

**WESTFORD PUBLIC SCHOOLS  
SCHOOL COMMITTEE  
MEETING AGENDA**

**May 31, 2023**

**Location: VIRTUAL (see link below)**

The School Committee welcomes community members to attend meetings and to speak on matters within its purview. To promote equitable opportunities to be heard, speakers will be limited to two minutes in their comments. The overall duration of the public comment period will be predetermined on the meeting agenda but may be extended at the discretion of the Chair. If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to [tmaa@westfordma.gov](mailto:tmaa@westfordma.gov).

All members of the public are invited to participate remotely (including public comment) by joining the meeting via Zoom on a computer, smartphone, or tablet at <https://us02web.zoom.us/j/84939859723?pwd=WkM3cit3cHVyb2c3Nm9jOndrNnpsOT09>.

Please be advised this open meeting may be broadcast live via WestfordCAT and/or recorded for playback online. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WestfordCAT.

This meeting may also be viewed on CATV by tuning into the Education Channel 99 (Comcast) or 33 (Verizon), and maybe viewed live on their YouTube channel at <https://www.youtube.com/c/WestfordCAT>.

**Note: The School Committee agenda is based on an estimated timeline. Please plan attendance accordingly.**

**10:00 AM**

**1. CALL TO ORDER**

**10:01 2. PUBLIC COMMENT**

**3. BUSINESS**

- 10:05** 1. Assistant Superintendent appointment for 2023-2024 *C. Chew*  
*With Dr. Clery's appointment as the Interim Superintendent in Billerica next year, Dr. Chew recommends the appointment of Director of Pupil Services Courtney Moran to the position of Assistant Superintendent, effective July 1, 2023. Committee vote expected.*
- 10:15** 2. Update to the job description for the Director of Pupil Services for 2023-2024 *C. Chew*  
*School Committee will vote on the updated job description.*

**10:30 4. ADJOURNMENT**