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TOWN OF WESTFORD  
**DIVERSITY, EQUITY AND INCLUSION  
COMMITTEE**

TOWN HALL  
55 Main Street  
Westford, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**MEETING AGENDA**

**REVISED July 26 at 11 am**

**July 26, 2023, (Virtual)**

**7:00 pm**

Meeting will be held virtually via Zoom and recorded. Registration instructions for remote attendance are below.

1. 7:00 PM **Call to Order**
- ~~2. 7:00 PM **Open Forum**~~
- ~~2. 7:00 PM **New Membership Structure and New Members**~~
  - ~~• Introductions~~
- ~~3. 7:15 **Open Forum**~~
- ~~3.4. 7:2510 PM **Updates from Working Groups**~~
  - ~~• Approval of new membership Structure and new members~~
    - ~~○ Introductions~~
  - ~~• Meeting with School Committee Chair and Vice CoChair~~
    - ~~○ DEI Committee Liaison to the School DEI Committee~~
    - ~~• Multi-Cultural Calendar~~
  - Communication / outreach to WPD Working Group
  - Indigenous Peoples' Day Working Group
- ~~4.5. 7:4530 PM **Strategic Direction and Activities for next 12 months**~~
  - Celebrating Westford's Diversity
    - Task Forces
    - Joint Chairs Meeting of DEI, Select Board, School Committee
    - Podcast by Co-Chairs or other members of the DEI committee.
- ~~5.6. 8:1000 PM **Committee's Admin**~~

- Secretary position vote

**6.7.** 8:01~~25~~ PM     **Meeting Minutes**

- Discuss any outstanding minutes
- Approve past meeting minutes

**7.8.** 8:30 PM     **Confirm Next Meeting Date**

- Last Wednesday of the month: **Aug 30, 2023**
- In person in September?

**8.9.** 8:3~~50~~ PM     **Adjournment**

**To access the virtual meeting remotely:**

Town of Westford

All members of the public are invited to a Zoom meeting.

When: Jul 26, 2023 07:00 PM Eastern Time (US and Canada)

Topic: Diversity, Equity and Inclusion Committee Meeting

Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet:

[https://westfordma-gov.zoom.us/webinar/register/WN\\_S\\_xe90EaQFWRw49QnPJt8g](https://westfordma-gov.zoom.us/webinar/register/WN_S_xe90EaQFWRw49QnPJt8g)

Registration requires only that you provide a name and E-mail address.

After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.

Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT, or by the Town.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to [tmaa@westfordma.gov](mailto:tmaa@westfordma.gov).