



**J. V. FLETCHER LIBRARY BOARD OF TRUSTEES
MEETING AGENDA
Monday, June 3, 2019; 7PM
J. V. FLETCHER LIBRARY – Staff Lounge**

- I. Call to Order [**4 seconds**] – *appoint Chair pro Tem*
- II. Signing of Trust Fund Warrants [**5 minutes**]
- III. Approval of Minutes [**5 minutes**] [Bolded minutes in packet] **VOTE**
 - A. **March 4, 2019; May 6, 2019**
- IV. Acceptance of Treasurer’s Quarterly Report [none]
- V. Report of the Director [**10 minutes**] **VOTE**
 - A. Warrant Review and Approval **VOTE**
 - 1. Warrants Numbered: **19-46 thru 19-49**
 - B. MPLCP Grant: [within 6 months of Provisional Award announcement from MBLC]:
 - 1. Accessibility Board submittal by FAA
 - 2. Formal Town Review Process
 - 3. Re-estimate Costs w/Capital funds
 - 4. Board of Selectmen Vote to put DE on Ballot
 - 5. Confirm Town Meeting and Ballot Debt Exclusion Question dates
- VI. Report of Committees [**10 minutes**]
 - A. Trustee Information Exchange:
- VII. Communications [**5 minutes**]
- VIII. Unfinished Business [**0 minutes**]
- IX. New Business [**15 minutes**] – *Take out of Order*
 - A. Election of Officers **VOTE**
 - B. Appoint/assign Trustee Liaisons and Signatories
 - C. Affirm Annual Membership in MVLC **VOTE**
- X. Announcements [**5 minutes**]
 - A. Friends’ Liaison Report (Rainville/Fleckner)
 - B. Note upcoming important dates:

May 31, 2019	11am	Trustee Orientation (Hillam, Leedberg, Rainville)
June 1, 2019	2-4pm	Book Club Tea
June 7 - 9, 2019		Friends Book Sale
June 10-13	Open 'til 10pm	HS Exam Week Expanded Hours
June 13, 2019	5:30-9pm	Strategic Planning Retreat, Kimball’s
July 8, 2019	7:00pm	July Trustee Meeting

XI. Adjournment [**3 seconds**]
/edr



FRONT ATTACHMENTS:

- Trustee Board Meeting Dates FY19, FY20
- Trustee Board Calendar
- Trustee Goals FY19

REAR ATTACHMENTS:

- REPORTS/POLICIES:
 - Meet Your Legislative Committee and Library Caucus
 - MLA Conference Report – Kanabar
 - Digital Commonwealth 2019 Collections in the Classroom – Bennett
 - Pippa to Ripley 2019 - Bennett
- PRESS RELEASES:
- PROGRAM FLIERS:
 - Tween & Teen Summer Reading Program
 - WA Exam Week
 - Maximizing Social Security
 - Adult Nonfiction Book Club: **One Summer**
 - Monthly Knitting Group!
 - English Conversation Circle
 - Cookbook Book Club 2019: **Barefoot Contessa: Family Style**
 - Ukulele Strum Along
 - Adult Book Discussion Club 2019
 - Monday Mystery Book Club 2019
 - Humpback Whale Behaviors in New England
 - **June** Westford Job Seekers Network Flyers
- PLANNING DOCUMENTS:
- MPLCP GRANT DOCUMENTS:
- MISCELLANEOUS: