

TOWN OF WESTFORD  
**CAPITAL PLANNING  
 COMMITTEE**

TOWN HALL  
 WESTFORD, MASSACHUSETTS 01886  
 (978) 692-5500

**Revised Meeting Agenda**

**Friday, September 18, 2020**

**8:30 am**

**Virtual Meeting**

**8:30 a.m. Call to Order**

**8:30 a.m. Approval of Minutes**  
 May 4, 2020

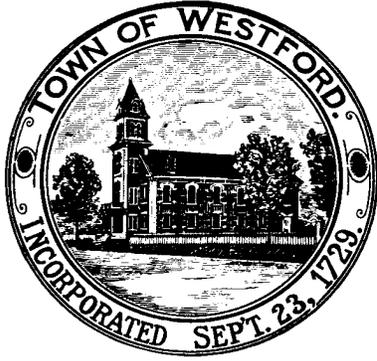
**8:35 a.m. Review of Original Straw-Person Capital Plan as Recommended in February 2020**

**8:45 a.m. Review of Appropriations at the June 20, 2020 Annual Town Meeting**

**8:55 a.m. Review of New Capital Requests for October 17, 2020 Special Town Meeting**

**9:05 a.m. FY21 Capital Recommendations**

<i>DEPARTMENT</i>	<i>AMOUNT</i>	<i>PURPOSE</i>
Technology	\$50,000	Network upgrades
Town Clerk	\$36,600	Electronic vote tabulators
Public Buildings	\$30,000	General building repairs & maintenance
Public Buildings	\$90,000	School administrative office feasibility study, including costs incidental and related thereto
Animal Control	\$33,000	Vehicle replacement, purchase and equip
Schools	\$48,155	Full size rack truck with plow, including costs incidental and related thereto
Schools	\$1,344,152	Westford Academy Amenities Building, including costs incidental and related thereto
Engineering	\$75,000	Beaver Brook Bridge non-participating costs, including costs incidental and related thereto
Engineering	\$440,000	Carlisle Road sidewalk construction, including costs incidental and related thereto
Wastewater Management	\$200,000	Westford Academy wastewater treatment plant tank rehabilitation, including costs incidental and related thereto
Water Enterprise	\$40,000	SCADA system improvements, including costs incidental and related thereto



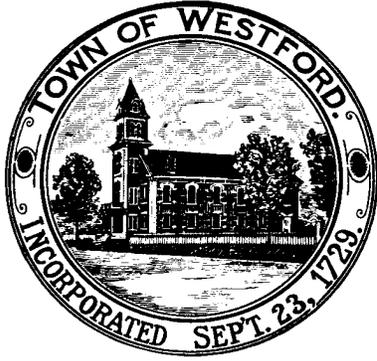
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Water Enterprise	\$60,000	Dump truck with plow, purchase and equip
Water Enterprise	<b>\$57,000</b>	Utility truck with plow, purchase and equip
Engineering	\$3,790,000	For the Oak Hill Road, Plain Road, and Moore Road infrastructure improvement project to replace the water main, drainage, pavement, and improve pedestrian accommodations, including costs incidental and related thereto
Water Enterprise	\$2,350,000	For the Oak Hill Road, Plain Road, and Moore Road infrastructure improvement project to replace the water main, drainage, pavement, and improve pedestrian accommodations, including costs incidental and related thereto
Stormwater Enterprise	\$2,020,000	For the Oak Hill Road, Plain Road, and Moore Road infrastructure improvement project to replace the water main, drainage, pavement, and improve pedestrian accommodations, including costs incidental and related thereto
Stabilization	\$270,000	Capital Stabilization
51 Main Street Building	\$8,700,000	For designing and constructing a new municipal building located at 51 Main Street, including the costs of demolishing the existing building, relocating departments and existing equipment and infrastructure, including, but not limited to Westford Academy located at 30 Patten Road, the Rogers Fire Station located at 39 Town Farm Road, the Technology Center located at 1 East Prescott Street, and purchasing equipment and furnishings and all other costs incidental and related thereto

<b>Additional Capital Requests</b>		
155 Technology	\$200,000	Phase 4 of town wide VOIP phone system replacement, including costs incidental and related thereto
199 Public Buildings	\$140,000	Relocation of Center Fire Station Antenna located at 51 Main Street, including all costs incidental thereto
<b>199 Public Buildings</b>	<b>\$14,000</b>	<b>Replacement of the Nabnasset Fire Station HVAC system, including costs incidental and related thereto</b>
600 Water Enterprise	\$650,000	Replacing the filter media in the Nutting Road water treatment plant, including costs incidental and related thereto

Revised 9/16/20  
 at 2:00PM



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**9:55 a.m. Request from Energy Committee to Present the Energy Management Services (EMS) Program**

**10:05 a.m. Other Business**

**10:10 a.m. Future Meetings**

**Adjourn**

**Options available to access the Capital Planning Committee meeting remotely:**

To join the Capital Planning Meeting, please click on the following link:

<https://www.gotomeet.me/MikeWells-TOW/capital-planning>