



TOWN OF WESTFORD
BOARD OF CEMETERY COMMISSIONERS

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5526

MEETING AGENDA

August 10, 2023

8:30 a.m.

Meeting will be held virtually – instructions are below.
This meeting is being recorded and may be made available on
the internet.

- 1. Call to Order & Recording Announcement**
- 2. Open Forum/Announcements**
- 3. Request to Clean & Photograph Revolutionary Era Gravestones – Harry Klane**
- 4. Approve Minutes**
 - July 13, 2023
- 5. Department Reports**
 - Budget Report
 - Burial Report, Deeds to be Signed
 - Cemetery Operations & Grounds Report
- 6. Commissioner Reports***
- 7. Unfinished Business**
 - See item 3 above – Harry Klane will join meeting at 8:30
 - Fairview Gazebo and Tomb Restoration
- 8. New Business**
 - Participation in Strategic Planning Retreat on September 8, 2023
- 9. Schedule Next Meeting**
- 10. Adjourn**

* This is included in case a matter not reasonably anticipated is brought before the board

Town of Westford

All members of the public are invited to a Zoom meeting.
When: Aug 10, 2023 08:30 Eastern Time (US and Canada)
Topic: Board of Cemetery Commissioners

Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet:

https://westfordma-gov.zoom.us/webinar/register/WN_1Ngj1DsdS928-ovEFkE01Q

Registration requires only that you provide a name and E-mail address.

After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.

Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT, or by the Town.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.