



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, June 26, 2018

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM **Call to Order**
2. 7:00PM **Executive Session**
 1. Discuss non-union performance reviews as an open session may have a detrimental effect on the bargaining position of the town
 2. To discuss collective bargaining with the Office and Professional Employees International Union (OPEIU) as an open meeting may have a detrimental effect on the town's bargaining position
3. 7:30PM **Call to Order**
4. 7:30PM **Pledge of Allegiance**
5. 7:32PM **Open Forum/FAQ/Announcements**

Recognize Nancy Lima for her over 21 years of service to Westford in the Building Department
6. 7:35PM **Request to approve thinning of Gage Road Town Forest**

-Jim Gozzo, Town Forest Committee
-Hugh Maguire, Town Forest Committee
7. 7:40PM **Consider offering town employees discounted fees for their children who attend recreation programs**
8. 7:55PM **Requests from Acme Waste Systems, Inc. and Republic Services of Tyngsboro to approve a new holiday schedule for the 2018-2019 Curbside Collection Calendar**

-Dan Higgins, Republic Services
-Richard A. Roketenetz, Acme Waste Systems
9. 8:10PM **Old/New Business**

Request to approve 2018 appointments for committees and board members, as listed in the meeting packet

10. 8:15PM

Consent Agenda- Request to approve the following

Banner Request

Event: Election Day, Tuesday, September 4, 2018

Applicant: Donna Furman, League of Women Voters

Banner Location: First Parish Church

Banner Dates: August 28-September 7, 2018

Banner Request

Event: Special Town Meeting

Applicant: Donna Furman, League of Women Voters

Banner Location: First Parish Church

Banner Dates: October 5-18, 2018

Banner Request

Event: Election Day, Tuesday, November 6, 2018

Applicant: Donna Furman, League of Women Voters

Banner Location: First Parish Church

Banner Dates: October 30-November 9, 2018

Banner Request

Event: Annual Town Meeting

Applicant: Donna Furman, League of Women Voters

Banner Location: First Parish Church

Banner Dates: March 15-27, 2019

Banner Request

Event: Election Day, Tuesday, May 7, 2019

Applicant: Donna Furman, League of Women Voters

Banner Location: First Parish Church

Banner Dates: April 30-May 10, 2018

11. 8:20PM

Minutes

For Approval, not for Release

Executive Session – April 10, 2018

Executive Session – June 12, 2018

12. 8:25PM

Board Reports/Updates

13. 8:30PM

Town Manager's Report

1. Request to approve Other Post Employment Benefits (OPEB) investment policy

2. Provide status report of electricity aggregation program

3. Announce MIIA Property and Casualty Group insurance participation credit in the amount of \$4,345 for fiscal year 2019

4. Request approval of the following:

a. Contracts:

i. Woodward & Curran Inc. for Licensed Site Professional Services in FY19 in the amount of \$52,100

- ii. Town of Littleton for an inter-municipal agreement for paramedic intercept services
- b. Annual Renewals:
 - i. Continuant Managed Services for town and school network and voice services in the amount of \$15,108.12
- c. Purchase Orders:
 - i. TriTech Software Systems for emergency services systems in the amount of \$17,147.50
 - ii. CDW-Government for VMWare software in the amount of \$17,371.09
 - iii. Specialty Vehicles, Inc. for an Ambulance Ford F-550 Superliner 171” Crawl-Thru Module for the Fire Department in the amount of \$296,358
 - iv. Heimlich Landscaping & Construction for the construction of the Westford Academy track in the amount of \$625,900

14. 8:35PM **Correspondence**

15. 8:40PM **Adjournment**

**Board of Selectmen
Correspondence
June 26, 2018**

Outgoing Correspondence:

C 01 6/14/18 Letter to Guy Faretra, 5 Koala Bear Lane, regarding the removal of the section of fence on the town's Right-of-Way

Incoming Correspondence:

C 02 6/11/18 Verizon Fios TV programming changes notice
C 03 6/11/18 UMass Lowell *Newsline* June 2018
C 04 6/11/18 Comcast Xfinity package equipment changes notice
C 05 6/12/18 Massachusetts Department of Environmental Protection (MassDEP)
Notice of Environmental Sampling at 169 Plain Road
C 06 6/13/18 Richard Holland, KP Law, letter regarding electric service agreement
with Public Power
C 07 6/14/18 Elizabeth Fletcher Glenn letter regarding Highway Department
operations in vicinity of 12 Lincoln Street
C 08 6/14/18 Mass Insight Global Partnerships BW Research nurse staff ratio study
C 09 6/15/18 Federal Energy Regulatory Commission (FERC) Scoping Document 1
for the Lowell Hydroelectric Project
C 10 6/18/18 Board of Selectmen decision regarding the Earth Removal Permit at 77
Endmoor Road
C 11 6/18/18 Ginny Kremer of Blatman, Bobrowski & Haverty LLC regarding 5
Koala Bear Lane fence
C 12 6/18/18 Northern Middlesex Council of Governments (NMCOG) notice of
meeting on June 20, 2018
C 13 6/18/18 Walter and Karen Pawlewicz, 8 Koala Bear Lane, letter regarding
fence at 5 Koala Bear Lane
C 14 6/19/18 Verizon Fios Local TV Rate Increase notification
C 15 6/20/18 Stantec Consulting Services, Inc. Landfill Gas Monitoring for 2nd
Quarter 2018

*If any member of the public wishing to attend this meeting seeks special accommodations in
accordance with the Americans with Disabilities Act, please contact
Greg Johnson 978-692-5501 extension 1 or email to gregjohnson@westfordma.gov.*