



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

ACTION TAKEN
MEETING AGENDA

Tuesday, October 9, 2018
7:00PM

Town Hall, Meeting Room, 55 Main Street

Selectman Scott Hazelton participated remotely

1. 7:00 PM **Call to Order**
2. 7:00PM **Executive Session pursuant to G.L. c. 30A, s. 21(3): discussion of ongoing litigation, Brian Gendron v. Andrew Zuba, et al., Middlesex Superior Court, C.A. Nos. 1781CV03335, 1881CV00268, as an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares**
3. 7:30 PM **Pledge of Allegiance**
4. 7:32 PM **Open Forum/FAQ/Announcements**
 1. **Selectman Clay attended the promotional ceremony of two firefighters at the Rogers Fire Station tonight. The Board of Selectmen congratulated Captain Shawn Girard & Lieutenant Darren Lanier on their promotions**
 2. **Town Clerk Patty Dubey announced that there will be early voting at the town hall from October 22, 2018 through November 2, 2018**
 3. **Town Manager Ross noted that trash pick up will be on a regular schedule despite the Columbus Day holiday on Monday, October 8, 2018**
 4. **Bob Price, representing the League of Women Voters, reminded residents of the upcoming Special Town Meeting next Monday evening, October 15, 2018 starting at 7:00 p.m. and encouraged everyone to attend**
5. 7:35 PM **Request to approve the Westford CAT Memorandum of Understanding and the Westford CAT letter to State Representative Arciero opposing proposed FCC "in-kind offset"**

The memorandum of understanding was approved 5 – 0
No action was taken on the letter to State Representative Arciero at this time

Jim Silva and Tom Spuhler, Communication Advisory Committee

Lauren Horton, Westford CAT

- 6 7:45 PM **Request from the Westford Housing Authority for the town to exercise its right of first refusal on an available affordable unit located at 7 Stone Ridge and request to appoint Edie Fruscione to the Affordable Housing Trust Committee for a term to expire on June 30, 2019**
Approved to exercise the town’s right of first refusal 5 – 0, with the AHTC contributing \$20,000
Appointed Edie Fruscione 5 – 0 to the AHTC

Robert Downing, Affordable Housing Trust Committee

- 7. 7:50 PM **Special Town Meeting – October 15, 2018**
Review the following warrant articles and vote recommendations:

<p>1. Article 1 – Unpaid bills of a prior year – motion to dismiss Voted to recommend dismissal 5 - 0</p>
<p>2. Article 2 – Fiscal Year 2019 Budget Adjustments, 123 - Town Manager budget – Determine Town and School Safety Task Force requirements Approved a \$200,000 appropriation to allow the Town and School Safety Task Force to issue two requests for proposals for consultants to assist with identifying town and school security, including resources, procedures, and facility improvements; and behavioral health, wellness and violence prevention 4 – 1 (Selectman Kost opposed)</p>
<p>3. Article 6 – Acquisition of 63 Main Street Approved an appropriation of \$700,000 - \$600,000 to purchase 63 Main Street, and \$100,000 to secure the main house and protect it from the elements 5 - 0</p>
<p>4. Article 10 – Adoption of MGL C. 59, §5K to establish a senior tax program Voted to recommend 5 - 0</p>

- 8. 8:10 PM **Request from the Town Clerk to sign the State Election warrant for the election on November 6, 2018**
Approved 5 – 0

- 9. 8:15 PM **Old/New Business**

- 1. Request for annual reappointment of Peter Cox as a member of the Agricultural Commission for a term to expire June 30, 2021
Approved 5 - 0
- 2. Request from Edie Fruscione, Co-Chair of the Dog Park Task Force, to reduce the membership of from 13 to 9 members
Approved 5 - 0

- 10. 8:20 PM **Consent Agenda- Request to approve the following**

Banner Requests

- Event:** Holiday bazaar
- Applicant:** Olivia Lohmeier
- Banner Location:** First Parish Church
- Dates:** 11/23/18 – 12/4/18
- Event:** BSA Troop #159 Recycled sporting goods fundraiser
- Applicant:** Vijay Bansal
- Banner Location:** Abbot School
- Dates:** 10/28/18 – 11/6/18
- Event:** BSA Troop #195 Christmas tree sales
- Applicant:** Kelly McGurn
- Banner Location:** J.V. Fletcher Library
- Dates:** 12/1/18 – 12/10/18

Approved 5-0
subject to public
safety
recommendations

Town Common Use Request

- Event:** Summer Concerts on the Common series
- Applicant:** Joy Felicani
- Location:** Town Common
- Dates:** 7/14/19, 7/21/19, 8/4/19, 8/11/19 (rain date)

One Day Special License Request

- Event:** Westford Historical Society Annual Meeting
- Applicant:** Kelly Ross
- Location:** Westford Museum
- Date:** 10/24/18

11. 8:25 PM **Minutes for Approval**

For Release

Approved
5 – 0

- 8-28-18 Regular session meeting minutes
- 9-11-18 Regular session meeting minutes

Not for Release

Approved
5 - 0

- 8-28-18 Executive session meeting minutes
- 9-11-18 Executive session meeting minutes

12. 8:30 PM **Board Reports/Updates**

13. 8:35 PM **Town Manager’s Report**

1. Request to approve the updated Other Post-Employment Benefits (OPEB) funding policy and the Fiscal Year 2020 Board of Selectmen budget policy direction
 Approved OPEB funding policy 5 – 0
 Approved FY20 Board of Selectmen budget policy direction 5 - 0

2. Request from Chris Yule for a 2nd extension on the closing date from October 11, 2018 to approximately April 18, 2019 for the disposition of the Town Farm parcel, 35 Town Farm Road

Approved 5 - 0

Chris Yule, Yule Development Co., Inc.

3. Consider releasing a new request for proposals for the disposition of the 12 North Main Street property

Approved 5 - 0

4. Request from Marjorie Barnett, Regent Colonel Robinson Chapter Daughters of the American Revolution, for bell ringing at town buildings at 11:00 a.m. on November 11, 2018, Veterans' Day, to commemorate the 100th anniversary of the end of World War I

A. Purchase Order:

1. AAA Laser for supplying printer consumables and service in the amount of \$30,000

Approved 5 - 0

14. 8:45 PM **Correspondence**

15. 8:50 PM **Adjournment**

**Board of Selectmen
Correspondence
October 9, 2018**

Incoming Correspondence:

C 01		Good Advocates 2018 Community Advocacy Awards invitation
C 02		Lowell General Hospital invitation
C 03		LandTech abutter notice of hearing
C 04		Lowell Regional Transit Authority Advisory Board meeting agenda
C 05		Department of Agricultural Resources certificate of inspector of animals
C 06		DEP recycling education initiative
C 07		Federal Energy Regulatory Commission order granting extension

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact 978-692-5501 extension 1 or email tmaa@westfordma.gov.