



TOWN OF WESTFORD  
**Budget Task Force**  
TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**MEETING AGENDA**

Wednesday, July 26, 2023

12:30 PM

Meeting will be held virtually, link to access the meeting is below:

[https://westfordma-gov.zoom.us/webinar/register/WN\\_D0e5pkDIT-6E4Kethu691w](https://westfordma-gov.zoom.us/webinar/register/WN_D0e5pkDIT-6E4Kethu691w)

1. 12:30 PM **Call to Order**
2. 12:32 PM **Approval of Minutes – July 19, 2023**
3. 12:35 PM **Review Public Input from the Public Forum on Monday, July 24, 2023**
4. 1:05 PM **Update from Benchmarking / Efficiency Working Group**
5. 1:15 PM **Update from Budget Challenges / New Revenue Sources Working Group**
6. 1:25 PM **Review Action Items for Draft Schedule**
7. 1:45 PM **Discussion about Departmental and Municipal Interviews**
8. 1:55 PM **Future Meetings**
9. 2:00 PM **Adjournment**

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to [totmaa@westfordma.gov](mailto:totmaa@westfordma.gov)*