

Westford Cemetery Commission

Public Meeting

Date:	June 12, 2018
Time:	8:15 a.m.
Place:	Westford Town Hall Conference Room A (2nd Fl)

DRAFT MEETING AGENDA

- I. Call to Order
- II. Open Forum – Citizen Participation
This portion of the meeting is for citizens to communicate ideas or concerns to the Cemetery Commission regarding Westford’s cemeteries THAT ARE NOT RELATED TO SPECIFIC ACTION ITEMS slated on the agenda. Speakers are limited to 10 minutes each. Individuals who desire more time to air their concerns should contact the Commission Chair two weeks prior to the next scheduled meeting and request to be placed on the agenda. The public is encouraged to comment on cemetery needs as they perceive them.
- III. Review and discuss most up-to-date fee chart for burial lots and niche spaces.
- IV. Discussion and potential vote on establishing non-resident charges for columbarium niches.
- V. Pine Grove Cemetery expansion update.
- VI. Discuss letter received from citizen regarding green burials.
- VII. Discussion on proposed green burial warrant article for upcoming Town Meeting and the creation of rules and regulations.
- VIII. Continued discussion on updating the Cemetery Department rules and regulations.
- IX. Old business.
- X. Approval of minutes for the April 10 and May 15, 2018 meetings.
- XI. Cemetery Commission members sign deeds for sale of lots.
- XII. Schedule next meeting.
- XIII. Meeting adjournment.