



N OF WESTFORD
EVELOPMENT COMMITTEE

TOWN HALL
55 Main Street
TFORD, MA 01886
692-5501 Fax (978) 399-2557

Meeting Agenda

Economic Development Committee
Thursday, Aug 16, 2018 at 8:15 A.M.

Westford Town Hall
2nd Floor Main Conference Room

- I. Call to Order/Announcements
 - a. This meeting to be lead by Bruce Rosenberg in Tom Barry's absence
 - b. Tom Barry will attend via call-in
- II. Approval of Minutes of 6/21/18 EDC Meeting
- III. Administrative Items
 - a. July 19th EDC meeting cancelled due to vacations.
 - b. Minutes for this meeting to be taken by Ian Coveny
 - c. Tom Barry worked with Marilyn Frank to update EDC positions and current occupants. (Tom Barry)
- IV. Update the DLTA XI project being coordinated by Jay Donovan, NMCOG /Bruce Rosenberg, EDC (B. Rosenberg)
- V. Comments on Strategic Planning Retreat at Kimball Farm - June 21 (J. Bennett/B. Rosenberg)
 - a. Topics included: A) School Safety and B) Use of new Center Building
 - b. EDC managed an informational booth display both before and after the main topics
 - c. Bruce Rosenberg and Joan Bennett set up and monitored the booth, assisted by Nussbum, Caterino, Barry.
 - d. Many thanks to Chris Coutu for generating EDC Poster boards.
- VI. Attendance and Report on "Outside" Meetings
 - a. Middlesex 3 – Town of Chelmsford (Joan Bennett)
 - b. 495 MetroWest Partnership – (Bruce Rosenberg)
 - c. Westford CAT interview by Mehul Shrivastava with Barry/Nussbum on July 26th re: commercial growth in Westford, particularly along the Route 110 corridor. (Tom Barry)
- VII. Final update of the activities of the "FY19 Tax Classification Research Group (Ron Caterino)
- VIII. Westford Business Association Update (Patti Mason)
- IX. 12 North Main Street Task Force Update (Tom Barry)
 - a. Tom Barry has been appointed to full member of task force replacing Eli Demetri
 - b. Open Meeting Law complaint resolved at 7/25/18 task force meeting (Tom Barry)
- X. New Business
- XI. Comments, Discussion, Action Items, **Adjourn (by 9:45 a.m.)**