

TOWN OF WESTFORD
AFFORDABLE HOUSING TRUST FUND

55 Main Street
Westford, Massachusetts 01886
TEL (978) 692-6011 FAX (978) 692-9609



NOTICE OF REGULAR MEETING

Wednesday, November 4, 2020

7:00 PM

**JOINT MEETING WITH AFFORDABLE HOUSING COMMITTEE
VIA ONLINE GO TO MEETING**

Online Meeting Instructions

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/417480341>

You can also dial in using your phone.

United States (Toll Free): 1 877 568 4106

United States: +1 (646) 749-3129

Access Code: 417-480-341

Agenda

1. Approve Minutes of the October 14, 2020 Meeting
2. Town Farm Task Force Draft RFP
3. Carlisle Road Senior Project – Rob Downing
4. Emergency Rental Assistance Program – Joan Croteau/Drew Vernalia
5. Affordability Targets Going Forward – Maureen George/Scott Hazelton
6. Financial Statement Review – Rob Downing
7. New Business/Public Comment
8. Committee Role Assignments
 - a. See descriptions below
9. Request from Jennifer Claro regarding the WRAP Program
10. Adjourn

AFFORDABLE HOUSING TRUST FUND BOARD OF TRUSTEES

Roles & Responsibilities:

- Recruitment –

- Treasurer

- Web page management

- Planning Board/ZBA monitoring –

- HPP Implementation & Annual Action Plan

- Project updates

- Communication/Outreach –

- Training

- Clerk

- CPC Liaison –

- Fund Raising