



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

REVISED
MEETING AGENDA

Tuesday, August 14, 2018

7:30PM

Town Hall, Meeting Room, 55 Main Street

1. 7:30 PM **Call to Order**
2. 7:30 PM **Pledge of Allegiance**
3. 7:35 PM **Open Forum/FAQ/Announcements**
4. 7:40 PM **Joint meeting with the Housing Authority to appoint a Housing Authority member to fill a vacancy until the next Town Election**
 - Janine McCormack
5. 7:55 PM **Request from National Grid's gas division members of United Steelworkers Locals 12003 and 12012 regarding safety concerns on gas main work performed during lockout**

– James Pittman and Tom Devoss, Employees of NGRID and members of United Steelworkers
6. 8:15 PM **Old/New Business**
 - a) Request from the Dog Park Task Force to appoint the following with a term to expire June 30, 2020
 1. Kimberley Rose
 2. Chris Lengyel
 - b) Request for annual re-appointments
 - c) Request from the FY19 Tax Classification Working Group to disband
 - d) Request to sign State Primary Warrant for September 4, 2018 election
 - e) Request to approve the amendment to the Gage Road Town Forrest Cutting Plan
7. 8:25 PM **Consent Agenda- Request to approve the following**

Banner Requests

Event: NVTHS Open House, November 4, 2018
Applicant: Kayla Callahan
Banner Location: J.V. Fletcher Library
Banner Dates: October 26, 2018 – November 7, 2018

Event: Family Fun Fest to benefit St. Jude Children’s Hospital on September 30, 2018
Applicant: Marisol Garcia
Banner Location: First Parish Church
Banner Dates: September 21, 2018 – October 3, 2018

Street/Road Closure Request

Event: Church Picnic
Applicant: David Welsh – United Methodist Church
Date: September 9, 2018
Times: 9:30am – 12:00pm
Location: 10 Church St. to intersection of Church and Broadway

8. 8:30 PM **Minutes for Approval**

For Release

- Regular Session – July 24, 2018

Not for Release

- Executive Session – July 24, 2018

9. 8:35 PM **Board Reports/Updates**

10. 8:40 PM **Town Manager’s Report**

1. Request approval of the following purchase orders:

- a) Verizon Wireless for annual cell phone services in the amount of \$89,000
- b) American Alarm and Communications Inc. for annual alarm monitoring services in the amount of \$31,500
- c) Dennis K Burke, Inc. for gas and diesel delivery in the amount of \$24,328.33
- d) Commonwealth of Massachusetts for firearms license fees in the amount of \$20,000
- e) Process Distributors Inc. for chlorine pellets in the amount of \$10,032
- f) Coastal Medical Billing Inc. for ambulance billing fees in the amount of \$38,400
- g) Pro AV Systems, Inc. for audio visual systems for the new Fletcher Fire Station in the amount of \$85,975.91
- h) Precision Fitness Equipment, Inc. for fitness equipment for the new Fletcher Fire Station in the amount of \$32,235.75
- i) Creative Office Pavilion for furniture for the new Fletcher Fire Station in the amount of \$190,852.03
- j) Bergeron Protective Clothing for personal protective equipment in the amount of \$28,800

8/10/18 @
10:52am

2. Request to approve draft letter to Attorney Shannon Brandano in response to her letter of July 24, 2018 entitled “Complaint Pursuant to M.G.L. Chapter 40A Section 7 & 11”

11. 8:50 PM **Correspondence**
12. 8:55 PM **Adjournment**

**Board of Selectmen
Correspondence
August 14, 2018**

Outgoing Correspondence:

- C 01 07/26/2018 Memo to Guy Faretra RE order to remove encroachment on Koala Bear Lane
- C 02 08/09/2018 Memo to Secretary Jay Ash and Asst. Secretary Nam Pham RE 495/MetroWest Partnership

Incoming Correspondence:

- C 03 07/19/2018 Memo from Dept. of Energy Resources RE \$250,000 Green Communities Grant award
- C 04 07/20/2018 Certificate from Dept. of Energy Resources RE \$250,000 Green Communities Grant Award
- C 05 07/23/2018 Memo from Karen Frederick RE revised agency resource guide for constituent services
- C 06 07/24/2018 Memo from Shannon Brandano RE 12 North Main Street and 69 Broadway Street
- C 07 07/25/2018 Email from Tom Menicci RE VFW Fields
- C 08 07/26/2018 Memo from City of Nashua Community Development Division RE Mine Falls Hydro Project
- C 09 07/27/2018 Memo from Mass Office on Disability RE Municipal ADA Improvement Grant Program
- C 10 07/31/2018 Memo from KP Law RE Meadowbrook Estates, Parcel A
- C 11 08/02/2018 Email from Niall Connors RE Verizon Fios LFA notification
- C 12 08/03/2018 Memo from Walter and Karen Pawlewicz RE 5 Koala Bear Lane
- C 13 08/03/2018 Memo from Robert Sullivan, Xfinity, RE beIN sports programming
- C14 08/09/2018 Memo from AM Appraisal Associates RE Franco Property Appraisal

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact 978-692-5501 extension 1 or email tmaa@westfordma.gov.