



TOWN OF WESTFORD
**DIVERSITY, EQUITY AND INCLUSION
COMMITTEE**

TOWN HALL
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WESTFORD, MA 01886

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COMMUNITY OUTREACH SUBCOMMITTEE MEETING AGENDA

Meeting will be held at the Westford Town Hall (55 Main St.), Conference Room B
Wednesday, August 11th, 2021 7:00 PM

1. 7:00 PM **Call to Order**
2. 7:05PM **Open Forum**
3. 7:20 PM **Review and Approve July 14, 2021 Meeting Minutes**
4. 7:30 PM **Updates on ongoing actions:**

Mamatha & Joe	Draft guidance for PR team.
Madonna	Update on visit to WCAT and next steps.
Madonna & DEI Full Committee Co-Chairs	Update on discussions about Indigenous Peoples Day within Town Policy Subcommittee.
Madonna and Patricia	Update on continuation of work with League of Women Voters.
Patricia	Further update on food pantry.
Madonna, Patricia, Joe, and Corinne	Continued progress update on Community event; reaching out to local organizations for partnership.
All Members	Vested authority: brainstorming session to explore ideas; examples that we can propose to Select Board regarding the DEI charter.

5. 8:25 PM **Schedule Next Meeting**
6. 8:30 PM **Adjournment**