



J. V. FLETCHER LIBRARY BOARD OF TRUSTEES  
AND PERMANENT TOWN BUILDING COMMITTEE  
LIBRARY PROJECT — SUSTAINABILITY FORUM  
JOINTLY HOSTED VIRTUAL MEETING

Monday, November 13, 2023; 7:00PM

**Jointly Hosted Forum Will be Held Virtually with ZOOM Hosted by Library Staff**

**All members of the public are invited to a ZOOM meeting; options available to access this Meeting virtually:**

- Register in advance or at any time prior to the conclusion of this meeting by accessing the following link your computer, smartphone or tablet:
- [https://westfordma.gov.zoom.us/webinar/register/WN\\_LxyBg8FRQtWmf4M93Qoleg](https://westfordma.gov.zoom.us/webinar/register/WN_LxyBg8FRQtWmf4M93Qoleg)
- Registration requires only that you provide a name and E-mail address. After registering, you will receive a confirmation email containing information about joining the meeting; you will be provided with immediate access if the meeting is already in progress.

- I. Call to Order and Identification of Members Present per OML; Inform all attendees that meeting is being recorded and may be broadcast; All votes to be roll call votes VOTE
- II. Introductions and Welcome
  - A. Trustees and Permanent Town Building Committee Members present
  - B. Clean Energy and Sustainability Committee representatives and Town Sustainability Coordinator
  - C. Massachusetts Board of Library Commissioners (MBLC) *Library Building Consultant* Andrea Bono-Bunker
  - D. Library Project OPM and Designers Finegold Alexander Architects
- III. Objective of Sustainability Forum and Process
  - A. Town’s Sustainability Representatives to review Town’s objectives
  - B. MBLC Consultant to review MPLCP Grant sustainability expectations
  - C. Recording and substance of meeting to be submitted to Joint Library Building Committee for decision-making
  - D. Finegold Alexander to review the Design Process
  - E. Finegold Alexander to review approach to Sustainability
    - 1. Analysis of Sustainability options and approaches, projecting Code changes
    - 2. Path choice
    - 3. Review “elective” ECMs and identify those for further study

IV. Participants share preferences

V. Summarize Action Items for referral

VI. Adjournment

LC/TM/edr

Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT. If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact please contact the Town Manager’s office at 978-692-5501 extension 1 or email to [tmaa@westfordma.gov](mailto:tmaa@westfordma.gov).