



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

Revised 10/22/18 at 3:30 PM

MEETING AGENDA

Tuesday, October 23, 2018

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00 PM **Call to Order**
2. 7:00 PM **Executive Session**
To discuss the purchase, exchange, lease or value of the Franco American Club, 55 West Prescott Street, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body
3. 7:30 PM **Pledge of Allegiance**
4. 7:32 PM **Open Forum/FAQ/Announcements**
 1. Thank you to Jim Silva for 16 years of service on the Communications Advisory Committee
 2. Congratulate Arya Kunaparaju of Troop 159 for earning the rank of Eagle Scout
5. 7:40 PM **Public Hearing**
National Grid and Verizon New England, Inc. petition for the installation of three new poles on Frances Hill Road across from poles 1, 2 and 3 Chamberlain Road, i.d. #25882420

Dave Johnson, National Grid
6. 7:45 PM **Public Hearing**
National Grid and Verizon New England, Inc. petition for the installation of one new pole across from pole 12 Hunt Road, i.d. #25882420-2

Dave Johnson, National Grid
7. 7:50 PM **Public Hearing**
Request for a transfer of a MGL Chapter 138, Section 12 all alcoholic beverages restaurant license located at 355 Littleton Road, for 355 Littleton Road, LLC, formerly dba New Tiki, to Craft Brewers Exchange Westford, LLC

Michael Carney, proposed manager
8. 7:55 PM **Request approval for placement of signs in town rights-of-way for Hill Orchard**

Peter Mahler, Chair, Conservation Commission
Carol Gumbart, Conservation/Resource Planner

9. 8:00 PM **Old/New Business**

~~1. Reorganization of the Board of Selectmen~~

1. Consider formation of 63 Main Street Task Force
2. Consider expanding the Town and School Safety Task Force to include a Finance Committee member and a Finance Committee alternate
3. Request from Town Clerk Patty Dubey to appoint Susan Lavigne Thomas and Nicholas L. Ewing as Election Officers for terms expiring on July 31, 2019

4. Reorganization of the Board of Selectmen

10. 8:10 PM **Consent Agenda- Request to approve the following**

Banner Requests

- 10.1 Event: Westford Academy Theater Arts presents “The Addams”
Applicant: Stephanie Gosselin
Banner Location: First Parish Church/Abbot School
Banner Dates: October 26 – 29, 2018/November 7 – 10, 2018

Special License Request

- 10.2 Event: Acton-Boxborough Friends of Music Tune & Tapas
Applicant: Flemming Christensen
Location: First Parish Church
Date: December 7, 2018
Time: 6:00 – 10:30 PM

Town Common Request

- 10.3 Event: Veterans’ Day program
Applicant: Ryan Cobleigh, VSO
Date: November 11, 2018
Time: 8:00 AM – 2:00 PM

11. 8:15 PM **Board Reports/Updates**

12. 8:20 PM **Town Manager’s Report**

1. Discuss draft 2019 Board of Selectmen/Town Manager goals
2. Consider adoption of minimum wage increases for municipal employees, MGL Chapter 151, Sections 1, 2, 2A and 7
3. Vote to designate Eric Heideman as Acting Town Manager with no appointing authority from November 7, 2018 to November 12, 2018

A. Contracts:

1. Massachusetts Cultural Council for a local cultural allocation for

the Westford Cultural Council in the amount of \$5,700

2. TEC., Inc. for designer services on the Moore Road, Oak Hill Road and Plain Road Reconstruction Project in the amount of \$286,770
3. Jeff Mount for attendant/coordinator services at the East Boston Camps in the amount of \$34,750 annually from November 1, 2018 to October 31, 2021

Carol Gumbart, Conservation Resource Planner

B. Purchase Order

1. Microsoft Exchange to CDW-G software licenses and support in the amount of \$52,611.99

13. 8:25 PM **Correspondence**

14. 8:30 PM **Adjournment**

**Board of Selectmen
Correspondence
October 23, 2018**

Incoming Correspondence:

C 01	10-2-18	Order from Federal Energy Regulatory Commission
C 02	10-9-18	Enel proposed study plan
C 03	10-12-18	Mattress Firm bankruptcy filing
C 04	10-16-18	No. Middlesex Council of Governments meeting agenda

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact 978-692-5501 extension 1 or email tmaa@westfordma.gov.