



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

ACTION TAKEN

MEETING AGENDA

Tuesday, June 26, 2018

7:00PM

Town Hall, Meeting Room, 55 Main Street

Selectman J. Scott Hazelton was absent

1. 7:00PM **Call to Order**
2. 7:00PM **Executive Session**
 1. Discuss non-union performance reviews as an open session may have a detrimental effect on the bargaining position of the town
 2. To discuss collective bargaining with the Office and Professional Employees International Union (OPEIU) as an open meeting may have a detrimental effect on the town's bargaining position
3. 7:30PM **Call to Order**
4. 7:30PM **Pledge of Allegiance**
5. 7:32PM **Open Forum/FAQ/Announcements**

Recognize Nancy Lima for her over 21 years of service to Westford in the Building Department
6. 7:35PM **Request to approve thinning of Gage Road Town Forest**

Approved 4-0 *-Jim Gozzo, Town Forest Committee*
-Hugh Maguire, Town Forest Committee
7. 7:40PM **Consider offering town employees discounted fees for their children who attend recreation programs**

Approved 4-0 to provide all town and school employees a 50% discount for the 2018 Summer Kids Club program and the 2018-2019 Westford Partnership for Children (WPC) after school program, to be re-evaluated within 30 days of completion of each program, understanding that all employees receiving greater than a 20% discount are subject to Internal Revenue Service (IRS) regulations for benefit taxation.
8. 7:55PM **Requests from Acme Waste Systems, Inc. and Republic Services of Tyngsboro to approve a new holiday schedule for the 2018-2019 Curbside Collection Calendar**

Approved 4-0 *-Dan Higgins, Republic Services*
-Richard A. Roketenetz, Acme Waste Systems

9. 8:10PM **Old/New Business**
Approved 4-0 Request to approve 2018 appointments for committees and board members, as listed in the meeting packet

10. 8:15PM **Consent Agenda- Request to approve the following**

Banner Request

Event: Election Day, Tuesday, September 4, 2018

Applicant: Donna Furman, League of Women Voters

Banner Location: First Parish Church

Banner Dates: August 28-September 7, 2018

Banner Request

Event: Special Town Meeting, **October 15, 2018**

Applicant: Donna Furman, League of Women Voters

Banner Location: First Parish Church

Banner Dates: October 5-18, 2018

Banner Request

Event: Election Day, Tuesday, November 6, 2018

Applicant: Donna Furman, League of Women Voters

Banner Location: First Parish Church

Banner Dates: October 30-November 9, 2018

Banner Request

Event: Annual Town Meeting, **March 23, 2019**

Applicant: Donna Furman, League of Women Voters

Banner Location: First Parish Church

Banner Dates: March 15-27, 2019

Banner Request

Event: Election Day, Tuesday, May 7, 2019

Applicant: Donna Furman, League of Women Voters

Banner Location: First Parish Church

Banner Dates: April 30-May 10, 2018⁹

**Approved 4-0
subject to
public safety
recommendations**

11. 8:20PM **Minutes**

For Approval, not for Release

Approved 4-0

Executive Session – April 10, 2018

Executive Session – June 12, 2018

12. 8:25PM **Board Reports/Updates**

G. Thomas Clay reported that the FY19 Tax Classification Research Group plans to report at the BOS meeting on 7/24/2018

13. 8:30PM **Town Manager's Report**

1. Request to approve Other Post Employment Benefits (OPEB) investment policy

Approved 4-0 with amended language requiring an annual performance review

2. Provide status report of electricity aggregation program
3. Announce MIIA Property and Casualty Group insurance participation credit in the amount of \$4,345 for fiscal year 2019
4. Request approval of the following:
 - a. Contracts:
 - i. Woodward & Curran Inc. for Licensed Site Professional Services in FY19 in the amount of \$52,100
 - ii. Town of Littleton for an inter-municipal agreement for paramedic intercept services
 - b. Annual Renewals:
 - i. Continuant Managed Services for town and school network and voice services in the amount of \$15,108.12
 - c. Purchase Orders:
 - i. TriTech Software Systems for emergency services systems in the amount of \$17,147.50
 - ii. CDW-Government for VMWare software in the amount of \$17,371.09
 - iii. Specialty Vehicles, Inc. for an Ambulance Ford F-550 Superliner 171” Crawl-Thru Module for the Fire Department in the amount of ~~\$296,358~~ \$291,621
 - iv. Heimlich Landscaping & Construction for the construction of the Westford Academy track in the amount of \$625,900

Approved 4-0

14. 8:35PM **Correspondence**
15. 8:40PM **Adjournment**

**Board of Selectmen
Correspondence
June 26, 2018**

Outgoing Correspondence:

C 01 6/14/18 Letter to Guy Faretra, 5 Koala Bear Lane, regarding the removal of the section of fence on the town's Right-of-Way

Incoming Correspondence:

C 02 6/11/18 Verizon Fios TV programming changes notice
C 03 6/11/18 UMass Lowell *Newsline* June 2018
C 04 6/11/18 Comcast Xfinity package equipment changes notice
C 05 6/12/18 Massachusetts Department of Environmental Protection (MassDEP)
Notice of Environmental Sampling at 169 Plain Road
C 06 6/13/18 Richard Holland, KP Law, letter regarding electric service agreement
with Public Power
C 07 6/14/18 Elizabeth Fletcher Glenn letter regarding Highway Department
operations in vicinity of 12 Lincoln Street
C 08 6/14/18 Mass Insight Global Partnerships BW Research nurse staff ratio study
C 09 6/15/18 Federal Energy Regulatory Commission (FERC) Scoping Document 1
for the Lowell Hydroelectric Project
C 10 6/18/18 Board of Selectmen decision regarding the Earth Removal Permit at 77
Endmoor Road
C 11 6/18/18 Ginny Kremer of Blatman, Bobrowski & Haverty LLC regarding 5
Koala Bear Lane fence
C 12 6/18/18 Northern Middlesex Council of Governments (NMCOG) notice of
meeting on June 20, 2018
C 13 6/18/18 Walter and Karen Pawlewicz, 8 Koala Bear Lane, letter regarding
fence at 5 Koala Bear Lane
C 14 6/19/18 Verizon Fios Local TV Rate Increase notification
C 15 6/20/18 Stantec Consulting Services, Inc. Landfill Gas Monitoring for 2nd
Quarter 2018

*If any member of the public wishing to attend this meeting seeks special accommodations in
accordance with the Americans with Disabilities Act, please contact
Greg Johnson 978-692-5501 extension 1 or email to gregjohnson@westfordma.gov.*