MEETING AGENDA
Tuesday, July 23, 2019
7:30PM
Town Hall, Meeting Room, 55 Main Street

1. 7:30PM Call to Order
2. 7:30PM Pledge of Allegiance
3. 7:32PM Open Forum/FAQ/Announcements
4. 7:35PM i. Public Hearing – Request for a change of manager on an M.G.L. Ch. 138, Section 12 all alcohol restaurant license at Summer Village Lodge, LLC, 6 Summer Village Road, to Dawn DeGennaro
   - Dawn DeGennaro
   ii. Public Hearing – Request for a change of manager on an M.G.L. Ch. 138, Section 12 all alcohol restaurant license at Burtons Grill of Westford, LLC, d/b/a Burtons Grill, 1 Cornerstone Square, to Jared Hoffman
   - Jared Hoffman
5. 7:40PM Continuation of Public Hearing
   Dangerous Dogs owned by Haley Gallagher and kept at 10 Wilson Farm Road; discussion and possible vote to issue alternative order in light of ruling by Ayer District Court
   Gregg J. Corbo, Esq., KP Law
   Kirsten Hirschler, Animal Control Officer
6. 7:55PM Public Hearing – Pole Petition
   Request from National Grid, job no. 28526446, to install 1 SO pole on Church Street beginning at a point approximately 20 feet northeast of the centerline of the intersection of Church and Broadway and continuing approximately 400 feet in a southwest direction, and to install a new pole, P 2-2, on town property across from 6 Church Street pole 2 for guy wire
   REQUEST WITHDRAWN BY NATIONAL GRID
7. 8:00PM Stormwater Management Discussion
   • Discuss impact on town and school budgets if stormwater management is funded through budgeting within the levy limit for fiscal year 2021
   • Deliberate the various options for funding stormwater management
8. 8:20PM  Old/New Business
  i. Request by Christine Collins, Tax Collector/Treasurer, for execution of bond and note documents in connection with the Town’s August 14, 2019 bond and note issue
  ii. Discuss the Tree Risk Assessment of Historic Black Oak at Fletcher Library - Ellen Rainville, Library Director, and Richard Barrett, Tree Warden
  iii. Report on employee discount for Westford Partnership for Children afterschool program – James Duane, Parks and Recreation Director
  iv. Update on discussions with Ebi Masalehdan regarding 66-68 Boston Road
  v. Consider changing the title of the Board of Selectmen to the Select Board
  vi. Discuss Board of Selectmen August Meeting Schedule

9. 8:50PM  Consent Agenda- Request to approve the following
  **Town Common and Band Stand Request:**
  i. Event: Fall/Apple Event/Celebration
     Applicant: First Parish Church United
     Date: Saturday, October 19, 2019, rain date of Sunday, October 21, 2019
     Time: 9:00AM to 5:00PM
  
  ii. Event: Annual Tree Lighting Ceremony with Chorus Concert and arrival of Santa by fire truck
     Applicant: Marcie Burns, Westford Girl Scouts
     Date: Sunday, December 1, 2019
     Time: 3:30PM to 5:30PM

  **Application for Approval of a Special License:**
  iii. Event: Baby Birthday Party
       Applicant: Steven D. Gervais
       Date: Sunday, August 11, 2019
       Time: 2:00PM to 6:00PM
       Location: Stony Brook Fish and Game, 128 Lowell Road

  **Banner Request:**
  iv. Event: Holiday Bazaar
      Applicant: Raghav Kare
      Dates: Saturday, November 30, 2019 to Tuesday, December 10, 2019
      Location: First Parish Church

10. 8:55PM  Minutes for Approval
    For Release
    - July 9, 2019 – Regular Session

    Not for Release
    - July 9, 2019 – Executive Session

11. 9:00PM  Board Reports/Updates
12. 9:05PM  
**Town Manager’s Report**

i. Update on 6 North Street Notice of Decision and Order related to the dangerous dog hearing held on June 25, 2019

ii. Request to extend Aaronap Cellars LLC’s Farmer Winery License at the Westford Farmers Market from 2:30PM to 7:00PM, previously approved by the Selectmen for 2:30PM to 6:30PM

iii. Notify Selectmen regarding Republic Services demand notices for liquidated damages related to multiple failures of their company to meet contractual requirements

iv. Request approval of the following:
   a. Contracts:
      1. Settlement agreement with Priscilla Way homeowners for the completion of the Common Driveway entering the development
      2. Vehicle lease agreement with the Lowell Regional Transit Authority for a 2019 E450 Cutaway Van to be used by the Council on Aging for a period of 84 months or 150,000 miles in the amount of $1.00
      3. Contracts for Water Treatment Chemicals for Fiscal Year 2020 as listed in the meeting packet materials
      4. One-year contract extensions from the Highway Department with various contractors for bituminous concrete which were approved at the June 12, 2018 meeting, as listed in the meeting packet materials
      5. Memorandum of Understanding (MOU) for statewide contract VEH107 – Road Salt for the 2019 – 2020 winter season from the Highway Department in the amount of $49.50 per ton
      6. Fox Painting Co, Inc., for painting services on the exterior of Town Hall in the amount of $48,500.00
      7. Woodard & Curran for licensed site professional (LSP) services related to the perchlorate mitigation efforts performed in compliance with the MA DEP’s administrative consent order in the amount of $55,000.00
   b. Purchase Orders:
      1. Motorola Inc. for mobile radios for Fire Chief’s 2020 Chevy Tahoe in the amount of $10,999.68
      2. Apple for school computers in the amount of $14,700.00
      3. Bergeron Protective Clothing and Equipment for firefighter protective clothing in the amount of $19,555.08
      4. Presidio for a DataDomain backup server in the amount of $24,799.00
      5. Verizon for terrestrial telephone/data communications in the amount of $25,000.00
      6. CDW-G for Chromebooks for Schools in the amount of $58,410.00

13. 9:15PM  
**Correspondence**

14. 9:20PM  
**Adjournment**
## Board of Selectmen
### Correspondence
#### July 23, 2019

### Outgoing Correspondence:
| OC 01 | 7/10/19 | Notice of Hearing to Gallaghers |
| OC 02 | 7/10/19 | Notice of Gallagher Hearing to Abutters |
| OC 03 | 7/11/19 | Letter to Stony Brook School student Jefferey Laflamme |
| OC 04 | 7/11/19 | Letter to Stony Brook School students Leiwant and Cassie |
| OC 05 | 7/12/19 | Abutters notice relative to National Grid pole petition |
| OC 06 | 7/16/19 | Letter to Stony Brook School student Mackenzie Adam |
| OC 07 | 7/18/19 | Letter to Republic Services |
| OC 08 | 7/18/19 | Email to Architectural Access Board regarding Wheelchair Lift Policy |

### Incoming Correspondence:
| IC 01 | 7/1/19 | Pole Petition from National Grid |
| IC 02 | 7/9/19 | Email from Christine Roberge in favor of Oak Hill Road Improvement |
| IC 03 | 7/10/19 | Letter from Architectural Access Board regarding Wheelchair Lift Policy |
| IC 04 | 7/11/19 | Email from Kimberly Meiners regarding opposed to the Oak Hill Road sidewalk |
| IC 05 | 7/15/19 | Letter from Melissa Scott regarding Eagle Scout, Matthew Scott |
| IC 06 | 7/15/19 | Letter from KP Law regarding notice of rate increase |
| IC 07 | 7/16/19 | Notice of Meeting from Northern Middlesex Council of Governments |
If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.