



TOWN OF WESTFORD
FINANCE COMMITTEE

TOWN HALL
55 Main Street
WESTFORD, MA 01886

Meeting Agenda
Finance Committee
Thursday, September 23, 2021
7:00 PM
Virtual Meeting

7:00 PM Call to Order

7:02 PM Open Forum / Welcome New Members

7:05 PM Consider Reserve Fund Transfer Requests:
Town Clerk for an additional Voting Tabulator: \$7,450.00

7:15 PM Review and make recommendations for the following articles for the October 16, 2021 Special Town Meeting

Articles to be reviewed by the Finance Committee		
Article 2	Approve Fiscal Year 2022 Capital Appropriations	<i>Capital Planning Committee</i>
Article 3	Amend the General Bylaws to Establish a Revolving Fund for the Electric Vehicle Charging Stations	<i>Town Manager</i>
Article 4	Establish FY22 Spending Limits for Electric Vehicle Charging Station and Recycling Revolving Funds	<i>Town Manager</i>
Article 5	Establish a Health Insurance Trust Fund and Transfer the Balance in the Health Insurance Stabilization Fund to the Health Insurance Trust Fund	<i>Town Manager</i>
Article 6	Approve Funding for an Energy Savings Performance Audit	<i>Town Manager</i>
Article 7	Authorize Byrne Place Extension Improvements/Betterments	<i>Select Board</i>

7:45 PM Review of FY21 Financial Reports, including the FY21 Close Out Summary, FY21 State Aid, and FY21 Local Revenue

7:55 PM FY22 Financial Update

8:00 PM Review Draft Timeline for the FY23 Budget Process

8:10 PM Review Proposed FY23 Budget Policy Direction

8:20 PM Assign Liaisons to Boards and Committees
Capital Planning Committee
Community Preservation Committee

Permanent Town Building Committee
School Committee
Town and School Safety Task Force
New: Clean Energy and Sustainability Committee

8:25 PM Request for Volunteer to Participate in the Qualifications Review for the Proposed Energy Savings Performance Contract

8:30 PM Finance Committee Book Assignments
General Government
Public Safety & Ambulance Enterprise
Education
Public Works
Health & Human Services
Culture & Recreation & Recreation Enterprise Fund
Debt Service
Unclassified
Water Enterprise
Stormwater Enterprise
Community Preservation Committee
Capital
Revenue

8:40 PM Approval of Minutes
May 20, 2021

8:45 PM Future Meetings
September 28, 2021 (At Select Board Meeting)
October 16, 2021 (Special Town Meeting)

Adjourn

Options available to access the Finance Committee meeting remotely:

1. Register to watch the meeting through the Zoom website at:
https://westfordma-gov.zoom.us/webinar/register/WN_M5FlyAfiSzWPYBOfQv2izg
2. WCAT will be broadcasting the meeting live on channels 9 (Comcast) and 34 (Verizon). They also will be streaming the video online. Please see their website for more details:
www.westfordcat.org.