

MEETING AGENDA
of the
SCHOOL COMMITTEE FINANCE SUBCOMMITTEE

Friday, September 11, 2020, 1:00pm
Millennium School, Conference Room B

PLEASE NOTE: Public access to this meeting will be virtual only

Due to limits on space and associated health and safety guidelines, the public will be invited to join this meeting remotely. Please register to watch the meeting through the Zoom website at:

https://us02web.zoom.us/webinar/register/WN__4KseS9cTsm1SK6f0xYIPg

After registering, you will receive a confirmation email with a link to join the meeting on your device. Alternatively, the confirmation email will contain a phone number and meeting code to call in and listen from any phone (landline or cellphone).

- **Public Forum**
- **Subcommittee Meeting Format**
- **Election of Subcommittee Chair**
- **Consider Functions and Duties of New Subcommittee:** To advise and assist the full School Committee in fulfilling its responsibilities with regard to school finance and the budget process, including but not limited to the following:
 - Determine its role and responsibilities with the intent of becoming a standing subcommittee that would advise and assist the Committee on a regular basis
 - Propose new policies as needed to create such a permanent subcommittee and determine its functions and duties
 - Examine the budget and finance practices of other school committees, especially those that utilize finance subcommittees
 - Explore possible methods to enhance School Committee processes as related to authorizing expense and payroll warrants, the budget process, and related matters
 - Evaluate the Committee's budget process and make recommendations for possible improvements (for example, setting forth a budget directive at the start of the process)
 - Enhance communication between the School Committee and other town boards, including the Select Board and Finance Committee
 - Discuss how to better educate the community about the school budget and its development, and how to provide financial information to the community
- **Preliminary Discussion of Impacts of COVID-19 on FY21 Budget**
- **Schedule Next Meeting(s)**
- **Adjourn**