December 20, 2019 to Tuesday, December 31, 2019

 - iii. Event: Chanukah Community Celebration
Applicant: Rabbi Zalman of Chabad of Nashoba Valley
Date: Sunday, December 22, 2019
Time: 3:00PM to 5:00PM

 - Street Closure Request:**
 - iv. Event: Annual Live Nativity at United Methodist Church of Westford
Applicant: David Welsh
Location: #10 Church Street to intersection of Church Street and Broadway Street
Date: Sunday, December 15, 2019
Time: 4:00PM to 9:00PM

9. 8:30PM **Minutes for Approval**
Regular Session – For Release
 - November 12, 2019
Approved 5-0Executive Session – Not for Release
 - November 12, 2019
Approved 5-0

10. 8:35PM **Board Reports/Updates**

**Approved 5-0
subject to public safety
recommendations**

11. 8:40PM **Town Manager's Report**
- i. Request to approve the 2020 Board of Selectmen/Town Manager goals
Approved 5-0 as amended
 - ii. Request to accept gift from National Grid in the amount of \$37,500.00 for the purposes of partially funding road resurfacing expenses for Lowell Road
Approved 5-0
 - iii. Request approval of the following:
 - a. Contracts:
 - 1. JV Property Services, LLC for a 3-year contract for facilities management services at East Boston Camps in the amount \$138,000.00 as requested by the Conservation Commission
Approved 5-0
 - b. Purchase Orders:
 - 1. Process Distributors, Inc. for 2,400 pounds of calcium hypochlorite in the amount of \$10,992.00 as requested by the Water Department
 - 2. Presidio Networked Solutions for replacement telephone systems in various Westford schools in the amount of \$107,972.67 as requested by the Technology Department
12. 8:45PM **Correspondence**
13. 8:50PM **Adjournment**

Approved 5-0



**Board of Selectmen
Correspondence
November 26, 2019**

Incoming Correspondence:

IC 01	11/08/19	Report from George Murray regarding Westford Public Schools enrollment forecasts
IC 02	11/12/19	KP Law letter to Jeff Morrissette regarding alteration of Tenney Road
IC 03	11/12/19	Massachusetts Fiscal Alliance letter to Selectmen
IC 04	11/13/19	Verizon Fios TV programming change
IC 05	11/14/19	Massachusetts Historical Commission revised nomination of Jonathan Keyes, Sr. House, 16 Frances Hill Road, Westford, MA
IC 06	11/20/19	Northern Middlesex Council of Governments Notice of Meeting
IC 07	11/20/19	Comcast information relative to price changes
IC 08	11/21/19	Verizon Fios TV Programming Change
IC 09	11/22/19	MCO Housing Services notice of a new affordable housing opportunity at Alder Point

Outgoing Correspondence:

OC 01	11/14/19	Notice of Hearing regarding nuisance or dangerous dogs
OC 02	11/19/19	Amended Notice of Hearing regarding nuisance or dangerous dogs
OC 03	11/22/19	Letter to Comcast Cable Communication relative to Ashpaugh & Sculco, CPAs, LLC review of Comcast's accounting adjustment

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.