MEETING AGENDA
Tuesday, July 9, 2019
7:15PM
Town Hall, Meeting Room, 55 Main Street

1. 7:15PM Call to Order

2. 7:15PM Executive Session
Consider whether to file an appeal to the Middlesex Superior Court regarding the ruling made by the Ayer District Court to rescind the Westford Board of Selectmen’s Notice of Decision and Order (1) and Notice of Violation (2), which required the euthanasia of the dogs known as “Windy” and “Luca”, owned by Haley Gallagher, 10 Wilson Farm Road, as an open meeting may have a detrimental effect on the Town’s litigating position.

3. 7:30PM Pledge of Allegiance

4. 7:32PM Open Forum/FAQ/Announcements
Congratulate the U12 Westford Junior Ghosts Baseball team on winning the Championship of the New England Elite Baseball league (U12 Division 2) on June 9th.

5. 7:35PM Public Hearing – Request for a change of manager on an M.G.L. Ch. 138, Section 12 all alcohol restaurant license at 99 Restaurants of Boston LLC, 333 Littleton Road to Meghan MacCarthy

   - Meghan MacCarthy

6. 7:40PM Update on Moore Road, Oak Hill Road, and Plain Road Improvement Projects
   – Paul Starratt, P.E., Town Engineer
   – Chris Barrett, Chair, Pedestrian Safety Committee

7. 7:50PM Request to sign an Order of Taking for the purpose of making Shannon Circle a public way as authorized at the 2019 Annual Town Meeting
   – Paul Starratt, P.E. – Town Engineer

8. 7:55PM Old/New Business
   i. Request from the 35 Town Farm Road Task Force to use funds from the General Building Repairs and Maintenance Capital Appropriation for the purpose of hiring architect Don Mills to determine if the 35 Town Farm Road building can be renovated for a purpose that is not cost prohibitive.
ii. Consider whether to file an appeal to the Middlesex Superior Court regarding the ruling made by the Ayer District Court to rescind the Westford Board of Selectmen’s Notice of Decision and Order (1) and Notice of Violation (2), which required the euthanasia of the dogs known as “Windy” and “Luca”, owned by Haley Gallagher, 10 Wilson Farm Road

iii. Request to reappoint Brenda Grant to the Historical Commission for a term expiring on June 30, 2022

9.  8:15PM  Consent Agenda- Request to approve the following
        Town Common and Band Stand Request:
        i. Event: Lights for Liberty Vigil
            Applicant: Emily Gilstrap
            Date: Friday, July 12, 2019
            Time: 5:30PM to 8:30PM

        Road Closure Request:
        ii. Event: 7th Annual Block Party
            Location: Third Street
            Applicant: Nathan LeDuc
            Date: Saturday, August 3, 2019
            Time: 8:00AM to 8:00PM

10. 8:20PM  Minutes for Approval
        For Release
        ● June 25, 2019

        Executive Session Minutes
        Not for Release
        ● May 28, 2019
        ● June 11, 2019
        ● June 25, 2019

11. 8:25PM  Board Reports/Updates

12. 8:30PM  Town Manager’s Report
        i. Update on 6 North Street Notice of Decision and Order related to the dangerous dog hearing held on June 25, 2019
        ii. Follow-up on the Strategic Planning Retreat held on June 13th, 2019
        iii. Update regarding the Westford Farmers Market
        iv. Request approval of the following:
            a. Purchase Orders:
               i. Patriot Properties for Assessor’s Department software in the amount of $11,180.00
               ii. Verizon for terrestrial telephone/data communications in the amount of $25,000.00
               iii. Apple computers in the amount of $133,845.00
<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>13. 8:35PM</td>
<td>Correspondence</td>
</tr>
<tr>
<td>14. 8:40PM</td>
<td>Adjournment</td>
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Board of Selectmen
Correspondence
July 9, 2019

Incoming Correspondence:
<table>
<thead>
<tr>
<th>IC</th>
<th>Date</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>IC 01</td>
<td>6/21/19</td>
<td>Westford Affordable Housing Letter</td>
</tr>
<tr>
<td>IC 02</td>
<td>6/21/19</td>
<td>MBTA notice of new fares effective July 1, 2019</td>
</tr>
<tr>
<td>IC 03</td>
<td>6/21/19</td>
<td>Verizon notice of Fios TV programming change</td>
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<tr>
<td>IC 04</td>
<td>6/21/19</td>
<td>Lowell Community Charter Public School invitation to its Annual Golf Tournament</td>
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<tr>
<td>IC 05</td>
<td>6/22/19</td>
<td>National Grid notice of natural gas main upgrade</td>
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<tr>
<td>IC 06</td>
<td>6/25/19</td>
<td>Lowell Regional Transit Authority Agenda June 27, 2019</td>
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<tr>
<td>IC 07</td>
<td>6/27/19</td>
<td>Letter from FEMA to Selectman Almeida regarding Digital Flood Insurance Rate Maps for Middlesex County</td>
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<tr>
<td>IC 08</td>
<td>6/28/19</td>
<td>Xfinity notice to TiVo customers</td>
</tr>
<tr>
<td>IC 09</td>
<td>7/2/19</td>
<td>Verizon Fios TV Rate Notification</td>
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<tr>
<td>IC 10</td>
<td>7/2/19</td>
<td>Invitation from Senator Edward Kennedy to a special presentation on climate change on July 10, 2019</td>
</tr>
<tr>
<td>IC11</td>
<td>7/2/19</td>
<td>Request from Chris Attardo to reconsider the Board of Selectmen’s Solid Waste and Recycling Collection Policy</td>
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Outgoing Correspondence:
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<thead>
<tr>
<th>OC</th>
<th>Date</th>
<th>Subject</th>
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<tbody>
<tr>
<td>OC 01</td>
<td>6/24/19</td>
<td>Thank you letter to Peter Kimball for support of 9th annual Strategic Planning Retreat</td>
</tr>
<tr>
<td>OC 02</td>
<td>6/25/19</td>
<td>Letter to 4+ multifamily property owners regarding new Solid Waste and Recycling Collection Policy effective July 1, 2019</td>
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If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.