



**TOWN OF WESTFORD
COMMUNICATIONS ADVISORY COMMITTEE**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

November 20th, 2023

3:00 PM

Meeting will be held virtually- instructions are below
Once started, all times shown are estimates

1. 3:00 PM Call to Order
2. 3:00 PM Open Forum
3. 3:10 PM Approve minutes from November 2nd
4. 3:15 PM Comcast/Verizon Renewals
 - Review survey responses
 - Discuss public hearing meeting
5. 3:45 PM Fire Station Sign Board
6. 3:55 PM Additional Updates / Other Business
7. 4:00 PM Schedule Next Meeting
8. 4:00 PM Adjournment

To access virtual meeting:

All members of the public are invited to a Zoom meeting.
When: Nov 20, 2023 15:00 Eastern Time (US and Canada)
Topic: Communications Advisory Committee

Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet:

https://westfordma-gov.zoom.us/webinar/register/WN_gMxzbom1SSWXgHNiIp0Blg

Registration requires only that you provide a name and E-mail address.

After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.

Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT, or by the Town.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.