



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, July 9, 2019

7:15PM

Town Hall, Meeting Room, 55 Main Street

1. 7:15PM **Call to Order**
2. 7:15PM **Executive Session**
Consider whether to file an appeal to the Middlesex Superior Court regarding the ruling made by the Ayer District Court to rescind the Westford Board of Selectmen's Notice of Decision and Order (1) and Notice of Violation (2), which required the euthanasia of the dogs known as "Windy" and "Luca", owned by Haley Gallagher, 10 Wilson Farm Road, as an open meeting may have a detrimental effect on the Town's litigating position
3. 7:30PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
Congratulate the U12 Westford Junior Ghosts Baseball team on winning the Championship of the New England Elite Baseball league (U12 Division 2) on June 9th
5. 7:35PM **Public Hearing – Request for a change of manager on an M.G.L. Ch. 138, Section 12 all alcohol restaurant license at 99 Restaurants of Boston LLC, 333 Littleton Road to Meghan MacCarthy**

- Meghan MacCarthy
6. 7:40PM **Update on Moore Road, Oak Hill Road, and Plain Road Improvement Projects**

– Paul Starratt, P.E., Town Engineer
– Chris Barrett, Chair, Pedestrian Safety Committee
7. 7:50PM **Request to sign an Order of Taking for the purpose of making Shannon Circle a public way as authorized at the 2019 Annual Town Meeting**

– Paul Starratt, P.E. – Town Engineer
8. 7:55PM **Old/New Business**
 - i. Request from the 35 Town Farm Road Task Force to use funds from the General Building Repairs and Maintenance Capital Appropriation for the purpose of hiring architect Don Mills to determine if the 35 Town Farm Road building can be renovated for a purpose that is not cost prohibitive

- ii. Consider whether to file an appeal to the Middlesex Superior Court regarding the ruling made by the Ayer District Court to rescind the Westford Board of Selectmen’s Notice of Decision and Order (1) and Notice of Violation (2), which required the euthanasia of the dogs known as “Windy” and “Luca”, owned by Haley Gallagher, 10 Wilson Farm Road
- iii. Request to reappoint Brenda Grant to the Historical Commission for a term expiring on June 30, 2022

9. 8:15PM **Consent Agenda- Request to approve the following**
Town Common and Band Stand Request:

- i. Event: Lights for Liberty Vigil
Applicant: Emily Gilstrap
Date: Friday, July 12, 2019
Time: 5:30PM to 8:30PM

Road Closure Request:

- ii. Event: 7th Annual Block Party
Location: Third Street
Applicant: Nathan LeDuc
Date: Saturday, August 3, 2019
Time: 8:00AM to 8:00PM

10. 8:20PM **Minutes for Approval**
For Release

- June 25, 2019

Executive Session Minutes

Not for Release

- May 28, 2019
- June 11, 2019
- June 25, 2019

11. 8:25PM **Board Reports/Updates**

12. 8:30PM **Town Manager’s Report**

- i. Update on 6 North Street Notice of Decision and Order related to the dangerous dog hearing held on June 25, 2019
- ii. Follow-up on the Strategic Planning Retreat held on June 13th, 2019
- iii. Update regarding the Westford Farmers Market
- iv. Request approval of the following:
 - a. Purchase Orders:
 - i. Patriot Properties for Assessor’s Department software in the amount of \$11,180.00
 - ii. Verizon for terrestrial telephone/data communications in the amount of \$25,000.00
 - iii. Apple computers in the amount of \$133,845.00

13. 8:35PM **Correspondence**

14. 8:40PM **Adjournment**

**Board of Selectmen
Correspondence
July 9, 2019**

Incoming Correspondence:

IC 01	6/21/19	Westford Affordable Housing Letter
IC 02	6/21/19	MBTA notice of new fares effective July 1, 2019
IC 03	6/21/19	Verizon notice of Fios TV programming change
IC 04	6/21/19	Lowell Community Charter Public School invitation to its Annual Golf Tournament
IC 05	6/22/19	National Grid notice of natural gas main upgrade
IC 06	6/25/19	Lowell Regional Transit Authority Agenda June 27, 2019
IC 07	6/27/19	Letter from FEMA to Selectman Almeida regarding Digital Flood Insurance Rate Maps for Middlesex County
IC 08	6/28/19	Xfinity notice to TiVo customers
IC 09	7/2/19	Verizon Fios TV Rate Notification
IC 10	7/2/19	Invitation from Senator Edward Kennedy to a special presentation on climate change on July 10, 2019
IC11	7/2/19	Request from Chris Attardo to reconsider the Board of Selectmen's Solid Waste and Recycling Collection Policy

Outgoing Correspondence:

OC 01	6/24/19	Thank you letter to Peter Kimball for support of 9 th annual Strategic Planning Retreat
OC 02	6/25/19	Letter to 4+ multifamily property owners regarding new Solid Waste and Recycling Collection Policy effective July 1, 2019

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.