



TOWN OF WESTFORD  
BOARD OF SELECTMEN

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**MEETING AGENDA**

Tuesday, July 23, 2019

7:30PM

Town Hall, Meeting Room, 55 Main Street

1. 7:30PM **Call to Order**
2. 7:30PM **Pledge of Allegiance**
3. 7:32PM **Open Forum/FAQ/Announcements**
4. 7:35PM **i. Public Hearing – Request for a change of manager on an M.G.L. Ch. 138, Section 12 all alcohol restaurant license at Summer Village Lodge, LLC, 6 Summer Village Road, to Dawn DeGennaro**  

*- Dawn DeGennaro*
- ii. Public Hearing – Request for a change of manager on an M.G.L. Ch. 138, Section 12 all alcohol restaurant license at Burtons Grill of Westford, LLC, d/b/a Burtons Grill, 1 Cornerstone Square, to Jared Hoffman**  

*- Jared Hoffman*
5. 7:40PM **Continuation of Public Hearing**  
Dangerous Dogs owned by Haley Gallagher and kept at 10 Wilson Farm Road; discussion and possible vote to issue alternative order in light of ruling by Ayer District Court  

*Gregg J. Corbo, Esq., KP Law  
Kirsten Hirschler, Animal Control Officer*
6. 7:55PM **Public Hearing – Pole Petition**  
Request from National Grid, job no. 28526446, to install 1 SO pole on Church Street beginning at a point approximately 20 feet northeast of the centerline of the intersection of Church and Broadway and continuing approximately 400 feet in a southwest direction, and to install a new pole, P 2-2, on town property across from 6 Church Street pole 2 for guy wire  
**REQUEST WITHDRAWN BY NATIONAL GRID**
7. 8:00PM **Stormwater Management Discussion**
  - Discuss impact on town and school budgets if stormwater management is funded through budgeting within the levy limit for fiscal year 2021
  - Deliberate the various options for funding stormwater management

8. 8:20PM           **Old/New Business**
- i. Request by Christine Collins, Tax Collector/Treasurer, for execution of bond and note documents in connection with the Town’s August 14, 2019 bond and note issue
  - ii. Discuss the Tree Risk Assessment of Historic Black Oak at Fletcher Library - *Ellen Rainville, Library Director, and Richard Barrett, Tree Warden*
  - iii. Report on employee discount for Westford Partnership for Children afterschool program – *James Duane, Parks and Recreation Director*
  - iv. Update on discussions with Ebi Masalehdan regarding 66-68 Boston Road
  - v. Consider changing the title of the Board of Selectmen to the Select Board
  - vi. Discuss Board of Selectmen August Meeting Schedule
9. 8:50PM           **Consent Agenda- Request to approve the following**  
**Town Common and Band Stand Request:**
- i. Event: Fall/Apple Event/Celebration  
Applicant: First Parish Church United  
Date: Saturday, October 19, 2019, rain date of Sunday, October 21, 2019  
Time: 9:00AM to 5:00PM
  - ii. Event: Annual Tree Lighting Ceremony with Chorus Concert and arrival of Santa by fire truck  
Applicant: Marcie Burns, Westford Girl Scouts  
Date: Sunday, December 1, 2019  
Time: 3:30PM to 5:30PM
- Application for Approval of a Special License:**
- iii. Event: Baby Birthday Party  
Applicant: Steven D. Gervais  
Date: Sunday, August 11, 2019  
Time: 2:00PM to 6:00PM  
Location: Stony Brook Fish and Game, 128 Lowell Road
- Banner Request:**
- iv. Event: Holiday Bazaar  
Applicant: Raghav Kare  
Dates: Saturday, November 30, 2019 to Tuesday, December 10, 2019  
Location: First Parish Church
10. 8:55PM           **Minutes for Approval**  
For Release
- July 9, 2019 – Regular Session
- Not for Release
- July 9, 2019 – Executive Session
11. 9:00PM           **Board Reports/Updates**

12. 9:05PM

**Town Manager's Report**

- i. Update on 6 North Street Notice of Decision and Order related to the dangerous dog hearing held on June 25, 2019
- ii. Request to extend Aaronap Cellars LLC's Farmer Winery License at the Westford Farmers Market from 2:30PM to 7:00PM, previously approved by the Selectmen for 2:30PM to 6:30PM
- iii. Notify Selectmen regarding Republic Services demand notices for liquidated damages related to multiple failures of their company to meet contractual requirements
- iv. Request approval of the following:
  - a. Contracts:
    1. Settlement agreement with Priscilla Way homeowners for the completion of the Common Driveway entering the development
    2. Vehicle lease agreement with the Lowell Regional Transit Authority for a 2019 E450 Cutaway Van to be used by the Council on Aging for a period of 84 months or 150,000 miles in the amount of \$1.00
    3. Contracts for Water Treatment Chemicals for Fiscal Year 2020 as listed in the meeting packet materials
    4. One-year contract extensions from the Highway Department with various contractors for bituminous concrete which were approved at the June 12, 2018 meeting, as listed in the meeting packet materials
    5. Memorandum of Understanding (MOU) for statewide contract VEH107 – Road Salt for the 2019 – 2020 winter season from the Highway Department in the amount of \$49.50 per ton
    6. Fox Painting Co, Inc., for painting services on the exterior of Town Hall in the amount of \$48,500.00
    7. Woodard & Curran for licensed site professional (LSP) services related to the perchlorate mitigation efforts performed in compliance with the MA DEP's administrative consent order in the amount of \$55,000.00
  - b. Purchase Orders:
    1. Motorola Inc. for mobile radios for Fire Chief's 2020 Chevy Tahoe in the amount of \$10,999.68
    2. Apple for school computers in the amount of \$14,700.00
    3. Bergeron Protective Clothing and Equipment for firefighter protective clothing in the amount of \$19,555.08
    4. Presidio for a DataDomain backup server in the amount of \$24,799.00
    5. Verizon for terrestrial telephone/data communications in the amount of \$25,000.00
    6. CDW-G for Chromebooks for Schools in the amount of \$58,410.00

13. 9:15PM

**Correspondence**

14. 9:20PM

**Adjournment**

**Board of Selectmen  
Correspondence  
July 23, 2019**

**Outgoing Correspondence:**

OC 01	7/10/19	Notice of Hearing to Gallaghers
OC 02	7/10/19	Notice of Gallagher Hearing to Abutters
OC 03	7/11/19	Letter to Stony Brook School student Jefferey Laflamme
OC 04	7/11/19	Letter to Stony Brook School students Leiwant and Cassie
OC 05	7/12/19	Abutters notice relative to National Grid pole petition
OC 06	7/16/19	Letter to Stony Brook School student Mackenzie Adam
OC 07	7/18/19	Letter to Republic Services
OC 08	7/18/19	Email to Architectural Access Board regarding Wheelchair Lift Policy

**Incoming Correspondence:**

IC 01	7/1/19	Pole Petition from National Grid
IC 02	7/9/19	Email from Christine Roberge in favor of Oak Hill Road Improvement
IC 03	7/10/19	Letter from Architectural Access Board regarding Wheelchair Lift Policy
IC 04	7/11/19	Email from Kimberly Meiners regarding opposed to the Oak Hill Road sidewalk
IC 05	7/15/19	Letter from Melissa Scott regarding Eagle Scout, Matthew Scott
IC 06	7/15/19	Letter from KP Law regarding notice of rate increase
IC 07	7/16/19	Notice of Meeting from Northern Middlesex Council of Governments

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to [tmaa@westfordma.gov](mailto:tmaa@westfordma.gov).*