



TOWN OF WESTFORD
**DIVERSITY, EQUITY AND INCLUSION
COMMITTEE**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Wednesday, June 23, 2021

7:00 PM

Meeting will be recorded and held virtually via Zoom.
Registration instructions for remote attendance are below.

1. 7:00 PM **Call to Order**
2. 7:05 PM **Structure and Process Implementation Update**
(Mamatha Jagannathan/Eric Barber-Mingo)
 - Breaking work into manageable tasks and driving them to closure.
 - Timeboxing discussions to help committee meetings run smoothly.
 - Proposal: Each subcommittee to provide prioritized topics at DEI monthly meeting for update, review and approval as needed.
3. 7:10 PM **Open Forum**
4. 7:20 PM **Review and Approve May 26, 2021 Meeting Minutes**
(Eric Barber-Mingo)
5. 7:30 PM **Update/Review/Approval of Subcommittee Priorities (15 min. each)**
 - Comm. Outreach Subcommittee: Omar Laurino/ Corinne Badenhoff**
 - Proposal re full DEI Committee endorsement of Equity Act *(Joe Diamond)*
 - Proposal re forming a DEI Public Relations team with authority to make situational DEI public statements, submit editorial content to publications, send communications to other organizations, etc. *(Mamatha Jagannathan)*
 - Food Accessibility Report *(Patricia Reppucci)*
 - School & Ed. Subcommittee: Haining Bao/ Derek Lo**
 - Update on School Families' Survey
 - Feedback results
 - Next steps
 - Any additional priorities identified by subcommittee

Town Policies Subcommittee: Nancy Cook/ Jenny Kravitz

- Town Hiring Process
- Any additional priorities identified by subcommittee

6. 8:15 PM **In-person versus remote meeting discussion**
DLS - An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency

Link : <https://www.mass.gov/doc/chapter-20-of-the-acts-of-2021-an-act-relative-to-extending-certain-covid-19-measures-adopted-during-the-state-of-emergency/download>

7. 8:25 PM **Schedule Next Meeting(s)**

8. 9:00 PM **Adjournment**

To access the virtual meeting remotely:

Register in advance for this meeting with following link (click or copy and paste URL into your browser):

https://us02web.zoom.us/meeting/register/tZ0ucu2tpjgiHtxuU_6bnhsnPvWkz-rZq2St

After registering, you will receive an email confirmation about joining the meeting.