



**TOWN OF WESTFORD
ECONOMIC DEVELOPMENT COMMITTEE**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
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Meeting Agenda
Economic Development Committee
Thursday, June 21, 2018 at 8:15 A.M.
Westford Town Hall
2nd Floor Main Conference Room

- I. Call to Order/Announcements
- II. Approval of Minutes of 5/17/18 EDC Meeting
- III. Administrative Items
 - a. Minutes for this meeting to be taken by Christina Sacco
- IV. Update concerning the DLTA XI project with Jay Donovan, NMCOG
- V. Strategic Planning Retreat to be held at Kimball Farm on June 21st from 5:00 to 8:00 pm
 - a. Topics include: A) School Safety and B) Use of new Center Building
 - b. EDC will have an informational booth display both before and after the main topics
 - c. Bruce Rosenberg and Joan Bennett to set up and monitor the booth? All EDC members welcome to help at the booth.
- VI. Attendance and Report on “Outside” Meetings
 - a. What’s Happening in Middlesex 3 – Town of Chelmsford (Joan Bennett)
 - b. 495 MetroWest Partnership–Positioning Priority Development Areas for Success (Tom Barry)
- VII. Update of the activities of the “FY19 Tax Classification Research Group (Ron Caterino)
- VIII. Results of June 6th discussions with WBA’s Executive Board re: Tax Classification
- IX. Westford Business Association Update (Patti Mason)
- X. 12 North Main Street Task Force Update
- XI. New Business
 - a. July EDC meeting cancelled due to planned absences
 - b. Next EDC meeting scheduled for August 16, 2018
- XII. Comments, Discussion, Action Items, **Adjourn (by 9:45 a.m.)**