I. Call to Order [4 seconds]

II. Signing of Trust Fund Warrants [5 minutes]

III. Approval of Minutes [5 minutes] [Bolded minutes in packet] VOTE
   A. June 3, 2019

IV. Acceptance of Treasurer’s Quarterly Report [if June statement available] VOTE

V. Report of the Director [10 minutes] VOTE
   A. Warrant Review and Approval
      1. Warrants Numbered: 19-50 thru 19-54 VOTE
   B. MPLCP Grant: [within 6 months of Provisional Award announcement from MBLC]:
      1. FY20 MBLC Funding Request Update
      2. Accessibility Board submittal by FAA
      3. Re-estimate Costs w/Capital funds
      4. Board of Selectmen Vote to put DE on Ballot
      5. Confirm Town Meeting and Ballot Debt Exclusion Question dates

VI. Report of Committees [10 minutes]
   A. Trustee Information Exchange:

VII. Communications [5 minutes]
   A. Trustee Board update to Town Manager’s and Town Clerk’s offices
   B. Correspondence to Town Accountant re: Sunday Wage re-posting

VIII. Unfinished Business [0 minutes]

IX. New Business [15 minutes]
   A. Vote to allow surplus books to be donated to Friends of the J. V. Fletcher Library, Inc. per MGL 30B, S.15 (g) VOTE
   B. Safety Deposit Box Access Policy Revision VOTE
   C. Child Safety Policy Revision VOTE
   D. Policy on Report of a Missing Child Revision VOTE
   E. Proactive Pandemic and Public Health Policy Revision VOTE
   F. Policy Guidelines for Interactions with Minors First Reading
   G. Vote to Award Website Upgrade Contract VOTE
   H. Review FY19 Board Goals and DRAFT Board Goals for FY20
   I. TRUSTEE BOARD PHOTO

X. Announcements [5 minutes]
   A. Friends’ Liaison Report (See Book Sale Report)
   B. Note upcoming important dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 8, 2019</td>
<td>7:00pm</td>
<td>July Trustee Meeting</td>
</tr>
<tr>
<td>August 12, 2019</td>
<td>7:00pm</td>
<td>August Trustee Meeting</td>
</tr>
</tbody>
</table>
XI. Adjournment [3 seconds]
GS/edr

FRONT ATTACHMENTS:
→ Trustee Board Meeting Dates FY20
→ Trustee Board Calendar
→ Trustee Goals FY19

REAR ATTACHMENTS:
- REPORTS/POLICIES:
  o Friends Book Sale Report, June 7-9, 2019
  o MLA Conference Report - Leedberg
  o MLA Conference Report – Regan
  o MSLA Conference Report - Bennett
  o School Library Journal Day of Dialog Report – Boutet N
  o Westford Academy Exam Week Report – Bennett
- PRESS RELEASES:
- PROGRAM FLIERS:
  o Book Talk Spring 2019 with Mayleen and Kristina
  o Adult Summer Reading Program
  o Children’s Summer Reading Program
  o Teens and Tweens Summer Reading Program
  o Adult Nonfiction Book Club: Nixon and Mao
  o Woodstock: A 50th Anniversary Celebration
  o Cookbook Book Club 2019: Milk Street: The New Home Cooking
  o Monthly Knitting Group!
  o Paint Like the Masters – Greg Maichack
  o Adult Book Club
  o Mystery Monday Book Club
- PLANNING DOCUMENTS:
- MPLCP GRANT DOCUMENTS:
- MISCELLANEOUS: