



**Town of Westford
PLANNING BOARD**

Town Hall, 55 Main Street
Westford, Massachusetts 01886
(978) 692-5524 · Fax: (978) 399-2732

AMENDED MEETING AGENDA

June 15, 2020

7:30 PM Meeting

Via webinar

Please see instructions for participation below

Open Forum

Public Hearing Items

1. PB 2017 MOD DEF SUB – St. Augustine Drive

*Public hearing to consider the application of **Connell Real Estate Trust** for a **Modification to a Definitive Subdivision Plan** in accordance with Section 218-11 of the Subdivision Rules and Regulations to modify a previously approved definitive subdivision to upgrade a portion of the St. Augustine roadway from a minor street to a secondary street to provide improved access to an adjoining subdivision, and to request additional waivers from the construction standards including slopes, tree planting and sidewalks (and any other waivers as may be required under the Town of Westford Subdivision Rules and Regulations). The subject property is identified as **St. Augustine Drive** and lies within the Residence A (RA) zoning district.*

Continued from: April 6, 2020
May 4, 2020
May 18, 2020 (No discussion)
June 1, 2020 (No discussion)

2. PB 1923 DEF SUB SP OSRD SWM – 73 Nutting Road “Wendell Place”

*Public hearing to consider the application of **Kathleen Coyle and William Perry** for approval of a **Definitive Subdivision Plan** in accordance with Section 218-11 of the Subdivision Rules and Regulations, a **Special Permit** for an **Open Space Residential Development** in accordance with Section 7.1 of the Zoning Bylaw, and a **Stormwater Management Permit** in accordance with Chapter 147 of the Town of Westford General Bylaws and any other permit or relief as may be required under the Town of Westford Subdivision and/or Zoning Bylaws in order to create a twenty-three (23) lot subdivision (Wendell Place). The subject property includes five parcels and is located at **73 Nutting Road** and are identified as Assessor’s Map 036 Parcels 0024, 0026, 0027, 0028, and 0029 and lies within the Residence A Zoning District.*

Continued from: July 15, 2019
September 9, 2019
October 7, 2019 (No discussion)
October 21, 2019 (No discussion)
November 4, 2019 (No discussion)
November 18, 2019 (No discussion)
December 2, 2019 (No discussion)
December 16, 2019 (No discussion)

January 6, 2020 (No discussion)
February 3, 2020 (No discussion)
March 2, 2020 (No discussion)
March 16, 2020 (No discussion – meeting canceled)
May 4, 2020
May 18, 2020
June 1, 2020 (No discussion)

The Applicant has requested continuance to the July 6, 2020 meeting

General Business

- A. PB 1801 DEF SUB – Hummingbird Lane – Review draft administrative decision regarding paving plan for Hummingbird Lane
- B. PB 1312 SPCD – Priscilla Lane Common Driveway (f/k/a 20 Hildreth Street) - Request by lot owners for final release of surety for catch basin and additional cobblestone work completed in support of final paving activities
- C. BOA 2010 VAR – 0 & 37 Carlisle Road – Review and discussion of draft Zoning Board of Appeals decision

Executive Session

To discuss strategy with respect to a possible appeal by the Planning Board of the decision of the Zoning Board of Appeals to grant a variance for the property located at 0 & 37 Carlisle Road. The Chair has determined that an open session may have a detrimental effect on the litigating position of the Planning Board.

Correspondence, Reports and Updates

Review of Minutes: May 18, 2020
 June 10, 2020

Instructions for participation:

Options available to access the Planning Board meeting remotely:

1. Register to watch the meeting through the GotoWebinar website at:
<https://attendeegotowebinar.com/register/9204239842480415757> After registering, you will receive a confirmation email. There are basic instructions on how to use GoToWebinar available at:
<https://www.youtube.com/watch?v=IQ3Xwwgbd8Y>
2. You may call in and listen on any phone (landline or cellphone) by dialing +1 (914) 614-3221 and using meeting code 700-136-921.
3. WCAT will record the meeting and it will be available within a few days of the meeting date. Please see their website for more details: <https://www.westfordcat.org/>

If you do not have access to one of these methods of participation, please submit written comments to Rebecca Cheney, Town Planner, rcheney@westfordma.gov by 3 pm on June 15, 2020.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact the Permitting Department at (978) 692-5524 or email etoothaker@westfordma.gov