



TOWN OF WESTFORD
BOARD OF SELECTMEN



TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

Action Taken
MEETING AGENDA

Tuesday, September 29, 2020
7:00 PM

Meeting will be held virtually- instructions are below

1. 7:00 PM **Call to Order**
2. 7:00 PM **Executive Session**
To conduct negotiations with the Town Manager regarding her employment contract as an open session may have a detrimental effect on the town's bargaining position
3. 7:30 PM **Pledge of Allegiance**
4. 7:32 PM **Open Forum/FAQ/Announcements**
On behalf of the Friends of the Bruce Freeman Rail Trail, Emily Teller requested the sign displaying "RAIL TRAIL PARKING – 2.4 MILES NORTH AT HEART POND" be removed as there is now closer rail trail parking available in North Acton. The Town Manager told Emily the town will have it removed
5. 7:35 PM **Update on appointment of members to the Diversity, Equity and Inclusion Committee**
Chair Peraner-Sweet announced that application deadline was on Friday, 9/25, and we currently have 21 applicants. The Board of Selectmen and School Committee will be reviewing all applicants and are considering perhaps making a joint appointment at the Selectmen's meeting on 10/13
6. 7:40 PM **Special Town Meeting – Saturday, October 17, 2020**
 - i. Request from the Town Moderator to begin Special Town Meeting at 9:00 AM
Approved 5-0. Town Manager Ross announced if Town Meeting does not conclude on Saturday, 10/17 or if a rain date is needed, it will be continued to Sunday, 10/18 at 9:00 AM
 - ii. Board of Selectmen sign the warrant, take positions on warrant articles and finalize motions

ARTICLE 6:	Approve Fiscal Year 2021 Capital Appropriations Selectmen recommend 5-0	<i>Capital Planning Committee</i>
ARTICLE 7:	Reduce Amount Raised by Taxes in Fiscal Year 2021 Selectmen recommend 5-0	<i>Board of Selectmen</i>
ARTICLE 11:	Indigenous Peoples' Day Selectmen recommend 3-0-2 (Hazelton and Kost abstained)	<i>Citizens' Petition</i>
ARTICLE 12:	Authorization for the Board of Selectmen to petition the General Court for one (1) additional all alcohol on premises license to be exercised by Veled, Inc. or a Related Entity or its Successor and/or Assign, located at 478 Groton Road, Westford As the proponent has withdrawn his interest to move forward with this article, the Selectmen recommend dismissing 5-0	<i>Citizens' Petition</i>

ARTICLE 13:	Clarify the Memorandum of Understanding Between the Town of Westford and Westford Community Access TV Continued to 10/13 to review a resolution from the article's proponent	<i>Citizens' Petition</i>
ARTICLE 14:	Resolution to Promote Clean Energy and Reduce Fossil Fuel Use to Achieve the Commonwealth of Massachusetts' Limit of Net-zero Greenhouse Gas Emissions by 2050 Selectmen recommend 4-1 (Kost opposed)	<i>Citizens' Petition</i>
ARTICLE 15:	Placeholder: Amend Chapter 51, Section 51.1 A to Give Authority to the Select Board to Shorten the Polling Hours for Local Elections Selectmen did not support shortening polling hours so removed article from the Warrant	<i>Board of Selectmen</i>
ARTICLE 16:	Placeholder: Regulate Blasting through Chapter 148 s. 9 More time needed to develop this Bylaw. Removed article from the Warrant with intension to bring to Annual Town Meeting	<i>Board of Selectmen</i>
ARTICLE 17:	Amend the Town's General and Zoning Bylaws to Reflect Inclusive Language Amendments to the Town Charter Pending Before the General Court Selectmen recommend 5-0	<i>Board of Selectmen</i>
ARTICLE 27:	Home Rule Petition regarding Rome Drive Extension Selectmen recommend 5-0	<i>Board of Selectmen</i>

7. 9:10 PM **Old/New Business**

- i. Consider approval of Budget Policy Direction for Fiscal Year 2022
Approved 5-0
- ii. Review draft 2021 Board of Selectmen/Town Manager goals
Continued to 10/13
- iii. Annual Town Manager performance review
Selectmen thanked Town Manager Ross for her accomplishments during the past year, especially in continuing town operations in the midst of the COVID-19 pandemic
- iv. Consider approval of a new contract with Town Manager Ross
Continued to 10/13

8. 9:20 PM **Correspondence**

9. 9:25 PM **Adjournment**

Options available to access the Board of Selectmen meeting remotely:

1. Register to watch the meeting through the GotoWebinar website at: <https://attendee.gotowebinar.com/register/7079266498131089936>. After registering, you will receive a confirmation email. There are basic instructions on how to use GoToWebinar available at: www.youtube.com/watch?v=IQ3Xwwgbd8Y.
2. WCAT will be broadcasting the meeting live on channels 9 (Comcast) and 34 (Verizon). They also will be streaming the video online. Please see their website for more details: www.westfordcat.org.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.

**Board of Selectmen
Correspondence
September 29, 2020**

Incoming Correspondence:

IC 01	09/21/2020	Notice of Senate Enacted House Bill 4339, Authorizing the town to Grant Two Additional Licenses for Sale of Alcoholic Beverages
IC 02	09/22/2020	GNC Holdings, Inc., Notice of Approval of Disclosure Statement, Etc.
IC 03	09/22/2020	Letter from Pastor of Christ Embassy Massachusetts
IC 04	09/22/2020	Federal Energy Regulation Commission Extension of Time Granted to Submit the Inflow Design Flood Study