



TOWN OF WESTFORD  
BOARD OF SELECTMEN

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**MEETING AGENDA**

Tuesday, October 9, 2018

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00 PM **Call to Order**
2. 7:00PM **Executive Session pursuant to G.L. c. 30A, s. 21(3): discussion of ongoing litigation, Brian Gendron v. Andrew Zuba, et al., Middlesex Superior Court, C.A. Nos. 1781CV03335, 1881CV00268, as an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares**
3. 7:30 PM **Pledge of Allegiance**
4. 7:32 PM **Open Forum/FAQ/Announcements**
5. 7:35 PM **Request to approve the Westford CAT Memorandum of Understanding and the Westford CAT letter to State Representative Arciero opposing proposed FCC “in-kind offset”**  
*Jim Silva and Tom Spuhler, Communication Advisory Committee  
Lauren Horton, Westford CAT*
6. 7:45 PM **Request from the Westford Housing Authority for the town to exercise its right of first refusal on an available affordable unit located at 7 Stone Ridge and request to appoint Edie Fruscione to the Affordable Housing Trust Committee for a term to expire on June 30, 2019**  
*Robert Downing, Affordable Housing Trust Committee*
7. 7:50 PM **Special Town Meeting – October 15, 2018**  
**Review the following warrant articles and vote recommendations:**

1. <b>Article 1</b> – Unpaid bills of a prior year – motion to dismiss
2. <b>Article 2</b> – Fiscal Year 2019 Budget Adjustments, 123 - Town Manager budget – Determine Town and School Safety Task Force requirements
3. <b>Article 6</b> – Acquisition of 63 Main Street
4. <b>Article 10</b> – Adoption of MGL C. 59, §5K to establish a senior tax program
8. 8:10 PM **Request from the Town Clerk to sign the State Election warrant for the election on November 6, 2018**

9. 8:15 PM **Old/New Business**

1. Request for annual reappointment of Peter Cox as a member of the Agricultural Commission for a term to expire June 30, 2021
2. Request from Edie Fruscione, Co-Chair of the Dog Park Task Force, to reduce the membership of from 13 to 9 members

10. 8:20 PM **Consent Agenda- Request to approve the following**

**Banner Requests**

**Event:** Holiday bazaar

**Applicant:** Olivia Lohmeier

**Banner Location:** First Parish Church

**Dates:** 11/23/18 – 12/4/18

**Event:** BSA Troop #159 Recycled sporting goods fundraiser

**Applicant:** Vijay Bansal

**Banner Location:** Abbot School

**Dates:** 10/28/18 – 11/6/18

**Event:** BSA Troop #195 Christmas tree sales

**Applicant:** Kelly McGurn

**Banner Location:** J.V. Fletcher Library

**Dates:** 12/1/18 – 12/10/18

**Town Common Use Request**

**Event:** 2019 Summer Concert of the Common series

**Applicant:** Joy Felicani

**Location:** Town Common

**Dates:** 7/14/19, 7/21/19, 8/4/19, 8/11/19 (rain date)

**One Day Special License Request**

**Event:** Westford Historical Society Annual Meeting

**Applicant:** Kelly Ross

**Location:** Westford Museum

**Date:** 10/24/18

11. 8:25 PM **Minutes for Approval**

**For Release**

- 8-28-18 Regular session meeting minutes
- 9-11-18 Regular session meeting minutes

**Not for Release**

- 8-28-18 Executive session meeting minutes
- 9-11-18 Executive session meeting minutes

12. 8:30 PM **Board Reports/Updates**

13. 8:35 PM **Town Manager's Report**

1. Request to approve the updated Other Post-Employment Benefits (OPEB) funding policy and the Fiscal Year 2020 Board of Selectmen budget policy direction
2. Request from Chris Yule for a 2<sup>nd</sup> extension on the closing date from October 11, 2018 to approximately April 18, 2019 for the disposition of the Town Farm parcel, 35 Town Farm Road  
*Chris Yule, Yule Development Co., Inc.*
3. Consider releasing a new request for proposals for the disposition of the 12 North Main Street property
4. Request from Marjorie Barnett, Regent Colonel Robinson Chapter Daughters of the American Revolution, for bell ringing at town buildings at 11:00 a.m. on November 11, 2018, Veterans' Day, to commemorate the 100<sup>th</sup> anniversary of the end of World War I

**A. Purchase Order:**

1. AAA Laser for supplying printer consumables and service in the amount of \$30,000

14. 8:45 PM **Correspondence**

15. 8:50 PM **Adjournment**

**Board of Selectmen  
Correspondence  
October 9, 2018**

**Outgoing Correspondence:**

C 01		
C 02		

**Incoming Correspondence:**

C 03		
C 04		
C 05		
C 06		
C 07		
C 08		
C 09		

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact 978-692-5501 extension 1 or email [tmaa@westfordma.gov](mailto:tmaa@westfordma.gov).*