



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, September 11, 2018

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00 PM **Executive Session**
To discuss strategy with respect to collective bargaining as an open session may have a detrimental effect on the negotiating position of the public body
2. 7:30 PM **Call to Order**
3. 7:30 PM **Pledge of Allegiance**
4. 7:35 PM **Open Forum/FAQ/Announcements**
 1. Moment of silence in remembrance of those who lost their lives on September 11, 2001
 2. Thank you to Elizabeth Denly for 11 years of service on the Board of Water Commissioners
 3. Announcement from Westford Cultural Council that they are accepting funding proposals through October 15, 2018
5. 7:40 PM **Continued Public Hearing – Request to transfer a Chapter 138, Section 15 Wine and Malt Retail Package Store License at 103 Main Street from TNM Corporation, d.b.a. Main Street Convenience, to Keshav Partnership Group LLC, d.b.a. Main Street Convenience**

Proposed Manager Bela Patel
6. 7:45 PM **Special Town Meeting – October 15, 2018**
Review draft articles and motions and set the order for the warrant
7. 8:00 PM **Old/New Business**
 1. Request by resident to amend membership to Town and School Safety Task Force to include a resident-at-large

Jim Gozzo, Resident
 2. Request to approve the total project budget Project Funding Agreement after bid adjustments for the Abbot School roof replacement project dated 8/2/2018, and authorize the Chair of the Board of Selectmen to sign the documents
8. 8:05 PM **Consent Agenda- Request to approve the following**
Special License

Event: Fundraiser for Westford Historical Society

Applicant: Kelly Ross

Location: Parish Center for the Arts

Date: November 30, 2018

Time: 7:00 PM to 10:00 PM

Public Amusement License

Event: Witch's Woods

Applicant: Douglas C. Deschenes, attorney for the applicant

Location: Nashoba Valley Ski Area, 79 Powers Road

Dates: September 28-30, October 4-7, October 18-22 and
October 25-31

Times: 5:00 PM to 12:00 AM

Sunday Entertainment License

Event: Witch's Woods

Applicant: Douglas C. Deschenes, attorney for the applicant

Location: Nashoba Valley Ski Area, 79 Powers Road

Dates: September 30, October 4-7, October 18-22 and
October 25-31

Times: 5:00PM to 12:00AM

9. 8:10 PM **Board Reports/Updates**

10. 8:15 PM **Town Manager's Report**

1. Request to expend \$200 from the TRCCI Lease of Town Buildings Revolving Fund for the purposes of stump grinding services at the Frost School playground

2. Request approval of the following:

A. Contracts:

1. Amendment to engineering services contract with Tighe & Bond Inc. to provide construction administration and observation services for the Vine Brook Water System Replacement Project in the amount of \$80,000
2. Kyocera Document Solutions for public library coin-operated photocopying, printing, and scanning services in the amount of \$144.48 per month for 60 months.

B. Purchase Orders:

1. Motorola Inc. for supplying radio equipment, materials and installation in the amount of \$20,540.56 at the New Boston Road fire station

2. Sanofi Pasture for supplying flu vaccinations to the Board of Health in the amount of \$10,224.20
3. Felix A Marino Co. for the installation of 3 Imprint Textured Synthetic Pavement crosswalks in the amount of \$16,848

11. 8:20 PM **Correspondence**

12. 8:25 PM **Adjournment**

**Board of Selectmen
Correspondence
September 11, 2018**

Incoming Correspondence:

C 01	8/27/18	Memo from Live for Liv Foundation RE thank you for donation
C 02	9/4/18	Memo from Lowell General Hospital RE Westford Fire Department Advanced Life Support

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact 978-692-5501 extension 1 or email tmaa@westfordma.gov.