



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886

Telephone (978) 692-5501 Fax (978) 399-2557

REVISED
MEETING AGENDA

November 25, 2019 at 3:40PM

Tuesday, November 26, 2019

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM **Call to Order**
2. 7:00PM **Joint Executive Session with the Planning Board**
To consider approval of the settlement agreement between the Town of Westford Planning Board and SMurph LLC regarding the appeal of the Town of Westford Zoning Board of Appeals decision for 0 and 37 Carlisle Road as an open meeting may have a detrimental effect on the town's litigation position
3. 7:30PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
 - i. Recognition of Barbara Theriault for 18 years of service to Westford as a member of the Recycling Commission
 - ii. Thank you to Frank Winters for his generous donation of framed photographs he took throughout Westford to be displayed at the Town Hall
5. 7:35PM **Public Hearing**
Examine complaints received regarding a potential nuisance/dangerous dog located at 9 Dana Drive and consider enforcement action in accordance with Massachusetts General Law Chapter 140 Section 157
– Dan Hurd, Animal Control Officer
6. 8:05PM **Town Manager's Preliminary Fiscal Year 2021 Budget Message**
– Jodi Ross, Town Manager
7. 8:20PM **Old/New Business**
 - i. Request to disband the Road Safety Zones Committee
 - ii. Request to renew annual Board of Selectmen licenses – *Andrew Sherman, Assistant Town Clerk*
8. 8:25PM **Consent Agenda- Request to approve the following**
 - i. **Banner Request:**
Event: Boy Scout Troop 195 and 919 Christmas Tree Sale
Applicant: Amy Freyman
Dates: Wednesday, November 27, 2019 – Sunday, December 7, 2019
Location: Abbot School

Town Common Request:

- ii. Event: Chanukah Menorah Display
Applicant: Rabbi Zalman of Chabad of Nashoba Valley
Date: Friday, December 20, 2019 to Tuesday, December 31, 2019
- iii. Event: Chanukah Community Celebration
Applicant: Rabbi Zalman of Chabad of Nashoba Valley
Date: Sunday, December 22, 2019
Time: 3:00PM to 5:00PM

Street Closure Request:

- iv. Event: Annual Live Nativity at United Methodist Church of Westford
Applicant: David Welsh
Location: #10 Church Street to intersection of Church Street
and Broadway Street
Date: Sunday, December 15, 2019
Time: 4:00PM to 9:00PM

9. 8:30PM

Minutes for Approval

Regular Session – For Release

- November 12, 2019

Executive Session – Not for Release

- November 12, 2019

10. 8:35PM

Board Reports/Updates

11. 8:40PM

Town Manager’s Report

- i. Request to approve the 2020 Board of Selectmen/Town Manager goals
- ii. Request to accept gift from National Grid in the amount of \$37,500.00 for the purposes of partially funding road resurfacing expenses for Lowell Road
- iii. Request approval of the following:
 - a. Contracts:
 - 1. JV Property Services, LLC for a 3-year contract for facilities management services at East Boston Camps in the amount \$138,000.00 as requested by the Conservation Commission
 - b. Purchase Orders:
 - 1. Process Distributors, Inc. for 2,400 pounds of calcium hypochlorite in the amount of \$10,992.00 as requested by the Water Department
 - 2. Presidio Networked Solutions for replacement telephone systems in various Westford schools in the amount of \$107,972.67 as requested by the Technology Department

12. 8:45PM

Correspondence

13. 8:50PM

Adjournment

**Board of Selectmen
Correspondence
November 26, 2019**

Incoming Correspondence:

IC 01	11/08/19	Report from George Murray regarding Westford Public Schools enrollment forecasts
IC 02	11/12/19	KP Law letter to Jeff Morrissette regarding alteration of Tenney Road
IC 03	11/12/19	Massachusetts Fiscal Alliance letter to Selectmen
IC 04	11/13/19	Verizon Fios TV programming change
IC 05	11/14/19	Massachusetts Historical Commission revised nomination of Jonathan Keyes, Sr. House, 16 Frances Hill Road, Westford, MA
IC 06	11/20/19	Northern Middlesex Council of Governments Notice of Meeting
IC 07	11/20/19	Comcast information relative to price changes
IC 08	11/21/19	Verizon Fios TV Programming Change
IC 09	11/22/19	MCO Housing Services notice of a new affordable housing opportunity at Alder Point

Outgoing Correspondence:

OC 01	11/14/19	Notice of Hearing regarding nuisance or dangerous dogs
OC 02	11/19/19	Amended Notice of Hearing regarding nuisance or dangerous dogs
OC 03	11/22/19	Letter to Comcast Cable Communication relative to Ashpaugh & Sculco, CPAs, LLC review of Comcast's accounting adjustment

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.